

Minutes of the Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 5th November 2012 at 7.00pm.

Present: Councillors PD Thomas (Vice chair), A McDonald, R Madden, B Wortley, A Cope, P Olko, D Bedward, N Severn, one member of the Public and the Clerk were in attendance.

1. **Apologies for Absence:** Cllr's MA Thomas and N Thomas.
2. **Declaration of interests:** Cllr N Severn – Planning application - V/2012/0481.
3. **Public Questions**
 - 3.1. A member of the Public asked if the Parish Council would fund a grit bin at the junction of Recreation and Moseley Road. The Parish Council confirmed that it would not provide funding for any additional grit bins.
 - 3.2. A member of the Public reported that the trees on Moseley Road required cutting back. The Clerk was asked to report the issue to Nott's CC.
 - 3.3. A member of the Public reported that road sweeping on Moseley Road, by ADC, had not been completed satisfactorily. The Clerk was asked to report the complaint to ADC.
 - 3.4. A member of the Public reported that the road drains on Moseley Road required clearing out. The Clerk was asked to report the issue to Nott's CC.
 - 3.5. A member of the Public complained that the grass verges on Moseley Road were not being cut on a regular basis. The Clerk was asked to obtain confirmation from ADC of the planned grass cutting program for the next 12 months.
 - 3.6. A member of the Public complained about dogs roaming and fouling in the Village. The Parish Council recommended that any instances must be reported to the CPO immediately.
4. **To accept the minutes of the meeting held on Monday 1st October 2012:** The Minutes of the meeting were accepted as a true record and signed by the Vice chair Cllr PD Thomas.
5. **Matters Arising:**
 - 5.1. Dog fouling is an increasing problem throughout the Village. Warning signs/notices to be produced.
 - 5.2. Produce draft questionnaire for the new Parish Plan. It was agreed that a Sub-Committee should be formed, consisting of Cllr's P Olko, D Bedward, N Severn and R Madden, to finalise the questionnaire.
 - 5.3. Flooding has occurred to the rear of 69/70 Byron Road. The situation will continue to be monitored, however it was agreed to discharge this item from future Agenda's.
 - 5.4. Define the relevant information/documentation to be issued to new Councillors.
 - 5.5. Request additional dog waste bins for the Annesley Cutting housing development.
 - 5.6. Update on progress of establishing public right of way to the Country Park from Annesley and also look at identifying all public footpaths and rights of way in the village.
 - 5.7. Large amount of litter on School Hill. Report to ADC.
A quote of £180 was approved to cut back the shrubbery and redefine the pathways on School Hill.
 - 5.8. Obtain an up to date map of the Parish/Village.
 - 5.9. Improve the appearance of the Cremation bank area. In spring 2013 the weeds will be treated and the area re-seeded.
6. **Chair's Urgent Items**
 - 6.1. None
7. **Members Items**
 - 7.1. Cllr P Olko gave an update on the work that the ACCESS group had undertaken in relation to the ADC Local Development Framework proposals. Responses to ADC must be

submitted by 5.00pm on Friday 9th November 2012. It was agreed that Cllr D Bedward would meet with Cllr P Olko on Wednesday 7th November 2012 to draft the Parish Councils response. The draft response will be circulated to all Cllr's on Thursday 8th November 2012 and the final response submitted to ADC on Friday 9th November 2012.

- 7.2. The overgrown vegetation, at the top of Byron Road is a potential safety issue. Cllr R Madden has reported the problem to Nott's CC and Cllr A Cope has also reported the issue to ADC.
- 7.3. Cllr N Severn reported that an overgrown tree between the old Post Office and the Bus Shelter was causing an obstruction. Cllr R Madden agreed to report the problem to Nott's CC.
- 7.4. Cllr D Bedward informed the meeting that he had discussed potential funding opportunities for a car park extension with two organisations that provide advice and support in preparing funding applications. It had been suggested that the best approach would be to submit a funding application to WREN for a project to include a MUGA type facility, Youth Shelter, Car Park extension, Playground improvements and additional Lighting. It was agreed that ADC would be contacted to establish the level of funding that is still available for use on this type of Project. Proposals to be considered at the December meeting.
- 7.5. Cllr D Bedward informed the meeting that RCAN can support the relocation of "travellers" should the issue arise.
- 7.6. Cllr D Bedward advised that a Public meeting was being held at the Newstead Centre on 27th November 2012 at 6.00pm to discuss "What's happening on the Country Park".
- 7.7. Cllr B Wortley reported that the overgrown trees were now causing an obstruction to the street lighting on Annesley Cutting. Cllr R Madden agreed to report the issue to Nott's CC.
- 7.8. Cllr's PD Thomas and MA Thomas will be representing the Parish Council at the Remembrance Day service.

8. Youth Club

- 8.1. Cllr PD Thomas reported that the Youth Workers had been working very hard recently with several training events and the residential activity to Dukes Barn taking place. Cllr PD Thomas thanked all Youth Workers for their commitment and efforts.
- 8.2. Cllr PD Thomas confirmed that the Youth Club is very well attended with up to 55 attendees.
- 8.3. Recently the Parish Council had received a very complimentary letter from a parent of a Youth Club member thanking the Youth Club for its excellent work. An email had also been received from a Youth Club member complaining about the Youth Club and the recent Dukes Barn trip. Cllr MA Thomas will draft a response to be sent from the Parish Council.

9. Cemetery

- 9.1. Several suggestions were made regarding improvements to the Cemetery. These included replacement of rubbish bins, improved maintenance of the area above the Mortuary Chapel and improvements to the Mortuary Chapel including the appraisal and disposal of the contents.

10. Parish Hall

- 10.1. The Hall bookings were reviewed and agreed.
- 10.2. It was agreed that the obsolete computer equipment still needed to be appraised and then the appropriate action taken.
- 10.3. Cllr PD Thomas confirmed that Harold Adkin had agreed to replace the damaged man hole cover at the front of the Hall.
- 10.4. Interviews for the Caretaker/Cleaner vacancy will take place on 9th November 2012.

11. Parish Plan Review

11.1. The update to the Parish Plan is now published on the Parish Council website.

12. Report of External Meetings

12.1. None

13. Planning Applications

13.1. V/2012/0440 - Morris Homes - Colliery Site, Hucknall Road - two non-illuminated advertising signs. No objection.

13.2. V/2012/0481 - Former substation off Annesley Cutting – conversion to single dwelling. No objection.

14. Correspondence requiring attention and outstanding replies list.

14.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

15. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
02-Nov-12	Two Little Fishes	DD	35.00	Web site maintenance
20-Nov-12	Ashfield DC	DD	45.00	Cemetery rates
20-Nov-12	Ashfield DC	DD	15.00	Hall Business rates
05-Nov-12	Clement Keys	100258	1,260.00	2011/12 External Audit fee
05-Nov-12	Clarke’s Cemetery Services	100259	710.00	Contract and non-contract work
05-Nov-12	Post Office Limited (HMRC)	100260	348.76	NI & PAYE
05-Nov-12	J Barlow	100261	981.90	Salary and Admin expenses
05-Nov-12	P Olko	100262	35.92	Key cut
	Total Payment value		£3,431.58	

15.2. Payments approved for the Youth Club were as follows:

Date	Payee	Chq No	Value	Description
12-Oct-12	Dukes Barn Ltd	100094	840.00	Residential activity
	Total Payment value		£840.00	

15.3. The approved/audited 2011/12 Annual Return had been returned by Clement Keys (External Auditors).

The meeting closed at 9.45pm.

The next meeting will be held on Monday 3rd December 2012 at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council