

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 2nd December 2013 at 7.00pm.

Present: Cllr's P Olko (Chair), D Bedward (Vice-Chair), PD Thomas, A McDonald, R Madden, B Wortley, G Woodward, S Bishop, G Turner (Selston PC), a Representative of Pinxton PC, two members of the Public and the Clerk were in attendance.

Representatives from Selston PC and Pinxton PC gave a brief presentation on proposals to form a lobbying group to look at the feasibility of utilising the proposed HS-2 project to also improve rail services in the local community. The proposal would include greater use of existing rail track, better connectivity for local villages and a general improvement to rail services. It is proposed to discuss the proposal at the HS-2 consultation/information event being held at South Normanton on 9th December 2013. Annesley and Felley Parish Council agreed to fully support this initiative.

1. **Apologies for Absence:** Cllr's A Cope and N Severn.

2. **Declarations of Personal & Prejudicial Interest:** None

3 **Public Questions:**

3.1 A member of the public asked for clarification on the process, taken by the Parish Council, for the removal of the shrubbery surrounding the parking bays on Byron Road. Cllr P Olko explained that residents of Byron Road had been consulted and had given overwhelming support for the removal of the shrubbery. The Parish Council had also looked at the cost of ongoing maintenance versus the cost of removal and had agreed that removal of the shrubbery was the most cost effective solution. Cllr P Olko also confirmed that all Conservation Area requirements had been observed and adhered to.

3.2 A member of the public asked what the latest situation was regarding tree maintenance on Moseley Road. Cllr P Olko explained that the Parish Council, in conjunction with Nott's CC, were developing a tree maintenance policy and were also planning on having all trees, that the Parish Council were responsible for, inspected to establish any maintenance work required. Nott's CC has already agreed to carry out some tree maintenance on Moseley Road.

4. **To accept the minutes of the meeting held on 4th November 2013:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair Cllr P Olko.

5. **Matters Arising:**

5.1 Building waste dumped on Parish Council owned land to the rear of Byron Road. This issue was reported several months ago therefore Cllr R Madden agreed to follow up progress with the relevant Authority.

5.2 Building work taking place on Byron Fields/Byron Road close to land leased by the Parish Council. Establish further details from ADC Planning Department.

5.3 Improve Hall advertising/marketing to increase bookings.

5.4 Produce information booklet detailing the responsibilities/duties undertaken by the Parish Council. Draft document has been produced and is being reviewed.

5.5 Produce a safety self-inspection program/check-list for the Children's Play Area. The safety self-inspection check-list was agreed. Cllr P Olko agreed to ask Cllr N Severn to complete the checks and report the results at each Parish Council meeting.

5.6 Contact Sarah Daniel (ADC) regarding the £85k funding for the proposed skate park. This item was discussed further under "Chairman's Urgent Items", see 6.3 below.

5.7 Speeding vehicles on Annesley Cutting (top of Byron/Moseley Road) are creating a serious safety issue for pedestrians. Cllr R Madden agreed to discuss this issue at the next Safer Neighbourhood meeting.

5.8 Obtain an update from Nott's CC on the outstanding work and funding still available for the Allotment project. Nott's CC has confirmed that £1,700 funding is still available and that the Parish Council should now organise the remaining work. Cllr B Wortley advised that the shed had been ordered and that the remaining items including compost bins, water barrels and additional hedging will be purchased soon.

5.9 New road name signage for Byron and Moseley Road. Request to be made to the relevant Authority.

5.10 Hedges/shrubbery around the Parish Hall and School Hill need cutting back. A quote of £240 was accepted to carry out the work around the Parish Hall.

5.11 Rubble dumped on Parish Council owned land to the rear of 74 Byron Road. Full details are to be provided to the Clerk who will then write to the occupier.

5.12 Garden waste dumped on the Middle Land is to be reported to ADC as a fly tipping issue.

5.13 Establish if additional compost bins could be sourced utilising funding from the Allotment Project. See 5.8 above.

5.14 Plans and records for Cemetery areas B and C should be prepared to the same standard as area A. Funding opportunities to be explored to cover the cost of engaging external resource to complete the work.

5.15 Review the current Parish Council web site and propose any improvements/changes required.

6 **Chair's Urgent Items**

6.1 It was agreed that no further action would be taken on any tree maintenance until the tree maintenance policy was finalised/approved and the inspection of all trees, that the Parish Council has responsibility for, had been completed. It is expected that this will be completed by 31st March 2014.

6.2 With effect from 1st January 2014 the Cemetery charges would increase by 5% and the Hall charges would not be increased.

6.3 It was agreed that the Skate Park project should go ahead subject to final confirmation that funding of £50k is available from Nott's CC (LIS) and £35k from ADC Section 106 funds. The project will also include improved lighting and car

parking facilities. Cllr P Olko advised that the on-going maintenance of the Skate Park would be in the region of £500 per annum.

6.4 Cllr P Olko reported that he had met with Cllr Don Davis regarding the disability scooter access issue for the resident on Moseley Road. Nott's CC has confirmed that they will be carrying out the necessary work.

6.5 Cllr P Olko reported that all statutory obligations relating to fire safety and electrical testing would be completed by 6th December 2013.

7 Members Items

7.1 None

8 Youth Club

8.1 The Youth Club continues to be successful and well attended.

8.2 Several successful events had been organised recently.

8.3 It was agreed that the item of equipment that failed during PAT testing should now be re-commissioned due to information received from the manufacturer.

9 Cemetery

9.1 None

10 Parish Hall

10.1 The Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The updated old Parish Plan is now published on the Parish Council website.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2013/0580 - 8th November 2013 - 1 Byron Fields, NG15 0DE - Single storey side extension. The Parish Council submitted comments/observations on 10th November 2013.

13.2 V/2013/0618 - 28th November 2013 - Evo Park Little Oak Drive, Annesley - Creation of 35 additional car parking spaces. Cllr P Olko has submitted comments/objections on behalf of the Parish Council.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No.</u>	<u>Value</u>	<u>Description</u>
20-Dec-13	Ashfield District Council	DD	15.00	Parish Hall - Business Rates
20-Dec-13	Ashfield District Council	DD	46.00	Cemetery - Business Rates
05-Dec-13	Two Little Fishes	DD	35.00	Web Site Maintenance
02-Dec-13	AIS Total Security Ltd	100305	-194.40	Cheque 100305 cancelled
02-Dec-13	Severn Trent Water	DD	106.56	Hall - Water Rates
10-Nov-13	Post Office	CC	271.99	Postage Costs
20-Nov-13	Sherwood Shed (Nott's) Ltd	CC	500.00	Allotment Project - Shed
02-Dec-13	AFPC Youth Club	100345	174.63	Youth Club VAT re-claim
05-Dec-13	Severn Trent Water	DD	23.02	Cemetery - Water Rates
03-Dec-13	British Telecom	DD	66.71	Telephone Rental and Calls
02-Dec-13	J Saint	100346	212.33	Salary
02-Dec-13	Clarkes Cemetery Services	100347	710.00	Contract Work
02-Dec-13	HMRC	100348	395.15	National Insurance & PAYE
02-Dec-13	J Barlow	100349	1,024.29	Salary and Admin Costs
02-Dec-13	Fire Safety Services (UK) Ltd	100350	223.54	Hall Fire Safety Signage
02-Dec-13	P Olko	100351	105.71	Travel, Telephone and Stationery Costs
Total Payment value			£3,715.53	

16 Children's Play Area

16.1None

The meeting closed at 9.10pm.

The next Parish Council meeting will be held on Monday 6th January 2014 at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council