

Minutes of the Annesley and Felley Council meeting held on 7th February 2011 in the Parish Hall.

Present: Councillors MA Thomas (Chair), PD Thomas, B Wortley, A Cope, C Swift, J Chisholm, M Wilkinson, 3 members of the Public and the Clerk were also in attendance.

1. **Apologies for Absence:** Cllr's R Madden, R Marsden and PC J Dickson.
2. **Declaration of interest:** None
3. **To accept the minutes of the meeting held on Monday 3rd January 2011:** The Minutes of the meeting were accepted as a true record and signed by the Chair Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Dog fouling on the land between Byron Road/Moseley Road and School Hill is still a problem. Residents should report any dog fouling incidents to the Community Protection Officer at ADC. Dog waste bins and signage should be requested for the new housing development - "Annesley Cutting".
 - 4.2. Requested that grit bins should be installed at the bottom of Moseley Road and the top of Byron Road.
 - 4.3. Trees on the land between Moseley and Byron Road require pruning/cutting. Tree maintenance programme was approved by ADC Planning and the work has now been completed by ADC.
 - 4.4. Speed monitoring on Byron, Mosley and Recreation Road to be requested.
 - 4.5. Parish Newsletter will be published by a third party. Cllr MA Thomas asked Cllr's to submit articles by 17th February 2011.

Article/Topic	Cllr responsible
Dog fouling	Cllr M Wilkinson
Resident parking	Cllr M Wilkinson
Speeding	Cllr A Cope
Over 50's	Cllr MA Thomas
Neighbourhood Watch	Cllr PD Thomas
S106 Funding Projects	Cllr's MA Thomas/R Madden
Conservation Area/Cemetery maintenance	Cllr PD Thomas
Youth Club	Cllr MA Thomas
Golden Jubilee	Cllr C Swift
Safer Neighbourhood	Cllr B Wortley

- 4.6. Pot holes on Annesley Cutting (near top of Moseley Road) require repairing.
- 4.7. The allotments and surrounding areas owned by the Parish Council are in need of tidying up due to rubbish being dumped. Cllr PD Thomas to confirm whether this is still an issue.
- 4.8. Produce plans for the allotment area and arrange meetings with the allotment tenants to discuss the plan and also the rules and regulations.

- 4.9. Number 3 Byron Road is in a very poor state of repair. Cllr TD Theaker will arrange a further meeting with the ADC Private Enforcement Team to see what action can be taken.
- 4.10. Two trees within the Annesley Conservation Area that required cutting were on private property. The work has now been completed, therefore an invoice is to be raised for the work on the tree at 24, Byron Fields.
- 4.11. Unpleasant odour on and around School Hill. Letter was sent to Savills (Managing Agent) and they have confirmed that they will look into the matter. Follow up letter to be sent. ADC Environmental to also be informed.
- 4.12. The amendments made to the maintenance contract with Clarke's Cemetery Services were approved (Amendment 2).
- 4.13. The accumulation of mud, ice and grit on the road on Annesley Cutting has now been cleared.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.
 - 6.2. PC J Dickson can be contacted on her mobile number 07708879261. Non-emergency contact number is 03003009999.
7. **Public Questions**
 - 7.1. Bob Collier representing the residents of Forest Road and Little Oak Avenue gave a brief update on the proposal to build 97 residential units on land off Forest Road. The Parish Council were asked to contact Savills again regarding tidying up the allotment land at the rear of Forest Road/Little Oak Avenue.
 - 7.2. A Resident informed the meeting that lack of road signage was causing problems on the new housing development - "Annesley Cutting". The Clerk was asked to contact Cllr R Madden to see if she could help resolve this problem
 - 7.3. A Resident reported that some tarmac had sunk around a grate outside number 13, Moseley Road. The Clerk was asked to contact Cllr R Madden to see if she could help resolve this problem
8. **Chairman's Urgent Items**
 - 8.1. Following the annual review of the Clerks salary grade. It was agreed, that with effect from 1st April 2011, the grade should be changed to the NALC/SLCC scale LC1 grade 21.
 - 8.2. It was agreed that a Parish Hall Refurbishment Steering Group meeting will be held on 21st February 2011 at 7.00pm. All Cllr's are invited to attend together with John Longden, Residents, Over 50's representatives and the Clerk
9. **Members Items**
 - 9.1. Cllr B Wortley reported that damage was being caused to the playing field by vehicles turning around on School Hill after tending to their horses. The Clerk was asked to contact Savills regarding this issue.
10. **Youth Club**
 - 10.1. Youth Club continues to be successful and well attended.
 - 10.2. Very successful residential weekend at Dukes Barn was attended in January 2011
11. **Cemetery**
 - 11.1. It was agreed that the issues with unstable headstones/monuments in the Cemetery will be discussed at the March 2011 meeting.
12. **Parish Hall**
 - 12.1. Parish Hall Bookings were discussed and agreed.

12.2. Cllr PD Thomas agreed to open/close the Parish Hall for the Over 50's meeting on 1st June 2011, due to Cllr A Cope being unavailable.

13. Parish Plan Review

13.1. The Parish Plan has now been updated.

13.2. Cllr's M Wilkinson and C Swift agreed to meet to decide and plan how the outstanding action points from the Parish Plan would be completed.

14. Report of External Meetings

14.1. Cllr's MA Thomas, PD Thomas and the Clerk attended a meeting with ADC to discuss the 2011/12 Budget and Precept requirement. Revenue Aid and Precept levels were in principle agreed by ADC, subject to final approval in March 2011.

15. Planning Applications

15.1. GBC application - 2010/0971, Newstead Colliery Lagoons, change of use to form a country park along with the construction of a 240 sq. metre eco-build visitor's centre and car park. - No objection

15.2. ADC application – NA/2011/0002, Newstead Colliery Lagoons, change of use to form a country park along with the construction of a 240 sq. metre eco-build visitor's centre and car park. - No objection

16. Correspondence requiring attention and outstanding replies list.

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

16.2. An e-mail had been received from D Marshall (ADC Elections Manager) asking if poll cards would be required at the May elections. It was agreed to not request poll cards.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Feb-11	British Gas	DD	24.00	Heating/Boiler maintenance contract
05-Feb-11	Two Little Fishes	DD	35.00	Web site maintenance
07-Feb-11	Clarke's Cemetery Services	100114	730.00	Contract & Non contract work
07-Feb-11	Annesley & Felley YC	100115	559.45	VAT reclaimed on behalf of YC
07-Feb-11	Sid Paver	100116	261.60	Playground maintenance
07-Feb-11	Post Office Limited (HMRC)	100118	191.57	NI & PAYE on salary
07-Feb-11	J Barlow	100118	651.20	Salary and Expenses
07-Feb-11	NALC	100119	172.40	Annual Subscription 2011/12
	Total Payment value		£2625.22	

17.2. The following quotes for work were approved at the meeting:

ADC	Tree work in Cemetary	£1,050
ADC	Removal of fire damaged trees	£150
Flanders	Work on Boiler in Hall	£145
Flanders	Remove fencing and cut hedge	£200
Flanders	Cut back parking bays	£550
Flanders	Cut back allotment area	£250

The meeting closed at 9.15pm.

The next Parish Council meeting will be held on Monday 7th March 2011, commencing at 7.00pm.

Signed.....Date.....
Chairman of Annesley and Felley Parish Council