

Minutes of the Annesley and Felley Council meeting – 3rd October 2011 in the Parish Hall.

Present: Councillors MA Thomas (Chair), D Bedward (Vice-Chair), PD Thomas, M Wilkinson, R Madden, B Wortley, A Cope, A McDonald, PCSO Jenny Hudson, 4 members of the Public and the Clerk were also in attendance.

1. **Apologies for Absence:** Cllr R Marsden
2. **Declaration of interest:** Cllr R Madden – ADC and Nott’s CC
3. **To accept the minutes of the meeting held on Monday 5th September 2011:** The Minutes were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Dog waste bins/signage to be requested for the new housing development.
 - 4.2. Grit bins should be installed at the bottom of Moseley Road and the top of Byron Road.
 - 4.3. Produce plans for the allotment area. Also letter to be sent to all allotment tenants to arrange a meeting on site to discuss the plan and also the rules and regulations. Cllr D Bedward to provide appropriate dates and draft letter to the Clerk. Also full details of the asbestos that has been dumped near to the allotment site to be provided to the Clerk to enable the problem to be reported to ADC.
 - 4.4. Parish Council owned land is vulnerable to illegal access. Discuss with Nott’s CC to establish what options are available.
 - 4.5. 30 mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment.
 - 4.6. Carriageway outside number 6 Newstead Road is prone to flooding and could cause an accident.
 - 4.7. Draft “Freedom of Information” document. Comments/advice to be obtained from ADC Legal Dept.
 - 4.8. State of condition of no.3 Byron Road. Pete Kandola (ADC) met with the owner of the property a couple of months ago. The owner has also been put on a waiting list for assistance regarding a grant for the repairs. ADC have now referred the matter to the Private Sector Enforcement Team. The Clerk was asked to obtain an update before the next meeting.
 - 4.9. Two grates have sunk on Derby Road, near School Hill, and require repairing.
 - 4.10. Water butts in the Cemetery require repairing or removing. Specification for the work to be produced and quotes obtained for the repair or removal of the water butts.
 - 4.11. Trees on Moseley and Recreation Road require cutting back/pruning. ADC have agreed to carry out the “essential” tree maintenance on Moseley Road and to provide a quote for the tree maintenance work on Recreation and Byron Road.
 - 4.12. Funding requests for Projects - Over 50’s club – new bingo machine £300 and £400 towards the cost of reorganising Parish Council archive records.
 - 4.13. Dog fouling has become an increasing problem around the Stonechurch View area. Cllr R Madden agreed to report this problem to ADC.
 - 4.14. Access issue to Public Right of Way on approach to the new country park. Nott’s CC confirmed that this area is not “legally” a Public Right of Way. The Clerk was asked to obtain the necessary forms from Nott’s CC to enable an appeal to be made.
 - 4.15. Five free 25kg bags of salt have been ordered for delivery to Cllr MA Thomas for distribution throughout the Village. Nott’s CC have now confirmed the order.
5. **Annesley Colliery site:**

5.1. Updates to be given as and when appropriate.

6. Policing Issues

6.1. Any policing issues should be reported and a crime reference number obtained.

6.2. PCSO Jenny Hudson contact details jenny.hudson.4730@nottinghamshire.pnn.police.uk and Mobile 07889702834. The non-emergency contact number is 03003009999.

6.3. Chart showing crime figures for the period April 2011 to September 2011 was issued.

6.4. The next Safer Neighbourhood meeting is on 20th October 2011 at 6.15pm at the Acacia Centre, Annesley Woodhouse.

6.5. PCSO Jenny Hudson agreed to arrange a speed camera operation on Annesley Cutting.

6.6. PCSO Jenny Hudson reported that there had recently been two distraction burglaries in the area.

7. Public Questions

7.1. Resident reported that blocked drains and gully's had recently created a flooding risk. The Parish Council recommends that these issues are reported directly ADC at the time.

7.2. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the various development proposals surrounding the land off Forest Road. The Parish Council were asked if they would support any objections against any Planning Applications relating to these development proposals.

8. Chair's Urgent Items

8.1. Cllr MA Thomas reported that funding of £100,200, from the CRT, had now been agreed towards the extension of the Parish Hall.

8.2. It was agreed that the Project to install the MUGA and associated lighting would run in parallel with the Hall extension and refurbishment Project.

8.3. It was agreed that Residents from Byron Road would be invited to attend a meeting to enable the Parish Council to inform them of the timing and scope of the Projects in 8.2.

8.4. An offer was accepted to repaint the "Street Art Wall", free of charge, following the recent vandalism.

8.5. Three compliments regarding how well the Cemetery was being maintained had been received.

8.6. Permission to be obtained, from Savills, to site the new notice board on Annesley Cutting.

8.7. Cllr M Wilkinson agreed to meet with Rev L Loisel to discuss the location of the new notice board. 8.8 Cllr M Wilkinson agreed to meet with Rev L Loisel to discuss the "Community Action Plan"

8.8. It was agreed to purchase a wreath for Remembrance Day.

9. Members Items

9.1. Cllr M Wilkinson proposed that a £100 donation is made to the "ACCESS" group and also the Parish Council offer them the use of the Parish Hall free of charge for their meetings. This was agreed.

9.2. Cllr R Madden reported that in future Parish Council's would have more input into Neighbourhood Plans for housing and retail developments. Further updates to be given at future meetings.

10. Youth Club

10.1. Youth Club continues to be successful and well attended.

11. Cemetery

11.1. None

12. Parish Hall

12.1. Parish Hall Bookings were discussed and agreed.

12.2. It was agreed that the Youth Club could use the Parish Hall free of charge. (28th-30th October 2011 – Halloween Party)

13. Parish Plan Review

13.1. The update to the Parish Plan is now published on the Parish Council website.

14. Report of External Meetings

14.1. None

15. Planning Applications

15.1. Cllr R Madden expressed no opinions on any Planning Applications.

15.2. V/2011/0437 – Land south of Forest Road NG17 9AH – surface/foul water drainage scheme. Objection to be submitted.

16. Correspondence requiring attention and outstanding replies list.

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

16.2. The Parish Council agreed to co-opt Hayley Bedward as a Parish Councillor with immediate effect.

16.3. It was agreed to implement the “Retention and Disposal of Records” policy with immediate effect.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Oct-11	British Gas	DD	24.00	Heating maintenance contract
05-Oct-11	Two Little Fishes	DD	35.00	Web site maintenance
20-Oct-11	Ashfield DC	DD	50.00	Cemetery Business rates
23-Sep-11	E-ON	DD	109.95	Electric bill
06-Oct-11	E-ON	DD	97.61	Gas bill
03-Oct-11	Severn Trent Water	100163	228.23	Water rates - Cemetery
03-Oct-11	Clarkes Cemetery Services	100164	845.00	Contract and non-contract work
03-Oct-11	Post Office Limited (HMRC)	100165	188.38	NI & PAYE on Salary
03-Oct-11	J Barlow	100166	666.25	Salary and Expenses
	Total Payment value		£2244.42	

The meeting closed at 9.30pm.

The next meeting will be held on Monday 7th November 2011 commencing at 7.00pm.

Signed.....Date.....

Chair of Annesley and Felley Parish Council