

Minutes of the Annesley and Felley Council meeting – 5th December 2011 in the Parish Hall.

Present: Councillors D Bedward (Vice-Chair), PD Thomas, R Madden, B Wortley, H Bedward, A McDonald, 2 members of the Public and the Clerk were in attendance.

1. **Apologies for Absence:** Cllr MA Thomas
2. **Declaration of interest:** Cllr R Madden – ADC and Nott's CC
3. **To accept the minutes of the meeting held on Monday 7th November 2011:** The Minutes were accepted as a true record and signed by the Vice-Chair Cllr D Bedward.
4. **Matters Arising:**
 - 4.1. Dog waste bins to be requested for the new housing development.
 - 4.2. Parish Council owned land is vulnerable to illegal access. Discuss with Nott's CC to establish what options are available.
 - 4.3. 30 mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment.
 - 4.4. Carriageway outside number 6 Newstead Road is prone to flooding and could cause an accident.
 - 4.5. Draft "Freedom of Information" document. As no comments/advice have been received from the ADC Legal Dept. it was agreed to adopt the draft "Freedom of Information" document prepared by the Parish Council.
 - 4.6. Condition of no.3 Byron Road. Cllr A Cope will liaise with the Private Sector Enforcement team and provide updates at future meetings.
 - 4.7. Two grates that have sunk on Derby Road, near School Hill have now been repaired.
 - 4.8. Trees on Moseley and Recreation Road require cutting back/pruning. Follow up with ADC.
 - 4.9. Funding requests for Projects - Over 50's club – bingo machine (£300) and contribution towards the cost of reorganising the Parish Council archive records (£400).
 - 4.10. The new notice board has now been erected at the entrance to the Cemetery.
 - 4.11. Meet with Rev L Loisel to prepare the "Community Emergency Action Plan"
 - 4.12. Persimmon have now erected the road name signage on Annesley Cutting.
 - 4.13. Support of the tree preservation order (TPO 281) – Little Oak Plantation. Parish Council sent letter of support to ADC.
 - 4.14. Drainage dyke at the rear of Moseley Road requires clearing out. Any complaints relating to the Middle land area should in future be sent to the land owner (Nott's CC).
 - 4.15. Confirmation to be obtained from the Tenants who wish to terminate their Allotment tenancy. Cllr D Bedward agreed to contact Mr Carter regarding his tenancy termination. It was agreed that the two vacant allotment plots should be offered to Mr D Severn. An addendum to the existing tenancy agreement will be prepared.
 - 4.16. Allotment tenancy agreement to be revised.
 - 4.17. "Dog fouling" sign opposite 72/73 Byron Road requires replacing. Reported to ADC on 9th November 2011.
 - 4.18. Lack of road sweeping on Warren Avenue. ADC have now carried out the work.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.

- 6.2. PCSO Jenny Hudson contact details jenny.hudson.4730@nottinghamshire.pnn.police.uk and Mobile 07889702834.
The non-emergency contact number is 101

7. Public Questions

- 7.1. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the development proposals surrounding the land off Forest Road and confirmed that both Planning Applications had now been refused. The Parish Council were asked if they would support the establishment of “public right of way” – foot paths - within Little Oak Plantation. This was agreed and the Parish Council will ask Cllr A Cope to complete the necessary forms and return them to Bob Collier.
- 7.2. Resident reported that advance warning of road sweeping was not being given, by ADC, to enable vehicles to be moved prior to the sweeping of the road. Cllr R Madden will discuss with ADC.
- 7.3. Resident reported that dog waste bins had not been emptied on Recreation/Moseley/ Byron Road for nearly two weeks. Cllr R Madden will discuss with ADC.

8. Chair’s Urgent Items

- 8.1. None

9. Members Items

- 9.1. Cllr R Madden had recently attended a seminar relating to the Localism Bill and gave a brief update on the possible changes relating to the potential future responsibility for Land use/ownership, Rights of Way and other Services.
- 9.2. Cllr R Madden informed the meeting that she was looking at purchasing a mobile speed warning device for use throughout the Village.

10. Youth Club

- 10.1. Youth Club continues to be successful and well attended.
- 10.2. Unless alternative suitable accommodation can be found the Youth Club will not be held during the period that the Parish Hall is being refurbished. During this period it is intended that Youth worker training will take place and regular events/outings will be organised for the Youth Club members.

11. Cemetery

- 11.1. The safety survey of the monuments/head stones will commence w/e 9th December 2011.
- 11.2. It was agreed to increase all Cemetery charges by 20% with effect from 1st January 2012.

12. Parish Hall

- 12.1. Parish Hall Bookings were discussed and agreed.
- 12.2. Tender responses are due back from Contractors by 16th December 2011. Meeting at ADC on this date at 12.00 noon to review the tender responses.
- 12.3. The next Refurbishment Project meeting will take place on 19th December 2011 at 7.00pm in the Parish Hall.
- 12.4. It was agreed to review the Parish Hall charge out rates after the refurbishment is completed.

13. Parish Plan Review

- 13.1. The update to the Parish Plan is now published on the Parish Council website.

14. Report of External Meetings

- 14.1. None

15. Planning Applications

- 15.1. Cllr R Madden expressed no opinions on any Planning Applications.
- 15.2. V/2011/0624 - 1 School Hill, NG17 9BB - single storey extension and loft conversion.
No objection

15.3. V/2011/0543 – Felley Mill Lane, NG16 5FE – retention and re-siting agricultural workers dwelling. No objection

16. Correspondence requiring attention and outstanding replies list.

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

16.2. Letter of resignation had been received from Cllr M Wilkinson. The Parish Council would like to thank Margaret for all of her commitment and contribution during her period of office.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Dec-11	British Gas	DD	24.00	Heating maintenance contract
05-Dec-11	Two Little Fishes	DD	35.00	Web site maintenance
20-Dec-11	Ashfield DC	DD	50.00	Cemetery Business rates
20-Dec-11	Ashfield DC	DD	2.07	Parish Hall Business rates
15-Dec-11	Severn Trent Water	DD	173.57	Water rates - Hall
05-Dec-11	Clarkes Cemetery Services	100174	655.00	Contract work
05-Dec-11	Post Office Limited (HMRC)	100175	201.77	NI & PAYE on Salary
05-Dec-11	J Barlow	100176	708.08	Salary and Expenses
05-Dec-11	Severn Trent Water	100177	18.00	Water rates - Cemetery
	Total Payment value		£1867.49	

17.2. It was agreed that Cllr's D Bedward and R Madden would be added to the Barclays bank mandate for the signing of cheques

The meeting closed at 8.45pm.

The next meeting will be held on Monday 2nd January 2012 commencing at 6.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council