

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 3rd June 2013 at 7.00pm.

Present: Cllr's P Olko (Chair), D Bedward (Vice-Chair), PD Thomas, N Severn, A McDonald, B Wortley, one member of the Public and the Clerk were in attendance. Cllr D Bedward was elected unopposed as Vice-Chair.

1. **Apologies for Absence:** Cllr's A Cope, N Thomas and R Madden
2. **Declarations of Personal & Prejudicial Interest:** None
3. **Public Questions:**
 1. Member of the Public reported that overgrown trees on Moseley Road were interfering with the telephone lines. The Parish Council will be arranging for a tree inspection of all trees that are the responsibility of the Parish Council. See (7.4) below.
 2. Member of the Public reported that vehicles were parking illegally at the top of Moseley Road. The Parish Council recommended that these issues are immediately reported to the police.
 3. Member of the Public reported that the grass verges on Moseley Road require cutting. Cllr P Olko agreed to supply contact details for Nott's CC, who are responsible for carrying out this work.
4. **To accept the minutes of the meetings held on 13th May 2013:** The Minutes of the Annual Parish meeting, Annual General meeting and Parish Council meeting were accepted as a true record of the meetings and signed by the Chairman Cllr P Olko.
5. **Matters Arising:**
 1. Dog fouling is an increasing problem throughout the Village. Meeting to be arranged with Richard Townsley (ADC Community Protection Officer North) – Tel: 07900 228081 – Email: R.Townsley@ashfield-dc.gov.uk
 2. Define the relevant information/documentation to be issued to new Parish Councillors.
 3. Overgrown vegetation at the top of Byron Road is a potential road safety issue.
 4. Improve advertising and marketing for the Hall to increase bookings. Produce an advertising/information brochure.
 5. Produce information booklet detailing the responsibilities/duties undertaken by the Parish Council.
 6. Produce an information pack for “users” of the Hall.
 7. Contact the relevant Authorities to establish the frequency and timing of grit bin restocking.
 8. Formulate a self-inspection program for the Children's Play Area and also include as an Agenda item.
 9. Prepare weekly and monthly testing schedules/records for the Parish Hall fire, security and electrical systems. Quotes are being obtained for the annual safety inspections.
 10. RCAN/NAVACH to be commissioned to produce the new Parish Plan including funding opportunities.
 11. Residents had enquired about the proposed work to the lagoons in the Country Park and the potential increased lorry traffic. According to Nott's CC the “application decision has not yet been decided”.
 12. Increase in the amount of litter on School Hill. ADC carried out a “litter pick” on 14th May 2013. Any future problems should be reported to Mark Rickers (ADC) – Tel: 07900 228078 – Email: M.Rickers@ashfield-dc.gov.uk
 13. Establish information on the landscaping taking place to the rear of Warren Avenue. Make enquiries with the relevant Authorities.

14. Recent strong winds have removed a slate from the Mortuary Chapel roof. Assess the damage and obtain a quote for the repair if necessary.

6. Chair's Urgent Items

1. Cllr P Olko informed the meeting that he will be meeting John Saint on Thursday 6th June 2013 to discuss and finalise the fire alarm, emergency lighting and water testing requirements. Cllr P Olko also advised that he had purchased water temperature testing equipment for £40.

7. Members Items

1. Cllr N Severn reported the illegal use of a fire arm around the village and Country Park. The Parish Council recommend that these issues are immediately reported to the police.
2. Cllr A McDonald reported that quad bikes are speeding and causing a general nuisance around the village. The Parish Council recommended that all instances are immediately reported to the police and an incident reference number obtained. The Parish Council will also report the issue to the police and offer them access to the CCTV footage of the areas around the Parish Hall.
3. It was agreed that a June 2013 Parish Council newsletter will be produced.
4. Cllr P Olko agreed to contact Nott's CC and ADC to obtain their advice and recommendations on "periodic tree inspections".
5. Cllr's N Severn and A McDonald agreed to obtain quotes to cut back two trees on Byron Road.
6. Cllr PD Thomas reported that a dead tree near the children's play area required removing. The Clerk was asked to get Anthony Clarke to carry out the work.
7. Cllr B Wortley reported that boundary fencing had been replaced and also moved near Moseley Road/Warren Avenue. The Clerk was asked to report the issue to Nott's CC.

8. Youth Club

1. The Youth Club continues to be successful and well attended.

9. Cemetery

1. None

10. Parish Hall

1. The Hall bookings were reviewed and agreed.
2. It was reported that a Hall booking on the 25th May 2013 has not been fully paid. Also at this booking it was apparent that alcohol had been sold. This is totally against the policy of the Parish Council. The same hirer has also booked the Hall for the 22nd June 2013, but no payment has yet been received. It was agreed by the Parish Council (3 Cllr's for and 3 against, Chair had casting vote) that unless all monies are paid by 7th June 2013 the booking will be cancelled. If the event does take place under no circumstances should alcohol be sold.

11. Parish Plan Review

1. The updated Parish Plan is now published on the Parish Council website.

12. Report of External Meetings

1. Cllr P Olko had attended meeting with AIS Total Security to discuss maintenance issues and contracts.
2. Cllr P Olko had attended meeting with Daniel Richards (Electrical Contractor) to discuss maintenance contracts for electrics, lighting, boiler, heating and PAT testing in the Parish Hall.

13. Planning Applications

1. V/2013/0251 - 13th May 2013 - Two Dales Farm, NG17 9LA - Prior notification for proposed agricultural building. No comment or objection.
2. V/2013/0276 - 29th May 2013 - Former Colliery site, NG15 0EE - Substitution of Housing Types/Omission of Plots. No comment or objection.

14. Correspondence requiring attention and outstanding replies list.

1. All correspondence received had been circulated to Councillors prior to the meeting and was therefore dealt with at the appropriate place in the agenda.

15. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
03-Jun-13	British Telecom	DD	61.75	Telephone Line Rental and Calls
20-Jun-13	Ashfield District Council	DD	15.00	Parish Hall Business rates
20-Jun-13	Ashfield District Council	DD	46.00	Cemetery Business rates
02-Jun-13	Two Little Fishes	DD	35.00	Web site maintenance
10-Jun-13	Severn Trent Water	DD	106.19	Parish Hall - Water Rates
03-Jun-13	J Saint	100303	212.33	Salary
03-Jun-13	Clarke's Cemetery Services	100304	880.00	Contract and non-contract work
03-Jun-13	AIS Total Security	100305	194.40	Alarm Engineer Call Out
03-Jun-13	HMRC	100306	300.60	NI & PAYE
03-Jun-13	J Barlow	100307	965.99	Salary and Admin expenses
03-Jun-13	PPL	100308	135.43	Music Licence
	Total Payment value		£2,952.69	

1. Payments approved for the Youth Club were as follows:

Date	Payee	Chq No	Value	Description
	Total Payment value		£nil	

16. Children's Play Area:

1. None

The meeting closed at 8.55pm.

The next Parish Council meeting will be held on Monday 1st July 2013 at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council