

# Minutes of the Annesley and Felley Council meeting held on 3<sup>rd</sup> January 2011 in the Parish Hall.

**Present:** Councillors MA Thomas (Chair), S Wilkinson, PD Thomas, R Marsden, B Wortley, 4 members of the Public and the Clerk were also in attendance.

1. **Apologies for Absence:** Cllr's J Chisholm, R Madden, M Wilkinson, TD Theaker and PC J Dickson.
2. **Declaration of interest:** None
3. **To accept the minutes of the meeting held on Monday 6th December 2010:** The Minutes of the meeting were accepted as a true record and signed by the Chairman Cllr MA Thomas.
4. **Matters Arising:**
  - 4.1. Dog fouling on the land between Byron Road/Moseley Road and School Hill is still a problem. Residents should report any dog fouling incidents to the Community Protection Officer at ADC.
  - 4.2. Requested that grit bins should be installed at the bottom of Moseley Road and the top of Byron Road.
  - 4.3. Trees on the land between Moseley and Byron Road require pruning/cutting. Tree maintenance programme has been submitted to ADC Planning for their acceptance/ approval. Clerk will continue to progress this with ADC.
  - 4.4. Speed monitoring on Byron, Mosley and Recreation Road to be requested.
  - 4.5. It was agreed that a Parish Newsletter should be produced.
  - 4.6. Pot holes on Annesley Cutting (near top of Moseley Road) require repairing.
  - 4.7. Residents of Forest Road asked if the Parish Council would contact the owner of the allotment land to get the area cleared of rubbish and tidied up. The response received from Savills has now been forwarded to Bob Collier.
  - 4.8. The road surface at the junction of Sherwood Way and Royal Oak is in a poor state of repair and requires maintenance. Kendra Hourd (Nott's CC) has reported this to the Highways Inspector to see if there are any defects that need urgent attention, otherwise it will be considered for resurfacing when the Capital Programme is put together for next year.
  - 4.9. The allotments and surrounding areas owned by the Parish Council are in need of tidying up due to rubbish being dumped. Cllr PD Thomas to confirm whether this is still an issue.
  - 4.10. Cllr B Wortley agreed to produce plans for the allotment area. It was also agreed that a meeting would be arranged with the allotment tenants to discuss the plan and also the rules and regulations.
  - 4.11. Quantities of rubbish have been dumped adjacent to the following properties 51 & 45 Byron Road. This rubbish has now been removed.
  - 4.12. Number 3 Byron Road is in a very poor state of repair. Cllr TD Theaker will arrange further meeting with the ADC Private Enforcement Team to see what action can be taken.
  - 4.13. Following a recent Health and Safety audit of the trees within the Annesley Conservation Area, two of the trees identified are on private property (21 and 24 Byron Fields). It was agreed that a second letter should be sent to 24 Byron Fields as we did not received a reply to the letter sent in November 2010.
  - 4.14. Vehicles are still mounting the pavement at the Annesley Cutting/Derby Road junction. Nott's CC have now agreed to install an additional bollard by the end of March 2011.

- 4.15. The Parish Council agreed that any Health & Safety issues in connection with the tree in the Cemetery must be addressed and therefore agreed to engage a professional tree expert to inspect the tree and report on any work that is required to ensure compliance with health and safety regulations.
- 4.16. Water leak outside 80 Moseley Road. Severn Trent have confirmed that the leak will be fixed on 11th January 2011.
- 4.17. An e-mail had been received from a resident of Byron Fields regarding “gritting” facilities. Response sent on 7th December 2010, with copy to Cllr M Wilkinson
- 4.18. The Parish Council would like to thank Tony Channer for clearing the snow around the Parish Hall.
- 4.19. A small dog, believed to be from Moseley Farm, has been running loose and causing problems. ADC have written to the occupiers of the farm to make them aware of “responsible dog ownership” and the legalities with regards to straying dogs and dog fouling. It is important that residents report any further issues to the ADC dog warden on 01623 450000.
- 4.20. Parish Plan will be updated.
5. **Annesley Colliery site:**
  - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
  - 6.1. Any policing issues should be reported and a crime reference number obtained.
  - 6.2. PC J Dickson can be contacted on her mobile number 07708879261. Non-emergency contact number is 03003009999.
  - 6.3. The next “Safer Neighbourhood Meeting” will be held in the Parish Hall on Monday 24th January 2011.
7. **Public Questions**
  - 7.1. A Resident reported that School Hill had been dangerous during the recent bad weather due to lack of gritting. The Parish Council confirmed that it tried to ensure that the grit bins were regularly stocked but they did not have the resources to actually apply the grit.
  - 7.2. A resident reported that they had noticed an unpleasant odour on and around School Hill. Cllr R Marsden agreed to find out more information on the possible cause and exact location.
  - 7.3. A Resident reported that some trees had been damaged on Moseley Road by a lorry.
8. **Chairman’s Urgent Items**
  - 8.1. It was agreed that the maintenance contract with Clarke’s Cemetery Services would be extended by a further two years until 31st March 2013. The price increases were also accepted.
  - 8.2. Any amendments required to the maintenance contract will be included in an addendum to the original contract.
9. **Members Items**
  - 9.1. Cllr PD Thomas reported that an accumulation of mud, ice and grit on the road on Annesley Cutting/ (near the Old Post office) could be a safety issue. The Clerk was asked to report this to Nott’s CC Highways dept.
  - 9.2. Cllr R Madden had informed the meeting that on 6th January 2011, at ADC offices, Kirkby in Ashfield a meeting was taking place to discuss the allocation of the Section 106 monies within the Annesley Woodhouse Ward.
10. **Youth Club**
  - 10.1. Youth Club continues to be successful and well attended.

10.2. A Residential event has been arranged for the week end of the 28th January 2011 at Dukes Barn.

**11. Cemetery**

11.1. The Cemetery price increases, effective from 1st January 2011, were discussed and agreed. The new price list will be published on the web site.

11.2. It was agreed to further review the situation relating to unstable headstones in the Cemetery at the end of March 2011.

**12. Parish Hall**

12.1. Parish Hall Bookings were discussed and agreed.

**13. Parish Plan Review**

13.1. Agreed to update the Parish Plan.

**14. Report of External Meetings**

14.1. Cllr TD Theaker attended the carol service at All Saints Church and Cllr's PD Thomas, R Madden and R Marsden attended a meeting with Nott's CC (Kendra Hourd) to discuss the delivery of "Local Services".

**15. Planning Applications**

15.1. V/2010/0648 – Land at rear of 127-131 Forest Road, Annesley – Wooden three sided Hay store. - No objections raised.

**16. Correspondence requiring attention and outstanding replies list.**

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

**17. Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

<b>Date</b>	<b>Payee</b>	<b>Chq No</b>	<b>Value</b>	<b>Description</b>
10-Jan-11	British Gas	DD	24.00	Heating/Boiler maintenance contract
20-Jan-11	Ashfield DC	DD	48.00	Business Rates - Cemetery
20-Jan-11	Ashfield DC	DD	0.75	Business Rates - Parish Hall
05-Jan-11	Two Little Fishes	DD	35.00	Web site maintenance
27-Dec-10	E-ON	DD	126.02	Electric Bill
03-Jan-11	E-ON	DD	214.71	Gas Bill
03-Jan-11	Clarke's Cemetery Services	100111	785.00	Contract & Non contract work
03-Jan-11	AIS Total Security Ltd	100110	146.96	Alarm Service Contract renewal
03-Jan-11	Post Office Limited (HMRC)	100112	159.02	NI & PAYE on salary
03-Jan-11	J Barlow	100113	559.59	Salary and Expenses
	<b>Total Payment value</b>		<b>£2099.05</b>	

17.2. The Clerk informed the meeting that the current grounds maintenance contract with Anthony Clarke ends on 31st March 2011. The options available are to renew the contract for a further two years or to go out to tender. It was agreed that the Clerk will provide further information to all Councillors and then a decision will be made at the next meeting.

The meeting closed at 9.05pm.

The next Parish Council meeting will be held on Monday 7th February 2011, commencing at 7.00pm.

Signed.....Date.....  
Chairman of Annesley and Felley Parish Council