

Minutes of the Annesley and Felley Council meeting – 16th May 2011 in the Parish Hall.

Present: Councillors MA Thomas (Chair), PD Thomas, B Wortley, M Wilkinson, D Bedward (Vice-Chair), R Marsden, R Madden, 3 members of the Public and the Clerk were also in attendance.

1. **Apologies for Absence:** Cllr's A Cope and A Rathe.
2. **Declaration of interest:** Cllr R Madden – ADC and Nott's CC
3. **To accept the minutes of the meeting held on Monday 4th April 2011:** The Minutes of the meeting were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Dog fouling in the Village is still a problem. Dog waste bins and signage are to be requested for the new housing development.
 - 4.2. Requested that grit bins should be installed at the bottom of Moseley Road and the top of Byron Road.
 - 4.3. Speed monitoring on Byron, Mosley and Recreation Road is to be requested.
 - 4.4. Produce plans for the allotment area and arrange meetings with the allotment tenants to discuss the plan and also the rules and regulations.
 - 4.5. Tree maintenance work carried out at 24 Byron Fields has now been completed. Payment has not been received. Copies of all documentation have been sent to Cllr TD Theaker who will discuss with the ADC Legal Team.
 - 4.6. Lack of road signage is causing problems on the new housing development – “Annesley Cutting”.
 - 4.7. Cllr PD Thomas agreed to open/close the Parish Hall for the Over 50's meeting on 1st June 2011.
 - 4.8. Parish Council owned land is vulnerable to illegal access. Discussion to take place with Nott's CC to establish options.
 - 4.9. 30 mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment.
 - 4.10. Carriageway outside number 6 Newstead Road is prone to flooding and could cause an accident.
 - 4.11. The Parish Council were asked if they would support an objection against Planning Application V/2011/0097 – Development off Forest Road, Annesley – Surface water drainage. Objection was submitted on 5th April 2011.
 - 4.12. Trees on the “triangle” on Annesley Cutting were in need of pruning. Savills have asked Robert Marshall (Felley Priory) to look into the problem.
 - 4.13. Dog waste bin should be installed on Warren Avenue. Request submitted to ADC on 5th April 2011.
 - 4.14. Draft document relating to “Freedom of Information”. Comments/advice to be obtained from ADC
 - 4.15. Simon Oldham (ADC) has offered to provide “Code of Conduct” training. Any interested Councillors will attend the Public Courses being run on 17th and 18th May 2011.
 - 4.16. Further discussions will be taking place regarding the poor state of repair of 3 Byron Road. Cllr TD Theaker will continue to provide updates.
 - 4.17. Two grates have sunk on Derby Road, near School Hill, and required repairing.
 - 4.18. Letter of thanks was sent to ADC on 5th April 2011 for the tree maintenance work carried out in the Cemetery.

- 4.19. It was agreed to arrange to have the shutter door serviced. The work was carried out on 14th April 2011.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.
 - 6.2. PC J Dickson has recently been replaced as Annesley Beat Manager by PC 212 Dave Nicks.
 - 6.3. The non-emergency contact number is 03003009999.
7. **Public Questions**
 - 7.1. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the proposal to build residential units on land off Forest Road.
 - 7.2. A member of the Public reported that the “public footpath” sign on Warren Avenue required replacing.
8. **Chairman’s Urgent Items**
 - 8.1. Cllr MA Thomas recommended that a letter of thanks should be sent to the Resident that is kindly maintaining the land at the top of Byron Road (Middle Land). Details to be given to the Clerk so that letter can be sent.
9. **Members Items**
 - 9.1. Cllr B Wortley reported that new street lighting had recently been installed on Annesley Cutting.
 - 9.2. Cllr D Bedward informed the meeting that a Resident had suggested that a “keep clear” marking on the road at the junction of Annesley Cutting/Derby Road may ease traffic congestion. The Parish Council were in support of this.
 - 9.3. Cllr D Bedward informed the meeting that Residents on Moseley Road were complaining about the amount of dust coming from the new housing development and also that work was starting on the development before 7.00am. The Clerk was asked to take up these issues with Persimmon.
 - 9.4. Cllr D Bedward informed the meeting that he was looking at options for the entrance to the Country Park. Cllr R Madden suggested looking at further funding options for this Project.
 - 9.5. Cllr R Madden informed the meeting that any applications for 2011/2012 Community Project funding should be submitted to her as soon as possible
 - 9.6. Cllr M Wilkinson reported several issues that had been raised by Residents – removal of fencing near the Parish Hall, graffiti on the street art wall and clarification of Cemetery procedures.
10. **Youth Club**
 - 10.1. Youth Club continues to be successful and well attended although more volunteers are required.
11. **Cemetery**
 - 11.1. Cllr PD Thomas reported that a new lock had been fitted on the Mortuary Chapel and that it will be used for storage.
 - 11.2. Cllr PD Thomas reported that the water butts in the Cemetery required repairing. It was agreed that Cllr PD Thomas would produce a specification for the work and then quotes would be obtained for the repair or the removal of the water butts.
12. **Parish Hall**
 - 12.1. Parish Hall Bookings were discussed and agreed.

12.2. Cllr PD Thomas reported that a bee's nest had been found at the Parish Hall. After taking advice from ADC it was agreed to monitor the situation before any further action was taken.

12.3. It was agreed that the next Parish Hall Refurbishment meeting would take place on 6th June 2011 at 6.30pm

13. Parish Plan Review

13.1. The Plan is in the process of being updated.

14. Report of External Meetings

14.1. None

15. Planning Applications

15.1. Cllr R Madden expressed no opinions on any Planning Applications.

15.2. V/2011/0184 dated 14th April 2011 – Erection of 52 dwellings, Annesley Colliery Site, NG15 0DQ – No objection

15.3. V/2011/0190 dated 19th April 2011 – Internal alterations and French drain – Felley Priory, NG16 5FJ – No objection

15.4. V/2011/0218 dated 9th May 2011 – Conversion of Colliery Building to 2 semi-detached dwellings – Former Annesley Colliery NG15 0DQ. It was agreed to inform ADC that further time is required to submit an objection. The Clerk was also asked to obtain an up to date site plan and also further details on the conversion of the colliery building from Persimmon.

15.5. Letter from ADC had been circulated to all Cllr's regarding the Planning Appeal Consultation process – proposed erection of 97 dwellings on land off Forest Road.

16. Correspondence requiring attention and outstanding replies list.

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

16.2. Confirmation has been received from Nott's CC (Local Improvement Scheme) that the funding applications for the provision of a Skateboard/BMX/Kickwall and the Creation of an Allotment Area have been successful. Cllr D Bedward agreed to administer and Project manage the Allotment Project and Cllr PD Thomas agreed to administer and Project manage the Skateboard/BMX/Kickwall Project.

16.3. The Clerk informed all elected Councillors that they must complete a "Notification of Personal Interests" form and an "Acceptance of Office" form immediately. The "Notification of Interests" form must be submitted to ADC by 2nd June.

16.4. An e-mail received from Rev Liz Turner-Loisel relating to issues in the Cemetery was discussed. The Clerk was asked to reply on behalf of the Parish Council.

16.5. A letter had been received from an allotment holder asking if the tenancy could be assigned to another Resident. Cllr MA Thomas agreed to prepare a deed of assignment.

16.6. An application for the post of Parish Councillor had been received from Amanda McDonald. It was agreed that Amanda McDonald should be co-opted as a Parish Councillor with immediate effect.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-May-11	British Gas	DD	24.00	Heating/Boiler maintenance contract
05-May-11	Two Little Fishes	DD	35.00	Web site maintenance

20-May-11	Ashfield DC	DD	50.00	Cemetery Business rates
20-May-11	Ashfield DC	DD	0.69	Parish Hall Business rates
16-May-11	Clarke's Cemetery Services	100136	655.00	Contract work
16-May-11	Ashfield District Council	100137	1200.00	Tree work
16-May-11	Complete Shutter Services Ltd	100138	468.00	Shutter Door Service
16-May-11	Aon Ltd	100139	2165.51	Insurance Premiums 2011/2012
16-May-11	A Barnsley	100140	155.00	Internal Audit Fee 2011/2012
16-May-11	SLCC	100141	135.00	SLCC Subscription 2011/2012
16-May-11	Annesley & Felley Youth Club	100142	750.00	Funding for 2011/2012
16-May-11	Post Office Limited (HMRC)	100143	255.33	NI & PAYE on salary
16-May-11	J Barlow	100144	801.48	Salary and Expenses
16-May-11	Clarke's Cemetery Services	100145	210.00	Non-contract work
16-May-11	A Severn	100146	15.00	Transportation costs
	Total Payment value		£6920.01	

- 17.2. The Clerk reported that the Internal Audit of the annual Parish Council Accounts for the year ended 31st March 2011 had been performed and no issues or problems had been reported.
- 17.3. The Clerk also reported that the Internal Audit of the annual Youth Club Accounts for the year ended 31st March 2011 had been performed and no issues or problems had been reported.
- 17.4. The Annual Parish Council Accounts and Governance Statement for the year ended 31st March 2011 were approved and signed by the Chair and Clerk.
- 17.5. The Clerk presented the annual Risk Assessment Document which was approved by the Chair.

The meeting closed at 9.30pm.

The next meeting will be held on Monday 6th June 2011 commencing at 7.00pm.

Signed.....Date.....
Chairman of Annesley and Felley Parish Council