

Minutes of the Annesley and Felley Council meeting – Acacia Centre – 6th February 2012 in the Parish Hall.

Present: Councillors D Bedward (Vice-Chair), PD Thomas, B Wortley, H Bedward, A McDonald, A Cope, R Madden, 2 representatives from ADC Planning and the Clerk were in attendance.

1. **Apologies for Absence:** Cllr MA Thomas
2. **Declaration of interest:** Cllr R Madden – ADC and Nott's CC
3. **To accept the minutes of the meeting held on Monday 2nd January 2012:** The Minutes were accepted as a true record and signed by the Vice-Chair Cllr D Bedward.
4. **Matters Arising:**
 - 4.1. Dog waste bins to be requested for the new housing development.
 - 4.2. Parish Council owned land is vulnerable to illegal access. Discuss with Nott's CC the options available.
 - 4.3. 30 mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment. This work has now been carried out.
 - 4.4. Carriageway outside number 6 Newstead Road is prone to flooding. The repair work has now been carried out.
 - 4.5. Funding requests for Projects - Over 50's club – bingo machine (£300) and contribution towards the cost of reorganising the Parish Council archive records (£400).
 - 4.6. Meet with Rev L Loisel to prepare the "Community Emergency Action Plan".
 - 4.7. The new Allotment Tenancy Agreement was accepted without amendment.
 - 4.8. Parish Council meetings will in future be held at the Acacia Centre, Annesley Woodhouse until the Parish Hall reopens.
 - 4.9. Additional web page for static Parish Council information was added to the website in January 2012.
 - 4.10. All electrical equipment will be PAT tested before it is moved back into the Parish Hall.
 - 4.11. Full Asset listing (Asset Register) of all Parish Council and Youth Club assets to be produced when the assets are moved back into the Parish Hall.
 - 4.12. British Gas maintenance contact for the Parish Hall heating system was cancelled in January 2012.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
 - 5.2. Residents are encountering difficulties in registering with local doctors. Cllr D Bedward agreed to obtain contact details, for Persimmon, to enable a formal enquiry to be made regarding the provision of a doctor's surgery on the new housing development.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.
 - 6.2. PCSO Jenny Hudson contact details jenny.hudson.4730@nottinghamshire.pnn.police.uk and Mobile 07889702834.
The non-emergency contact number is 101
 - 6.3. The next Safer Neighbourhood meeting will be held at the Acacia Centre on 13th February 2012 at 6.30pm.
7. **Public Questions**
 - 7.1. None
8. **Chair's Urgent Items**

- 8.1. It was agreed that a Community Event to celebrate the re-opening of the Parish Hall should be considered. Cllr A McDonald agreed to put together a proposal of the type of event, together with provisional costing's, for discussion at the March 2012 meeting.

9. Members Items

- 9.1. Cllr D Bedward informed the meeting that the LIS funded Allotment Project was due to commence in February 2012.
- 9.2. Cllr A Cope reported that a grate had sunk on Annesley Cutting. Further details of the exact location are to be provided to enable the problem to be reported to Nott's CC Highways.
- 9.3. Cllr R Madden informed the meeting that the consultation period for the Waste Core Strategy was 16th February 2012 to 26th March 2012. Cllr R Madden will be leafleting Residents and also organising meetings at the Acacia Centre. Provisional dates are 22nd February 2012 and 9th March 2012.
- 9.4. Cllr PD Thomas reported that lamp post no.2 on Byron Road was not working. The Clerk was asked to report this to ADC.

10. Youth Club

- 10.1. Due to the extension and refurbishment of the Parish Hall the Youth Club has now closed until the Parish Hall reopens.

11. Cemetery

- 11.1. Following the completion of the Cemetery Safety Audit by IMI, it was agreed that the Parish Council would now perform risk assessments on the 110 monuments that have been identified as requiring attention. The results of the risk assessment will determine the course of action to be taken.

12. Parish Hall

- 12.1. Work on the extension and refurbishment of the Parish Hall started on 30th January 2012 and is expected to be completed by July 2012.
- 12.2. The first site meeting is being held on 9th February 2012. Representatives from the Parish Council will be attending.

13. Parish Plan Review

- 13.1. The update to the Parish Plan is now published on the Parish Council website.

14. Report of External Meetings

- 14.1. Cllr R Madden had attended the ACCESS group meeting.

15. Planning Applications

- 15.1. Cllr R Madden expressed no opinions on any Planning Applications.
- 15.2. V/2012/0036 - Annesley Parish Hall, Byron Road - replacement metal shutter door to entrance. No objection raised.

16. Correspondence requiring attention and outstanding replies list.

- 16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.
- 16.2. An application has been received for the vacant Parish Councillor position to be co-opted. It was agreed that the candidate will be invited to attend the March 2012 Council meeting.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

- 17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
------	-------	--------	-------	-------------

10-Jan-12	British Gas	DD	-24.00	Heating maintenance contract cancelled
05-Feb-12	Two Little Fishes	DD	35.00	Web site maintenance
13-Feb-12	E-ON	DD	58.57	Electric Bill
06-Feb-12	Two Little Fishes	100183	40.00	Creation of new web page
06-Feb-12	Clarks Cemetery Services	100184	655.00	Contract work
06-Feb-12	Post Office Limited (HMRC)	100185	328.98	NI & PAYE on Salary
06-Feb-12	J Barlow	100186	934.88	Salary and Expenses
06-Feb-12	Aon Limited	100187	799.98	Additional premium - JCT Insurance
06-Feb-12	Acacia Centre	100188	147.00	Room rental (6 months)
06-Feb-12	Cheque cancelled	100189	0.00	Cheque cancelled
06-Feb-12	Ind. Memorial Inspections	100190	2484.00	Cemetery Safety Audit
06-Feb-12	NALC	100191	175.08	Annual subscription
	Total Payment value		£5634.49	

17.2. Due to ADC reducing the 2012/13 revenue grant by £1,000 it was agreed to remove £750 from the 2012/13 budget for donations. This will result in the Precept request to ADC being maintained at the same level as last year (£31,500)

17.3. The updated "Code of Conduct" document was reviewed and it was agreed that it will be adopted at the March 2012 Council meeting.

The meeting closed at 9.00pm.

The next meeting will be held on Monday 5th March 2012 commencing at 7.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council