

# Minutes of the Annesley and Felley Council meeting – 4<sup>th</sup> April 2011 in the Parish Hall.

**Present:** Councillors MA Thomas (Chair), TD Theaker (Vice Chair), PD Thomas, B Wortley, A Cope, M Wilkinson, D Bedward, 6 members of the Public and the Clerk were also in attendance.

1. **Apologies for Absence:** Cllr's J Chisholm, R Marsden, C Swift and PC Jan Dickson
2. **Declaration of interest:** Cllr TD Theaker (ADC)
3. **To accept the minutes of the meeting held on Monday 7th March 2011:** The Minutes of the meeting were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
  - 4.1. Dog fouling in the Village is still a problem. Residents should report any dog fouling incidents to the Community Protection Officer at ADC. Dog waste bins and signage are to be requested for the new housing development.
  - 4.2. Requested that grit bins should be installed at the bottom of Moseley Road and the top of Byron Road. Cllr J Chisholm has supplied details of the cost of grit bins and salt.
  - 4.3. Speed monitoring on Byron, Mosley and Recreation Road is to be requested. Cllr PD Thomas informed the meeting that Nuthall Parish Council had the use of a "mobile" speed warning system. The Clerk was asked to find out more details/information from Nuthall Parish Council.
  - 4.4. Allotments and surrounding areas are in need of tidying, due to rubbish being dumped. This problem has been reported to ADC and they have agreed to help by removing the rubbish and to also advise on preventative measures that can be taken.
  - 4.5. Produce plans for the allotment area and arrange meetings with the allotment tenants to discuss the plan and also the rules and regulations.
  - 4.6. Tree maintenance work carried out at 24 Byron Fields has now been completed and an invoice for £250 has been sent to the Owner. Payment has not been received therefore a payment reminder letter has been sent. Copies of all documentation to be sent to Cllr TD Theaker who will discuss with the ADC Legal Team.
  - 4.7. Lack of road signage is causing problems on the new housing development – "Annesley Cutting".
  - 4.8. Tarmac has sunk around a grate outside number 13, Moseley Road. This has now been repaired.
  - 4.9. Cllr PD Thomas agreed to open/close the Parish Hall for the Over 50's meeting on 1st June 2011, due to Cllr A Cope being unavailable.
  - 4.10. Parish Council owned land is vulnerable to illegal access. Discussion to take place with Nott's CC to establish what options are available.
  - 4.11. 30mph speed warning signs on Annesley Cutting/Newstead Road require refurbishment.
  - 4.12. Carriageway outside number 6 Newstead Road is prone to flooding and could cause an accident.
  - 4.13. Lamp post (number 13) on Byron Road is not working. This has now been repaired.
  - 4.14. Letter has sent to Ruth Dennis (ADC) to ensure that the Parish Council is involved in any discussions and decisions relating to S.106 monies in connection with planning application V/2011/0096.
5. **Annesley Colliery site:**
  - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**

- 6.1. Any policing issues should be reported and a crime reference number obtained.
- 6.2. PC J Dickson can be contacted on her mobile number 07708879261. Non-emergency contact number is 03003009999.
- 6.3. Theft of metal flower vase fittings, from the Cemetery, have been reported. Any thefts should be reported to the police on the number above.

## **7. Public Questions**

- 7.1. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the proposal to build 97 residential units on land off Forest Road. The Parish Council were asked if they would support an objection against Planning Application V/ 2011/0097 – Surface water drainage. This was agreed by the Parish Council.
- 7.2. Residents from Stonechurch View presented a signed petition relating to the increase in the Annesley & Felley Parish Council Precept. The reasons for the increase were fully explained and it was agreed that ADC would be requested to include a full analysis of the Annesley & Felley Parish Council costs in the ADC Council Tax information booklet for the 2012/2013 year.
- 7.3. Residents reported that trees on the “triangle” on Annesley Cutting were in need of pruning. The Clerk was asked to contact Savills (Managing Agent) regarding this work.
- 7.4. Resident requested that a Dog waste bin should be installed on Warren Avenue. The Clerk was asked to put a request in to ADC.

## **8. Chairman’s Urgent Items**

- 8.1. Cllr MA Thomas presented a draft document relating to “Freedom of Information”. Cllr TD Theaker agreed to get comments from ADC on this draft document.
- 8.2. Cllr MA Thomas informed the meeting that the Parish Council must urgently review the Allotment tenancy agreements with particular reference to succession and residency. Cllr D Bedward agreed to join Cllr’s PD Thomas and B Wortley to carry out a full review of the Allotment documentation and plans.
- 8.3. ADC (Simon Oldham – Democratic Services Manager) has offered to provide “Code of Conduct” training for the newly elected Councillors. Provisionally Monday 9th May 2011 at 7.00pm, in the Parish Hall was agreed. This is to be confirmed by the Clerk.
- 8.4. Cllr MA Thomas informed the meeting that Cllr C Swift will not be standing for election at the May Parish Council elections. The Parish Council would like to thank Cindy for her hard work and contribution to the Parish Council.
- 8.5. Cllr MA Thomas recommended that the Clerk should be paid for any extra hours worked in connection with projects outside of the normal role. This was agreed. The Clerk will record any additional hours and get payment approved by Cllr MA Thomas.

## **9. Members Items**

- 9.1. Cllr D Bedward informed the meeting that Persimmon had enquired about taking advertising space in the Parish Newsletter. This was agreed.
- 9.2. Cllr TD Theaker informed the meeting that would be having further discussions relating to the poor state of repair of 3 Byron Road. Cllr TD Theaker will continue to provide updates.
- 9.3. Cllr M Wilkinson reported that two grates had sunk on Derby Road, near School Hill, and required repairing.
- 9.4. Cllr TD Theaker informed the meeting that the “Members Fund” would be continuing for a further year.

## **10. Youth Club**

- 10.1. Youth Club continues to be successful and well attended.

## **11. Cemetery**

- 11.1. It was agreed that professional advice should be taken regarding the unstable headstones/monuments.
- 11.2. It was agreed that a letter of thanks should be sent to ADC for the tree maintenance work carried out in the Cemetery.

**12. Parish Hall**

- 12.1. Parish Hall Bookings were discussed and agreed.
- 12.2. Cllr A Cope agreed to open/close the Parish Hall for the booking on Monday 11th April 2011 – 3.30pm–10.30pm
- 12.3. Cllr PD Thomas agreed to open/close the Parish Hall for the booking on Thursday 5th May 2011 – 6.15am–10.30pm
- 12.4. Cllr A Cope agreed to open/close the Parish Hall for the booking on Saturday 7th May 2011 – 12 noon–3.00pm
- 12.5. It was agreed to arrange to have the shutter door serviced at a cost of £390 + VAT.

**13. Parish Plan Review**

- 13.1. The Plan is in the process of being updated.

**14. Report of External Meetings**

- 14.1. Cllr D Bedward reported that he had attended a meeting with Newstead & Annesley Country Park to discuss options regarding access to the Country Park from Annesley Village.

**15. Planning Applications**

- 15.1. Bentinck Colliery Tip Site NG17 9LE – SO/2011/0003 – Scoping report dated 1st April 2011

**16. Correspondence requiring attention and outstanding replies list.**

- 16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.
- 16.2. Two residents had contacted the Clerk regarding the increase in the Annesley & Felley Parish Council Precept. The reasons for the increase were fully explained.

**17. Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

- 17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Apr-11	British Gas	DD	24.00	Heating/Boiler maintenance contract
05-Apr-11	Two Little Fishes	DD	35.00	Web site maintenance
25-Mar-11	E-ON	DD	120.46	Electricity bill
20-Apr-11	Ashfield DC	DD	61.14	Cemetery Business rates
20-Apr-11	Ashfield DC	DD	0.72	Parish Hall Business rates
08-Apr-11	E-ON	DD	411.16	Gas bill
09-Mar-11	Annesley & Felley YC	100127	115.00	Refund to YC of Parish Council expenditure
15-Mar-11	Annesley & Felley YC	100128	8.99	Refund to YC of Parish Council expenditure

04-Apr-11	Ashfield District Council	100129	361.00	Trade waste collection contract 2011/12
04-Apr-11	Clarke's Cemetery Services	100130	750.00	Contract & Non contract work
04-Apr-11	Post Office Limited (HMRC)	100131	174.99	NI & PAYE on salary
04-Apr-11	Complete Shutter Services Ltd	100132	300.00	Emergency repair to shutter door
04-Apr-11	J Barlow	100133	665.40	Salary and Expenses
04-Apr-11	Z Flanders	100134	450.00	Maintenance work on allotment area behind Parish Hall
04-Apr-11	Fire Safety Services (UK) Ltd	100135	28.80	Annual service contract – fire extinguishers/blankets
	<b>Total Payment value</b>		<b>£3506.66</b>	

17.2. Cllr D Bedward counted and checked the Youth Club petty cash float and confirmed the balance as at 31st March 2011.

The meeting closed at 9.40pm.

The Annual Parish Meeting will be held on Monday 16th May 2011 commencing at 6.30pm and will be followed by the Annual General Meeting and then the Monthly Council Meeting.

Signed.....Date.....  
Chairman of Annesley and Felley Parish Council