

Minutes of the Annesley and Felley Council meeting – 5th September 2011 in the Parish Hall.

Present: Councillors MA Thomas (Chair), D Bedward (Vice-Chair), M Wilkinson, R Madden, B Wortley, A Cope, PCSO Jenny Hudson, 2 members of the Public and the Clerk were also in attendance.

1. **Apologies for Absence:** Cllr PD Thomas
2. **Declaration of interest:** Cllr R Madden – ADC and Nott’s CC
3. **To accept the minutes of the meeting held on Monday 4th July 2011:** The Minutes were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Dog waste bins and signage to be requested for the new housing development.
 - 4.2. Grit bins should be installed at the bottom of Moseley Road and the top of Byron Road.
 - 4.3. Speed monitoring on Byron, Mosley and Recreation Road to be requested. Due to lack of resources this will not take place in the foreseeable future.
 - 4.4. Produce plans for the allotment area and arrange meetings with the tenants to discuss the plan and also the rules and regulations. Meeting to be arranged before the 3rd October 2011.
 - 4.5. Lack of road signage is causing problems on the new housing development - “Annesley Cutting”. See point 4.14
 - 4.6. Parish Council owned land is vulnerable to illegal access. Discuss with Nott’s CC to establish what options are available.
 - 4.7. 30 mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment.
 - 4.8. Carriageway outside number 6 Newstead Road is prone to flooding and could cause an accident.
 - 4.9. Draft “Freedom of Information” document. Comments/advice to be obtained from ADC Legal Dept.
 - 4.10. Peter Kandola (ADC) met with the Owner of 3 Byron Road and agreed to provide contact details of agency’s who can provide assistance with repairs in order to get the property to an improved habitual and visual state. Update to be obtained from Pete Kandola (ADC).
 - 4.11. Two grates have sunk on Derby Road, near School Hill, and require repairing.
 - 4.12. Water butts in the Cemetery require repairing. Specification for the work to be produced and quotes obtained for the repair or removal of the water butts.
 - 4.13. Letter has been received from an allotment holder asking if the tenancy could be assigned to another resident. An Assignment of Tenancy document was sent to the allotment holder, but the tenant now denies asking for the transfer of tenancy. This issue will now be reviewed as part of the Allotment review – see 4.4.
 - 4.14. Unacceptable level of dust coming from the new housing development and also road name signage needs to be erected. Persimmon have now agreed to erect the road name signage and review the dust problem.
 - 4.15. Establish if ADC could organise a one off “rubbish collection day”. ADC confirmed that they do not currently perform such tasks, however it may be a consideration for the future.

- 4.16. Trees on Moseley and Recreation Road require cutting back/pruning. ADC have agreed to carry out the “essential” tree maintenance on Moseley Road and to also provide a quote for the tree maintenance work required on Recreation and Byron Road.
- 4.17. Pot hole on Annesley Cutting, just before the junction with Stonechurch View. Nott’s CC completed the repair on 6th July 2011.
- 4.18. Cabin had been sited on land near Byron Fields. This had been approved by Nott’s CC and was being used for remedial maintenance work being carried out at Byron Fields.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.
 - 6.2. The non-emergency contact number is 03003009999.
 - 6.3. Contact details for PCSO Jenny Hudson are: E-mail jenny.hudson.4730@nottinghamshire.pnn.police.uk and Mobile 07889702834.
 - 6.4. PCSO Jenny Hudson agreed to attend future Parish Council and Youth Club meetings depending on shift patterns.
 - 6.5. Chart showing crime figures for the period March 2011 to August 2011 was issued.
 - 6.6. The next Safer Neighbourhood meeting is on 20th October 2011 at 6.15pm at the Acacia Centre, Annesley Woodhouse.
 - 6.7. Details of the Neighbourhood Alert Scheme can be found at website www.nottinghamshirealert.co.uk
 - 6.8. PCSO Jenny Hudson agreed to arrange a speed camera operation on Annesley Cutting.
7. **Public Questions**
 - 7.1. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the various development proposals surrounding the land off Forest Road. The Parish Council were asked if they would support any objections against any Planning Applications relating to these development proposals. The Parish Council agreed to review and take the appropriate action against any Planning Applications that were received.
 - 7.2. A Resident reported that street waste bins had not been emptied in the Village. Situation to be monitored and actioned accordingly.
 - 7.3. A Resident raised an objection against the extension and refurbishment of the Parish Hall due to the current limited use of the Hall. The Parish Council advised that any objection to the Planning Application should be made to ADC Planning Dept. Following the completion of the Project the intention is that the Hall will be used more frequently as a Community facility for various activities.
8. **Chair’s Urgent Items**
 - 8.1. Quotes have been obtained for various tree/hedge maintenance work around the Village totalling £1,390. These quotes were accepted and the work authorised to be carried out.
9. **Members Items**
 - 9.1. Cllr R Madden reported that funding was available for suitable Projects. The following were proposed for potential funding - Over 50’s club – new bingo machine £300 and £400 towards the cost of reorganising Parish Council archive records.
 - 9.2. Cllr M Wilkinson reported that dog fouling was becoming an increasing problem around the Stonechurch View area. Cllr R Madden agreed to report this problem to ADC.
 - 9.3. Cllr D Bedward informed the meeting that £15k LIS funding had been approved for the Allotment Project. The plans were distributed and approved.

- 9.4. Cllr D Bedward reported that a problem existed with access to a public footpath on the approach to the new country park. Full details to be provided to the Clerk to enable the issue to be reported to Nott's CC (Dr Timothy Hart – Rights of Way Dept.)

10. Youth Club

- 10.1. Youth Club continues to be successful and well attended.

11. Cemetery

- 11.1. None

12. Parish Hall

- 12.1. Parish Hall Bookings were discussed and agreed.
 12.2. Due to Cllr A Cope being unavailable it was agreed that Cllr PD Thomas would open/close the Parish Hall on Wednesday 14th September 2011 for the Over 50's meeting.
 12.3. Cllr D Bedward updated the meeting on the Coal Fields Regeneration Trust funding application.

13. Parish Plan Review

- 13.1. The Parish Plan is in the process of being updated.

14. Report of External Meetings

- 14.1. None

15. Planning Applications

- 15.1. Cllr R Madden expressed no opinions on any Planning Applications.
 15.2. V/2011/0329 - Felley Priory NG16 5FJ - Internal alterations and an external French drain. – No objection
 15.3. V/2011/0334 - Tudor Lodge NG17 9HB – Stable Block – No objection
 15.4. V/2011/0339 – Annesley Parish Hall – Extension and erection of columns for security cameras. - No objection
 15.5. V/2011/0381 – Workshop, Annesley Colliery – Conservation area consent for conversion. – No objection
 15.6. Nott's CC – 4/V/2011/0285 – Bentinck Tip – variation relating to number of HGV visits. – No objection
 15.7. V/2011/0444 – Annesley Hall Lodge NG15 0AS – Stables and Ménage. – No objection

16. Correspondence requiring attention and outstanding replies list.

- 16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.
 16.2. Letter from Nott's CC relating to the proposed Waste Core Strategy had been received. The consultation period is 22nd July to 16th September 2011. The Parish Council recommend that any interested parties visit www.nottinghamshire.gov.uk/wastehaveyoursay or call 08449808080.
 16.3. A request had been received for the Parish Council to be the licensee for the Ron Hoole Oak Tree Plaque. It was agreed that it would not be appropriate for the Parish Council to hold this licence.
 16.4. Letter had been received from Nott's CC regarding "Winter Service". It was agreed that the five free 25kg bags of salt would be ordered and delivered to Cllr MA Thomas for distribution throughout the Village.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

- 17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Aug-11	British Gas	DD	24.00	Heating maintenance contract

10-Sep-11	British Gas	DD	24.00	Heating maintenance contract
05-Aug-11	Two Little Fishes	DD	35.00	Web site maintenance
05-Sep-11	Two Little Fishes	DD	35.00	Web site maintenance
20-Aug-11	Ashfield DC	DD	50.00	Cemetery Business rates
20-Sep-11	Ashfield DC	DD	50.00	Cemetery Business rates
20-Aug-11	Ashfield DC	DD	0.69	Parish Hall Business rates
20-Sep-11	Ashfield DC	DD	0.69	Parish Hall Business rates
22-Aug-11	Clement Keys	100157	342.00	External Audit fee
22-Aug-11	Ashfield District Council	100158	24.90	Election expenses
25-Aug-11	Clarke's Cemetery Services	100159	835.00	Contract work and preparation of one grave
01-Sep-11	Two Little Fishes	100160	40.00	Creation of new web page - Parish Plan
05-Sep-11	Post Office Limited (HMRC)	100161	201.77	NI & PAYE on Salary
05-Sep-11	J Barlow	100162	727.63	Salary and Expenses
	Total Payment value		£2390.68	

- 17.2. It was agreed that the number of mandated authorised Barclays bank signatories for cheques should be three.
- 17.3. It was agreed that review of the water supply in the Cemetery would be deferred until item 4.12 had been resolved.
- 17.4. It was agreed that the water rates bill for the Cemetery from Severn Trent for £226.60 should be paid.
- 17.5. The Clerk reported that the Annual Return for 2010/11 had been approved by Clement Keys (External Auditors) and they had given an unqualified audit opinion. However they did make comment that the fixed assets in future Annual Returns should be valued at purchase price rather than insurance valuation.
- 17.6. Cllr MA Thomas informed the meeting that the "Parish Plan" was now on the Website and the cost of £40 had been authorised.

The meeting closed at 9.05pm.

The next meeting will be held on Monday 3rd October 2011 commencing at 7.00pm.

Signed.....Date.....
Chair of Annesley and Felley Parish Council