

Minutes of the Annesley and Felley Council meeting – 7th November 2011 in the Parish Hall.

Present: Councillors MA Thomas (Chair), D Bedward (Vice-Chair), PD Thomas, R Madden, B Wortley, A Cope, H Bedward, 2 members of the Public and the Clerk were in attendance.

1. **Apologies for Absence:** Cllr's M Wilkinson and R Marsden
2. **Declaration of interest:** Cllr R Madden – ADC and Nott's CC
3. **To accept the minutes of the meeting held on Monday 3rd October 2011:** The Minutes were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Dog waste bins/signage to be requested for the new housing development.
 - 4.2. Grit bins requested for the bottom of Moseley Road and the top of Byron Road. See Members items (9.3).
 - 4.3. Produce plans for the allotment area. Meetings have been held, with tenants, in October 2011 to discuss the plan and the rules and regulations. See Chair's Urgent Items (8.2).
 - 4.4. Parish Council owned land is vulnerable to illegal access. Discuss with Nott's CC to establish what options are available.
 - 4.5. 30 mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment.
 - 4.6. Carriageway outside number 6 Newstead Road is prone to flooding and could cause an accident.
 - 4.7. Draft "Freedom of Information" document. Comments/advice to be obtained from ADC Legal Dept.
 - 4.8. State of condition of no.3 Byron Road. Pete Kandola (ADC) has been requested to keep the Parish Council updated on the progress. Update to be requested from Pete Kandola (ADC).
 - 4.9. Two grates have sunk on Derby Road, near School Hill, and require repairing.
 - 4.10. Water butts in the Cemetery require repairing. The repairs have now been carried out.
 - 4.11. Trees on Moseley and Recreation Road require cutting back/pruning. ADC have agreed to carry out the "essential" tree maintenance on Moseley Road and to provide a quote for the tree work on Recreation and Byron Road.
 - 4.12. Funding requests for Projects - Over 50's club – new bingo machine £300 and £400 towards the cost of reorganising Parish Council archive records.
 - 4.13. Dog fouling has become an increasing problem around the Stonechurch View area. Situation to continue to be monitored.
 - 4.14. Access issue to Public Right of Way on approach to the new country park. Nott's CC confirmed that this area is not "legally" a Public Right of Way. Evidence and Application forms have been obtained from Nott's CC to enable an appeal process.
 - 4.15. New notice board. It was agreed to site the new notice board at the entrance to the Cemetery.
 - 4.16. Meet with Rev L Loisel to discuss the location of the new notice board.
 - 4.17. Meet with Rev L Loisel to discuss the "Community Action Plan"
 - 4.18. £100 donation to the "ACCESS" group has been made.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
 - 5.2. Persimmon are to be contacted again regarding the erection of road name signage.
6. **Policing Issues**

- 6.1. Any policing issues should be reported and a crime reference number obtained.
- 6.2. PCSO Jenny Hudson contact details jenny.hudson.4730@nottinghamshire.pnn.police.uk and Mobile 07889702834. The non-emergency contact number is 03003009999.
- 6.3. A member of the Public had reported that an anti-social behaviour incident had recently occurred at the Annesley Church Hall.

7. Public Questions

- 7.1. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the development proposals surrounding the land off Forest Road. The Parish Council were asked if they would support tree preservation order (TPO 281) – Little Oak Plantation. This was agreed.
- 7.2. A member of the Public reported that the drainage dyke at the rear of Moseley Road required clearing out. It was agreed to contact Nott's CC to obtain advice and to establish responsibility.

8. Chair's Urgent Items

- 8.1. Annesley Church have asked if the Parish Council would support a community litter pick next spring. This was agreed.
- 8.2. Following the meeting with the Allotment Tenants it was agreed that confirmation would be obtained from the Tenants who wish to terminate their Allotment tenancy. Cllr D Bedward agreed to revise the Allotment tenancy agreement. Cllr D Bedward informed the meeting that a decision from ADC Planning was expected on 24th November 2011 regarding the new Allotment plots. It was anticipated that a small number of Allotment plots would become available early 2012.

9. Members Items

- 9.1. Cllr A Cope reported that the "dog fouling" sign opposite no 72/73 Byron Road required replacing.
- 9.2. Cllr B Wortley reported that there had been a lack of road sweeping on Warren Avenue.
- 9.3. Cllr R Madden informed the meeting that grit bins will now be installed on Stonechurch View, School Hill, Byron Road, Moseley Road and Recreation Road.
- 9.4. Cllr R Madden informed the meeting of the areas to become "Alcohol Free Zones" in the village.

10. Youth Club

- 10.1. Youth Club continues to be successful and well attended.
- 10.2. The Halloween party had been very successful.

11. Cemetery

- 11.1. It was agreed to commission Independent Memorial Inspection (IMI) to perform a full inspection of all memorials and headstones in the Cemetery during November/December 2011.
- 11.2. The Chair thanked the Clerk for all of the additional work that had been carried out in connection with the Cemetery and Parish Hall.

12. Parish Hall

- 12.1. Parish Hall Bookings were discussed and agreed.
- 12.2. The issue relating to the ability to reclaim VAT on Project expenditure was discussed. Based upon the interpretation of HMRC notice 749 section 7 it was agreed that VAT can be reclaimed. (Six Councillors voted for and one abstained)
- 12.3. Cllr D Bedward gave an update on progress of the Parish Hall Refurbishment Project.

12.4. It was agreed that during the duration of the Project additional meetings will be held on the 2nd and 4th Tuesday each month, at 7.00pm, at the Parish Hall. All Parish Councillors are invited to attend.

12.5. It was agreed to let the over 50's group have use of the Parish Hall free of charge for their Xmas party.

13. Parish Plan Review

13.1. The update to the Parish Plan is now published on the Parish Council website.

14. Report of External Meetings

14.1. None

15. Planning Applications

15.1. Cllr R Madden expressed no opinions on any Planning Applications.

15.2. V/2011/0540 – Surface Technologies – NG15 0DR – Extension to effluent room. No objection.

16. Correspondence requiring attention and outstanding replies list.

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

16.2. Letter of thanks had been received from the ACCESS group for the £100 donation.

16.3. Patient Participation Group meeting is taking place on 9th November 2011 at 2.00pm at Ashfield House, 194 Forest Road, Annesley.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Nov-11	British Gas	DD	24.00	Heating maintenance contract
05-Nov-11	Two Little Fishes	DD	35.00	Web site maintenance
20-Nov-11	Ashfield DC	DD	50.00	Cemetery Business rates
05-Oct-11	ACCESS	100167	100.00	Donation
07-Nov-11	Clarkes Cemetery Services	100168	825.00	Contract and non-contract work
07-Nov-11	Post Office Limited (HMRC)	100169	308.90	NI & PAYE on Salary
07-Nov-11	J Barlow	100170	1041.10	Salary and Expenses
07-Nov-11	D Shaw	100171	60.00	Tree maintenance
07-Nov-11	Z Flanders	100172	1390.00	Tree/hedge maintenance
07-Nov-11	Z Flanders	100173	315.00	Tree maintenance
	Total Payment value		£4149.00	

The meeting closed at 9.50pm.

The next meeting will be held on Monday 5th December 2011 commencing at 7.00pm.

Signed.....Date.....

Chair of Annesley and Felley Parish Council