

**Present:** Cllr's P Olko (Chair), S Bishop (Vice-Chair), PD Thomas, G Woodward, B Wortley, A McDonnell, two members of the Public, J Saint and the Clerk were in attendance.

With effect from 6<sup>th</sup> May 2014 Nina Severn resigned as a Parish Councillor.

An application to become a member of the Parish Council had been received from Adrian McDonnell. Having attended two previous meetings the application was accepted and it was agreed that Adrian McDonnell would be co-opted as a Parish Councillor with immediate effect.

**1 Apologies for Absence:** Cllr R Madden

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public reported that overhanging trees were causing problems with the telephone lines on Moseley Road. The Parish Council recommended that residents should contact British Telecom and/or Nott's CC to get the problem resolved.

**4 To accept the minutes of the meeting held on 5<sup>th</sup> May 2014:** Minutes of the Annual Parish meeting, Annual General meeting and the May Parish Council meeting were accepted as a true record of the meetings and signed by the Chair Cllr P Olko.

**5 Matters Arising:**

5.1 New road name signage for Byron and Moseley Road to be requested from the relevant Authority.

5.2 a) Investigate/review the "old archived" Cemetery records to add further burial information to areas B & C. It was agreed that a separate meeting should be arranged in July/August. Convenient dates to be suggested.

b) Physically check the Plans and burial information to the actual Cemetery.

5.3 Removal of the damaged tree in the Cemetery - WRS Tree Services Limited has been engaged to remove the tree on Monday 30<sup>th</sup> June 2014 at a cost of £400.

5.4 It was agreed that the Fire Alarm monitoring would also be performed by the alarm company (AIS) and that the CCTV would be extended to include the inside of the Hall. Cllr P Olko agreed to inform the alarm company (AIS).

5.5 Residents of Felley should be invited to have a greater involvement in the Parish Council. This is to be achieved through personal contact by the Parish Councillors.

**6 Chair's Urgent Items**

6.1 Cllr P Olko recommended that the Parish Council should have an "approved contractor" list for the areas of general maintenance, tree work, fencing etc. In addition the process for obtaining/receiving quotes is to be improved and documented.

**7 Members Items**

7.1 Cllr B Wortley reported that a caravan had been sited on the Middle Land near to Byron Fields. It was agreed that the owner should be established and advice obtained from the ADC legal team regarding the action to be taken.

7.2 Cllr S Bishop informed the meeting that Nick Bramwell (Two Little Fishes) now required to undertake "user training" for the new web site. Convenient dates to be suggested.

7.3 Cllr G Woodward reported that to undertake safety testing on the children's play area; high-viz jackets and a rubber mallet were required. It was agreed that these should be purchased.

7.4 Cllr P Olko reminded all Councillors to consider and recommend any suitable Projects for inclusion in the Locality Plan.

7.5 Safety/warning notices should be sourced for the new skate park prior to its opening.

7.6 Cllr PD Thomas suggested that a Public meeting should be arranged to consider the new Parish Plan and identify and agree potential improvement projects for the village.

7.7 Cllr P Olko reminded all Cllr's that a meeting regarding the proposed wind turbines was being held on 16<sup>th</sup> June 2014 between 6.00pm and 7.00pm at the Newstead Centre. Cllr's P Olko and G Woodward will be attending.

7.8 Cllr P Olko requested all Cllr's to inform him of all of the keys to the Hall that they possess.

**8 Youth Club**

8.1 The Youth Club continues to be successful and well attended.

8.2 The Youth Club will be closed on Wednesday 4<sup>th</sup> June 2014.

8.3 Cllr PD Thomas reported that the table tennis table will need to be replaced.

**9 Cemetery**

9.1 None

**10 Parish Hall**

10.1 Hall bookings were reviewed and agreed.

**11 Parish Plan Review**

11.1 The Parish Plan is now published on the Parish Council website.

**12 Report of External Meetings**

12.1 None

**13 Planning Applications**

13.1 V/2014/0211 - 13<sup>th</sup> May 2014 - 12 The Grove, NG15 0AN - Single storey extension to rear. No comments

13.2 V/2014/0223 - 14<sup>th</sup> May 2014 - Annesley Colliery Site, NG15 0AX - Modification to Section 106 agreement. Previous comments are to be re-submitted.

**14 Correspondence requiring attention and outstanding replies list.**

14.1 None

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
19-May-14	Tesco Stores Limited	DC	13.80	Postage stamps
19-May-14	Two Little Fishes	BACS	360.00	Web site development
19-May-14	Ultimate Print Limited	BACS	125.00	Hall brochure printing cost
19-May-14	Playsafety Limited	BACS	81.60	Annual play area inspection fee
05-Jun-14	Two Little Fishes	DD	35.00	Web site maintenance
20-Jun-14	Ashfield DC	DD	15.00	Hall - business rates
20-Jun-14	Ashfield DC	DD	47.00	Cemetery - business rates
02-Jun-14	G Woodward	100382	23.40	Travel expenses - training course
02-Jun-14	J Saint	BACS	212.33	Salary
02-Jun-14	Clarks Cemetery Services	BACS	1,225.00	Contract and non-contract work
02-Jun-14	HMRC	BACS	368.01	National Insurance & PAYE
02-Jun-14	J Barlow	BACS	991.62	Salary and Admin Costs
31-May-14	British Telecom	DD	65.90	Telephone line rental/calls
26-May-14	Tesco Stores Limited	CC	15.40	Stationery
02-Jun-14	P Olko	BACS	9.52	Travel and telephone expenses
02-Jun-14	PPL	BACS	139.63	Music licence 2014/15
<b>Total Payment value</b>			<b>£3,728.21</b>	

**16 Statutory Compliance Checks**

16.1 Children’s Play Area - Playsafety Ltd carried out the annual inspection in May 2014 and reported that the floor surface covering had severe shrinkage and lifting and could pose a trip hazard. It was recommended that repairs were carried out. In addition it was reported that support caps were missing on the multi play equipment and should be replaced. The overall risk rating for the Play Area was reported as LOW.

16.2 Parish Hall - all statutory compliance checks have been completed.

The meeting closed at 8.00pm.

The next Parish Council meeting will be held on Monday 7<sup>th</sup> July 2014 at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....  
Chair of Annesley and Felley Parish Council