

**Minutes of Annesley & Felley Parish Council meeting held on 4<sup>th</sup> November 2024 at the Annesley Parish Hall commencing at 7.00pm.**

**Present:** Cllr's S Bishop, R Blazewicz-Bell, A Blazewicz-Bell, D Martin, K Stanley, A Wortley, J Long, C Huskinson (part), A Meakin, J Bailey, J Robinson, four members of the Public, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop.

**1 Chair's Opening Remarks:**

1.0 The Chair welcomed everyone to the meeting.

**2 Apologies for Absence:** None

**3 Declarations of Personal & Prejudicial Interest:** None

**4 To accept the minutes of the meeting held on 7<sup>th</sup> October 2024:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 Damaged trees - Little Oak, Plantation – reference: the letter sent by Bob Collier on 29<sup>th</sup> April 2024. C Sarris has now confirmed that this is being dealt with by Paul Crawford (ADC). Cllr A Meakin agreed to follow this up with Paul Crawford.

5.2 Dog fouling is becoming a significant issue. Reported to ADC.

5.3 Request refund from Lorraine Horrocks (The Pit Newstead) of the spare funding from the cancelled 2023 Fun Day event.

5.4 Cemetery tree work- oak tree and the three holly trees to be removed - final quotes approved/accepted £3,350.

The two lime trees and sycamore tree at the top of the Cemetery are not to be removed until alternative replacement tree planting had been agreed. The green space between the new estates has been identified as a potential site subject to the landowner's permission.

5.5 List of jobs has been prepared for the Caretakers to undertake as part of their caretaker role. Any additional work required around the Parish will be discussed and approved at the next PC meeting.

5.6 The Policy Statement for Volunteers carrying out work for the PC and the Basic Risk Assessment and Statement of Work was agreed and approved. It was also agreed that volunteers can now carry out small maintenance jobs under the supervision of Tom Thomas.

**6 Public Questions:**

6.1 Member of the Public had reported that vans were still being driven over the Middle Land to obtain access to the rear of Moseley Road. It was agreed that this issue would be reported to the ADC Anti-Social Behaviour team. Also, NCC are to be requested to carry out repairs to the track to the rear of Moseley Road to make it more usable and accessible.

**6 Members Items and ADC/NCC Report:**

7.1 Children's Christmas party to be held at the Parish Hall on 7<sup>th</sup> December 2024 - 12.30pm to 4.00pm.

7.2 Cllr's S Bishop, C Huskinson, A Meakin, D Martin and J Bell - Re-consider decision made at the October PC meeting (minute point 7.3) whether Members attendance records should be published on the PC website and Facebook page. It was agreed that Members attendance records would be published on the PC website.

**8 Cemetery:**

8.1 The 2025 grave preparation prices, from Anthony Clarke, increased overall by just over 7.5%. - these prices were accepted and approved.

**9 Parish Hall:**

9.1 Hall bookings were reviewed and agreed.

**10 Parish Plan Review:**

10.1 New Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting.

**11 Report on External Meetings:**

11.1 None

**12 Planning Applications:**

12.1 V/2022/0360 - 7<sup>th</sup> October 2024 - Land at junction of Mansfield Road, Annesley - Application made in accordance with EIA Regulations 2017: Outline application with all matters reserved except for access, for a logistics campus (B8), creation of a new access onto Willow Drive, associated earthworks, new structural green infrastructure and landscaping and other infrastructure works. No comment

12.2 V/2024/0471 - 8<sup>th</sup> October 2024 - Site 13A Turbine Surface Technologies Ltd, Little Oak Drive, NG15 0DR - Outline application with some matters reserved for the construction of new building to house fire suppression/protection facilities. No comment.

12.3 V/2022/0246 -16<sup>th</sup> October 2024 - Land adjacent to M1 Junction 27 - Application made in accordance with the Town and Country planning 2017: Hybrid planning application comprising: full application for a B2/B8 unit with associated access, parking, drainage infrastructure and landscaping; and outline application for up to 4 no. B2/B8 Units. No comment

**13 Correspondence requiring attention:**

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

**14 Finance Statement and accounts for payment:**

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Nov-24	Boiler Room Digital	DD	46.00	Web site maintenance
20-Nov-24	Ashfield District Council	DD	63.00	Cemetery Business rates
01-Oct-24	A Castledine	BACS	150.00	Hedge cutting
01-Oct-24	Unity Trust Bank	DD	18.00	Bank charges
07-Oct-24	PD Thomas	BACS	52.30	Maintenance - fuel
21-Oct-24	R Willis (Plumbing & Heating)	BACS	110.00	Annual service - gas boilers
22-Oct-24	Waterplus Ltd	DD	47.32	Hall water charges
29-Oct-24	Waterplus Ltd	DD	27.65	Cemetery water charges
01-Nov-24	Clarkes Cemetery Services	BACS	1,110.00	Contract work
01-Nov-24	J Saint	BACS	340.78	Salary
01-Nov-24	PD Thomas	BACS	1,045.75	Salary
01-Nov-24	J Barlow	BACS	1,303.20	Salary & Adnin costs
07-Dec-24	HMRC	BACS	498.96	National Insurance & PAYE
	<b>Total November</b>		<b>£4,812.96</b>	

14.2 The 2024/25 annual wage award for the Clerk was agreed by the National Joint Council (NJC) on 22<sup>nd</sup> October 2024 resulting in an increase of £0.67 pence per hour back dated to 1<sup>st</sup> April 2024 (SCP18).

14.3 The following charge out rates were agreed with effect from 1<sup>st</sup> January 2025:

- a. Allotment rents - currently £20 per annum - no increase.
- b. Parish Hall rental - current hire rates range are £8.50 to £13.50 per hour depending on non-resident/resident, time and day of week - no increase to be applied to remain competitive.
- c. Cemetery Prices - grave preparation prices to be increased in line with the increase applied by Anthony Clarke and other rates to be increased in line with inflation.

14.4 Budget assumptions for 2025/6 were discussed and agreed - the 2025/26 budget is to be approved in principle at the December 2024 PC meeting and final agreement at the January 2025 PC meeting.

**15 Statutory Compliance Checks:**

15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.20pm.

The next Parish Council meeting will be held on Monday 2<sup>nd</sup> December 2024 commencing at 7.00pm.

Signed..... Chair of Meeting

Date.....