

Minutes of Annesley & Felley Parish Council meeting held on 1st July 2024 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, A Wortley, J Long, J Bell, K Stanley, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr's R Blazewicz-Bell, A Blazewicz-Bell, J Bailey, A Meakin, C Huskinson and D Martin.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meeting held on 3rd June 2024: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Overgrown vegetation on path between Hazelford Way and Newstead triangle.

5.2 Junction of Annesley Cutting/ Derby Road - overgrown vegetation making it unsafe for pedestrians/vehicles and the road drain is also blocked.

5.3 Complaint regarding storage of hazardous items at the rear of 8 Moseley Road. This has now been cleared.

6 Public Questions:

6.1 None

7 Members Items and ADC/NCC Report:

7.1 Response received from NCC relating to the Willow Fields adoption - the site (Stewart Way, Lewis Crescent etc) has a Section 38 Agreement in place which is basically a legal agreement between the Highway Authority and the developer to allow construction of a new highway which will be offered by the developer to the Highway Authority for adoption.

Unfortunately, there are outstanding issues with the highway surface water drainage which has held up the process. NCC will try to establish whether there is any further update and find out how this can be progressed.

8 Cemetery:

8.1 None

9 Parish Hall:

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review:

10.1 New Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 None

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Jul-24	Boiler Room Digital	DD	46.00	Web site maintenance
20-Jul-24	Ashfield District Council	DD	63.00	Cemetery Business rates
04-Jun-24	M Sherlock	BACS	21.99	Pit Tub plants
05-Jun-24	Hoot Fire & Security Ltd	BACS	1,260.00	Annual alarm/CCTV maintenance fee
24-Jun-24	PD Thomas	BACS	208.45	Hub expenses & machinery parts/fuel
01-Jul-24	Clarkes Cemetery Services	BACS	1,110.00	Contract work
01-Jul-24	J Saint	BACS	331.43	Salary
01-Jul-24	PD Thomas	BACS	415.13	Salary

01-Jul-24	J Barlow	BACS	1,308.15	Salary & Admin costs
07-Aug-24	HMRC	BACS	456.85	National Insurance & PAYE
Total July			£5,221.00	

15 Statutory Compliance Checks:

- 15.1 Children’s Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.
- 15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.40pm.

The next Parish Council meeting will be held on Monday 2nd September 2024 commencing at 7.00pm.

Signed..... Chair of Meeting

Date.....

Minutes of Annesley & Felley Parish Council meeting held on 1st July 2024 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, A Wortley, J Long, J Bell, K Stanley, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr's R Blazewicz-Bell, A Blazewicz-Bell, J Bailey, A Meakin, C Huskinson and D Martin.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meeting held on 3rd June 2024: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Overgrown vegetation on path between Hazelford Way and Newstead triangle.

5.2 Junction of Annesley Cutting/ Derby Road - overgrown vegetation making it unsafe for pedestrians/vehicles and the road drain is also blocked.

5.3 Complaint regarding storage of hazardous items at the rear of 8 Moseley Road. This has now been cleared.

6 Public Questions:

6.1 None

7 Members Items and ADC/NCC Report:

7.1 Response received from NCC relating to the Willow Fields adoption - the site (Stewart Way, Lewis Crescent etc) has a Section 38 Agreement in place which is basically a legal agreement between the Highway Authority and the developer to allow construction of a new highway which will be offered by the developer to the Highway Authority for adoption.

Unfortunately, there are outstanding issues with the highway surface water drainage which has held up the process. NCC will try to establish whether there is any further update and find out how this can be progressed.

8 Cemetery:

8.1 None

9 Parish Hall:

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review:

10.1 New Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 None

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Jul-24	Boiler Room Digital	DD	46.00	Web site maintenance
20-Jul-24	Ashfield District Council	DD	63.00	Cemetery Business rates
04-Jun-24	M Sherlock	BACS	21.99	Pit Tub plants
05-Jun-24	Hoot Fire & Security Ltd	BACS	1,260.00	Annual alarm/CCTV maintenance fee
24-Jun-24	PD Thomas	BACS	208.45	Hub expenses & machinery parts/fuel
01-Jul-24	Clarkes Cemetery Services	BACS	1,110.00	Contract work
01-Jul-24	J Saint	BACS	331.43	Salary
01-Jul-24	PD Thomas	BACS	415.13	Salary

01-Jul-24	J Barlow	BACS	1,308.15	Salary & Admin costs
07-Aug-24	HMRC	BACS	456.85	National Insurance & PAYE
Total July			£5,221.00	

15 Statutory Compliance Checks:

- 15.1 Children’s Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.
- 15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.40pm.

The next Parish Council meeting will be held on Monday 2nd September 2024 commencing at 7.00pm.

Signed..... Chair of Meeting

Date.....