

Minutes of the Annesley and Felley Council meeting held on 6th December 2010 in the Parish Hall.

Present: Councillors MA Thomas (Chairman), R Madden, A Cope, S Wilkinson, PD Thomas, R Marsden, Zoe Butler (Nott's NHS), Matt Youdale (Nott's NHS), 1 member of the Public and the Clerk were also in attendance.

The two representatives from NHS Nottinghamshire attended the meeting to present and discuss information relating to the "Walk-in Centre Review". The Consultation period runs from 1st November 2010 to 9th February 2011. Further details, including information packs, were distributed to all Parish Councillors present at the meeting.

1. **Apologies for Absence:** Cllr's B Wortley, M Wilkinson, TD Theaker, J Chisholm, C Swift, P Clarke and PC J Dickson.
2. **Declaration of interest:** Cllr R Madden – ADC and Nott's CC
3. **To accept the minutes of the meeting held on Monday 1st November 2010:** The Minutes of the meeting were accepted as a true record and signed by the Chairman Cllr MA Thomas.
4. **Matters Arising:**
 - 4.1. Dog fouling on the land between Byron Road/Moseley Road and School Hill is still a problem. Residents should report any dog fouling incidents to the Community Protection Officer at ADC.
 - 4.2. Install additional low level lighting around the children's play area and playing field. It was agreed to include this project with the "Play Area" projects scheduled for 2011.
 - 4.3. Requested that grit bins should be installed at the bottom of Moseley Road and the top of Byron Road.
 - 4.4. Trees on the land between Moseley and Byron Road require cutting. Tree maintenance programme has been submitted to ADC Planning for their acceptance/approval. Clerk will progress this with ADC.
 - 4.5. Speed monitoring on Byron, Mosley and Recreation Road to be requested.
 - 4.6. It was agreed that a Parish Newsletter should be produced.
 - 4.7. Pot holes on Annesley Cutting (near top of Moseley Road) require repairing.
 - 4.8. Residents of Forest Road asked if the Parish Council would contact the owner of the allotment land at the rear of Forest Road/Little Oak Avenue to get the area cleared of rubbish and generally tidied up. The response that has been received from Savills is to be forwarded to Bob Collier.
 - 4.9. Annesley Cutting requires regular road cleaning due to construction traffic. Merriman Limited have agreed to ensure that regular road cleaning takes place.
 - 4.10. The road surface at the junction of Sherwood Way and Royal Oak is in a poor state of repair and requires maintenance.
 - 4.11. The allotments and surrounding areas owned by the Parish Council are in need of tidying up due to rubbish being dumped. Cllr PD Thomas to confirm whether this is still an issue.
 - 4.12. Cllr B Wortley agreed to produce plans for the allotment area.
 - 4.13. Quantities of rubbish have been dumped adjacent to the following properties 51 and 45 Byron Road. Cllr PD Thomas to confirm whether this is still an issue.
 - 4.14. The owner of number 3 Byron Road is to be contacted regarding the poor condition of the property and garden areas. Cllr TD Theaker will obtain advice from ADC officers on how to progress this issue.

- 4.15. Following a recent Health and Safety audit of the trees within the Annesley Conservation Area, two of the trees identified are on private property (21 and 24 Byron Fields). As we have not received a reply from number 24 Byron Fields, Cllr PD Thomas will visit the property to establish what action they will be taking.
- 4.16. Cllr MA Thomas reported that vehicles were still mounting the pavement at the Annesley Cutting/Derby Road junction and requested that an additional bollard should be installed.
- 4.17. The Clerk was asked to establish who is legally responsible for gritting School Hill. Kendra Hourd District Manager - Highways North – has confirmed that the Highways Act 1980 places a duty of care on Highway Authorities to ensure, as far as is reasonably practicable, that safe passage along a highway is not endangered by snow or ice.
- 4.18. The Parish Council agreed that any Health & Safety issues in connection with the tree in the Cemetery must be addressed and therefore agreed to engage a professional tree expert to inspect the tree and report on any work that is required to ensure compliance with health and safety regulations.
5. **Annesley Colliery site:**
 - 5.1. Updates to be given as and when appropriate.
6. **Policing Issues**
 - 6.1. Any policing issues should be reported and a crime reference number obtained.
 - 6.2. PC J Dickson can be contacted on her mobile number 07708879261. Non-emergency contact number is 03003009999.
 - 6.3. It was reported that a garage on Byron Road had recently been broken into and a number of items stolen.
7. **Public Questions**
 - 7.1. A member of the Public reported that there was a water leak outside 80, Moseley Road. Although this has already been reported to Severn Trent the Parish Council also agreed to report this problem.
 - 7.2. An e-mail had been received from a resident of Byron Fields regarding “gritting” facilities. This was discussed and the Clerk was asked to send a response on behalf of the Parish Council.
8. **Chairman’s Urgent Items**
 - 8.1. Cllr MA Thomas suggested that a letter of thanks should be sent to Tony Channer for clearing the snow around the Parish Hall.
9. **Members Items**
 - 9.1. Cllr R Marsden expressed thanks to the Parish Council for all of the work that they do for the local community.
 - 9.2. Cllr S Wilkinson reported that a small dog, believed to be from Moseley Farm, was running loose and causing problems. It was agreed to report this issue to the ADC Dog Warden.
 - 9.3. Cllr R Madden circulated a map of the “Dog Exclusion Area”.
 - 9.4. Cllr R Madden circulated a schedule of road maintenance schemes that will be taking place in the future.
10. **Youth Club**
 - 10.1. Youth Club continues to be successful and well attended.
11. **Cemetery**
 - 11.1. Nothing to report.
12. **Parish Hall**
 - 12.1. Parish Hall Bookings were discussed and agreed.
13. **Parish Plan Review**

13.1. A meeting has recently taken place and it has been agreed to update the Parish Plan.

14. Report of External Meetings

14.1. None attended.

15. Planning Applications

15.1. None received.

16. Correspondence requiring attention and outstanding replies list.

16.1. Other correspondence received had been circulated to Councillors prior to the meeting and was dealt with at the appropriate place in the agenda.

17. Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1. Payments approved were as follows:

Date	Payee	Chq No	Value	Description
10-Dec-10	British Gas	DD	23.50	Heating/Boiler maintenance contract
20-Dec-10	Ashfield DC	DD	48.00	Business Rates - Cemetery
20-Dec-10	Ashfield DC	DD	0.75	Business Rates - Parish Hall
05-Dec-10	Two Little Fishes	DD	35.00	Web site maintenance
03-Dec-10	Severn Trent Water	DD	14.64	Water rates - Cemetery
03-Dec-10	Severn Trent Water	DD	150.76	Water rates - Parish Hall
06-Dec-10	Clarke's Cemetery Services	100106	720.00	Contract and non contract work
06-Dec-10	Post Office Limited (HMRC)	100107	159.02	NI & PAYE on salary
06-Dec-10	J Barlow	100108	573.73	Salary and Expenses
06-Dec-10	Brian Mallaband	100109	553.34	Repairs to 3 benches
	Total Payment value		£2278.74	

17.2. The Clerk informed the meeting that the current grounds maintenance contract with Anthony Clarke ends on 31st March 2011. The options available are to renew the contract for a further two years or to go out to tender. It was agreed that the Clerk will provide further information to all Councillors and then a decision will be made at the next meeting.

The meeting closed at 9.00pm.

The next Parish Council meeting will be held on Monday 3rd January 2010, commencing at 7.00pm.

Signed.....Date.....
Chairman of Annesley and Felley Parish Council