

Minutes of the Annesley and Felley Council meeting – Acacia Centre – 5th March 2012.

Present: Councillors MA Thomas (Chair), PD Thomas, H Bedward, A McDonald, A Cope, Mr R Lawrence (part) and the Clerk were in attendance.

1. **Apologies for Absence:** Cllrs B Wortley, D Bedward (Vice-Chair) and R Madden.
2. **Declaration of interest:** None
3. **To accept the minutes of the meeting held on Monday 6th February 2012:** The Minutes were accepted as a true record and signed by Cllr PD Thomas.
4. **Matters Arising:**
 - 4.1. Dog waste bins to be requested for the new housing development.
 - 4.2. Parish Council owned land is vulnerable to illegal access. Discuss with Nott's CC options available.
 - 4.3. Funding requests for Projects - Over 50's club – bingo machine (£300) and contribution towards the cost of reorganising the Parish Council archive records (£400).
 - 4.4. Meet with Rev L Loisel to prepare the "Community Emergency Action Plan".
 - 4.5. All electrical equipment will be PAT tested before it is moved back into the Parish Hall.
 - 4.6. Full Asset listing (Asset Register) of all Parish Council and Youth Club assets to be produced when the assets are moved back into the Parish Hall.
 - 4.7. Residents are encountering difficulties in registering with local doctors. Persimmon have been contacted regarding the provision of a doctor's surgery on the new housing development. Still awaiting a response from Persimmon.
 - 4.8. Community Event to celebrate the re-opening of the Parish Hall. It was agreed that a sub-committee would be formed to organise and plan this event.
 - 4.9. Grate sunk on Annesley Cutting. Repair has now been completed.
 - 4.10. Lamp post no.2 on Byron Road was not working. Repair completed on 22nd February 2012.
 - 4.11. The Parish Council has now performed risk assessments within the Cemetery. The following actions were agreed:
 - 4.11.a) Remove all "old" signs/notices from the Cemetery to avoid confusion.
 - 4.11.b) Instruct IMI to attach new "warning notices" to all unstable monuments in Area A.
 - 4.11.c) Endeavour to contact the "owners" of the unstable monuments in Area A, by letter, if we have current contact details.
 - 4.11.d) Agreed not to attach notices or contact the "owners" of the unstable monuments identified in sections B & C, due to their age and having received no contact at last audit in 2004.
 - 4.11.e) Place a notice on the Cemetery notice board and also the website detailing all of the monuments that require attention.
 - 4.11.f) Allow 3 months from the notices being attached and then instruct IMI to carry out the necessary work to make the monuments safe.
 - 4.11.g) Prepare notes for the Parish Council's response to queries/questions and obtain approval from all Councillors.
 - 4.12. Vacant Parish Councillor position. Ron Lawrence had submitted an application and also attended the meeting. It was agreed that Ron Lawrence should be co-opted with immediate effect.

- 4.13. The updated “Code of Conduct” document was accepted and adopted at the Council meeting on 5th March 2012.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.
 - 6.2. PCSO Jenny Hudson contact details jenny.hudson.4730@nottinghamshire.pnn.police.uk and Mobile 07889702834.
The non-emergency contact number is 101
 - 6.3. Cllr PD Thomas and Ron Lawrence agreed to attend the next Safer Neighbourhood meeting.
7. **Public Questions**
 - 7.1. None
8. **Chair’s Urgent Items**
 - 8.1. Cllr MA Thomas gave her apologies for not being able to attend previous Council meetings due to illness.
9. **Members Items**
 - 9.1. Cllr D Bedward had informed the meeting that a NACP meeting was taking place on Tuesday 13th March 2012 at 4.00pm. Cllr A Cope and provisionally Cllr PD Thomas agreed to attend.
 - 9.2. Cllr A Cope reported two pot holes on Annesley Cutting (near lamp post no. 11) that require repairing. The Clerk was asked to report to Nott’s CC Highways.
 - 9.3. Cllr H Bedward reported that waste bins were not being emptied. The Clerk was asked to report that waste bins were not being emptied on Annesley Cutting, Byron Road and Moseley Road to ADC.
 - 9.4. Cllr A McDonald reported that dog fouling was an increasing problem throughout the Village, particularly on School Hill. Ron Lawrence agreed to produce warning signs/ notices.
10. **Youth Club**
 - 10.1. Due to the extension and refurbishment of the Parish Hall the Youth Club has now closed until the Parish Hall reopens.
11. **Cemetery**
 - 11.1. None
12. **Parish Hall**
 - 12.1. The next Project meeting will be held on Thursday 8th March 2012 at ADC’s offices at 3.30pm.
 - 12.2. Establish from ADC that the £30k Project contingency is still intact.
 - 12.3. It was agreed to establish what is required in terms of a “Performing Rights Licence” for the playing of music in the Parish Hall.
13. **Parish Plan Review**
 - 13.1. The update to the Parish Plan is now published on the Parish Council website.
14. **Report of External Meetings**
 - 14.1. None
15. **Planning Applications**
 - 15.1. V/2012/0072 - 12 The Grove NG15 0AN – extension to side. No objections raised.
 - 15.2. Nott’s CC - applicant Broomco (1997) Ltd – restoration of Bentinck tip site to create a range of recreational features. No objections raised.

15.3. Planning Appeal Consultation - V/2011/0543 – Felley Mill Lane, NG16 5FE – retention and re-siting agricultural workers dwelling – appeal ref. APP/W3005/C/12/2170644 – without planning permission making a material change of use from agricultural to mixed use. No comments raised.

16. Correspondence requiring attention and outstanding replies list.

- 16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.
- 16.2. Letter received from Barclays Bank requesting proof of identity for Cllr R Madden to enable her to be added to the bank mandate.
- 16.3. ADC had sent a draft of the information leaflet that will be included with the Council Tax bills for 2012/13. ADC have again been requested to include a full break down of the costs of Annesley and Felley Parish Council to support the Parish Council element of the bill and provide Residents with the information.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
05-Mar-12	Two Little Fishes	DD	35.00	Web site maintenance
05-Mar-12	Clarkes Cemetery Services	100192	835.00	Contract & non contract work
05-Mar-12	Annesley & Felley YC	100193	555.65	Youth Club VAT reclaim
05-Mar-12	Z Flanders	100194	150.00	Removal of storm damaged trees
05-Mar-12	Post Office Limited (HMRC)	100195	268.71	NI & PAYE on Salary
05-Mar-12	J Barlow	100196	836.12	Salary and Expenses
05-Mar-12	Marchants Solicitors	100197	488.00	Legal Fees - Hall Project
	Total Payment value		£3168.48	

The meeting closed at 9.00pm.

The next meeting will be held on Monday 2nd April 2012 commencing at 7.00pm.

Due to Bank Holidays future meetings will be held on Tuesday 8th May 2012 and Wednesday 6th June 2012, both meetings to be held at the Acacia Centre, Annesley Woodhouse commencing at 7.00pm.

Signed.....Date.....
 Chair of Annesley and Felley Parish Council