

Minutes of the Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 3rd September 2012 at 7.00pm.

Present: Councillors MA Thomas (Chair), PD Thomas (Vice chair), A McDonald, R Madden, R Lawrence, N Thomas, five members of the public and the Clerk were in attendance.

1. **Apologies for Absence:** Cllr's B Wortley and A Cope.
2. **Declaration of interest:** Cllr R Madden – ADC and Nott's CC. Cllr's MA Thomas and PD Thomas left the meeting when 14.2 was being discussed and therefore took no part in the decision process.
3. **To accept the minutes of the meeting held on Monday 2nd July 2012:** The Minutes of the meeting were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Parish Council owned land is vulnerable to illegal access. The Clerk was asked to investigate funding opportunities with WREN.
 - 4.2. Liaise with Rev L Loisel to prepare a "Community Emergency Action Plan". It was agreed to now discharge this item.
 - 4.3. All electrical equipment was PAT tested on 11th July 2012.
 - 4.4. The Asset listing of all Parish Council and Youth Club assets has now been updated.
 - 4.5. Dog fouling is an increasing problem throughout the Village. Warning signs/notices to be produced.
 - 4.6. Initial draft questions for the new Parish Plan were prepared and available by 14th July 2012.
 - 4.7. Produce draft questionnaire for the new Parish Plan questionnaire.
 - 4.8. Flooding had occurred to the rear of 69/70 Byron Road. Obtain a quote to have the problem rectified.
 - 4.9. Define the relevant information/documentation, relating to the Parish Council, to be issued to new Councillors.
5. **Public Questions**
 - 5.1. A member of the public requested that additional dog waste bins are installed on the new housing development on Annesley Cutting. Request to be made to ADC.
 - 5.2. A member of the public asked if the Parish Council had received planning application V/2012/0371 relating to eight non-illuminated signs on the colliery site, Hucknall Road. The Parish Council confirmed it had not received a copy of the application but would review and comment when received.
 - 5.3. A member of the public asked for an update on the progress of establishing a public right of way to the Country Park from Annesley. Cllr A Cope will be asked to provide an update at the Parish Council meeting on 1st October 2012.
 - 5.4. A member of the public asked if the Parish Council had received any further information relating to the proposed wind turbines. The Parish Council confirmed it had not received any further information.
 - 5.5. A member of the public asked if the ADC dog warden still visited the village. The Parish Council confirmed that the dog warden does frequently visit the village.
 - 5.6. A member of the public asked for an update on the proposed new Allotment Project. The Parish Council confirmed that planning approval had now been granted, but due to the confusion over the positioning of the new allotments the Parish Council had sent out a letter to residents overlooking the proposed site asking for their comments. These comments will now be reviewed and a decision made at the Parish Council meeting on 1st

October 2012. A meeting is to be arranged with Nott's CC (Alex Price) to discuss the options and way forward with the Allotment Project.

5.7. A member of the public reported that the lighting on School Hill was inadequate and could be a safety issue. Cllr MA Thomas explained that the Parish Council was continuing to seek funding to improve the lighting in a number of areas in the village.

5.8. A member of the public asked for clarification on the approach taken regarding the work in the cemetery to make the monuments safe. The Parish Council explained that it had a duty of care to make the cemetery as safe as possible. A professional organisation had been engaged to carry out the safety audit, adequate notice had been given on all monuments that had failed the safety test and then the Parish Council had the monuments made safe by laying them flat. The Parish Council agreed to supply specific details of the results of the safety test to Mr Redfern.

6. Chair's Urgent Items

6.1. Training for the new "Code of Conduct" has been arranged at the ADC offices on Monday 10th September 2012 at either 4.00pm or 6.00pm. Cllr MA Thomas asked that all Parish Cllr's attended this important training event.

6.2. Cllr MA Thomas confirmed that the Parish Councillor Co-option Procedure had been approved and adopted in August 2012 and was now on the web site. The advert for the current Parish Councillor vacancies, to be filled by co-option, is now on the web site and notice boards. It was agreed to review the process to advertise and recruit new Parish Councillors at the Parish Council meeting on 1st October 2012.

7. Members Items

7.1. Cllr A McDonald reported the large amount of litter on School Hill. Cllr R Madden agreed to report this to ADC.

7.2. Cllr R Madden gave a brief update on the Local Development Framework (LDF).

7.3. Cllr R Madden informed the meeting that the Karate Club at the Acacia Centre had offered to give a "taster session" to the Youth Club.

7.4. Cllr R Madden reported that ADC had suggested that the MUGA project be put on the "back burner". This proposal was rejected by the Parish Council as they wanted to proceed with the project as soon as possible.

7.5. Cllr PD Thomas reported that rubbish was being dumped at the rear of properties on Byron Road. Full details to be provided to the Clerk who will then report to ADC as a fly tipping issue.

8. Youth Club

8.1. The Youth Club reopened on Wednesday 18th July 2012 at the Parish Hall.

8.2. The Youth Club is well attended with between 35 and 45 attendees each week.

8.3. A residential activity at Dukes Barn has been arranged.

9. Cemetery

9.1. The Clerk confirmed that the work to make the headstones and monuments safe in the Cemetery had been completed by Independent Memorial Inspections in July 2012.

9.2. An email from Mr M Lowe had been received complaining about the poor condition of the Cemetery with particular reference to grass cutting and fly tipping of tree/hedge cuttings and turf. The points raised in the email were discussed and the Clerk was asked to reply to Mr Lowe.

9.3. Cllr MA Thomas reported that she had received a number of positive comments on how well the Cemetery was maintained – thanks to Anthony Clarke for all of the hard work.

10. Parish Hall

10.1. It was agreed that ideas for marketing the Parish Hall and ways of increasing the number of bookings would be discussed at the Parish Council meeting on 1st October 2012.

11. Parish Plan Review

11.1. The update to the Parish Plan is now published on the Parish Council website.

12. Report of External Meetings

12.1. None

13. Planning Applications

13.1. Cllr R Madden expressed no opinions on any Planning Applications.

13.2. V/2012/0302 - Land between Byron and Moseley Road, Annesley - change of use from open space to allotment with 1.8m high security fencing. Planning permission has now been granted.

13.3. V/2012/0335- America Farm, Weavers Lane, NG15 0AT - Wind Turbine. No objection

13.4. V/2012/0159 - Land south of Forest Road, NG17 9HA - Construction of water drainage system. Planning Inspectorate appeal has now been withdrawn together with V/2011/0096 for the Residential development of 97 dwellings.

13.5. V/2012/0344 - Felley Priory, NG16 5FJ - Extension of existing tea rooms and accessible toilet. No objection.

13.6. V/2012/0354 - Listed Building Consent - Felley Priory, NG16 5FJ – Extension of existing tea rooms. No objection.

13.7. V/2012/0362 - 12 The Grove, NG15 0AN - Vehicular access and hard standing. Objection to be submitted.

13.8. V/2012/0363 - 12 The Grove, NG15 0AN - Single storey extension. Objection to be submitted.

14. Correspondence requiring attention and outstanding replies list.

14.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

14.2. Following her attendance at the July 2012 Parish Council meeting and subsequent written application for the position of Parish Councillor, it was agreed that Natika-Faye Thomas should be co-opted to the position with immediate effect.

14.3. Nina Severn attended the meeting and expressed an interest in becoming a Parish Councillor. A formal application should be submitted to the Parish Council for consideration at the Parish Council meeting on 1st October 2012.

15. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
02-Aug-12	Two Little Fishes	DD	35.00	Web site maintenance
20-Aug-12	Ashfield DC	DD	45.00	Cemetery rates
02-Sept-12	Two Little Fishes	DD	35.00	Web site maintenance
20-Sept-12	Ashfield DC	DD	45.00	Cemetery rates
20-Sept-12	Ashfield DC	DD	19.91	Parish Hall rates
05-July-12	J Barlow	100244	218.91	Stationery/office equipment
05-July-12	Independent Memorials	100245	2127.90	Making safe Cemetery memorials

05-July-12	Independent Memorials	100199	-175.50	Cheque lost/cancelled
11-July-12	Z Flanders	100246	380.00	Tree maintenance
18-July-12	OSP Systems	100247	88.32	PAT testing fee
26-July-12	A & F PC Youth Club	100248	229.22	VAT reclaimed on behalf of the YC.
26-July-12	T Smith	100249	220.00	Art Workshop at Hall opening event
30-July-12	R Lawrence	100250	121.20	Banner and printing costs
03-Sept-12	Z Flanders	100251	1150.00	Tree/hedge maintenance
03-Sept-12	Clarke's Cemetery Services	100252	970.00	Contract and non-contract work
03-Sept-12	Post Office Limited (HMRC)	100253	400.29	NI & PAYE
03-Sept-12	J Barlow	100254	1069.35	Salary and Admin expenses
	Total Payment value		£6,979.60	

15.2. Payments approved for the Youth Club were as follows:

Date	Payee	Chq No	Value	Description
11-July-12	MA Thomas	100090	495.22	Tuck shop, bouncy castle service, new trolley
11-July-12	J Longden	100091	269.99	Computer/games package
21-Aug-12	T Smith	100092	170.00	Graffiti Art Workshop
22-Aug-12	Dukes Barn Co. Ltd.	100093	3920.00	Residential activity
	Total Payment value		£4,855.21	

15.3. Confirmation has been received from the Audit Commission that Grant Thornton UK LLP have been appointed external auditor for 5 years from 2012/13.

The meeting closed at 9.00pm.

The next meeting will be held on Monday 1st October 2012 at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council