

Minutes of Annesley & Felley Parish Council meeting held on 9th May 2022 at the Annesley Parish Hall commencing at 6.50pm.

Present: Cllr's D Williamson, R Madden, A Cope, D Martin, V Heslop, A Meakin, K Stanley, C Butler, R Blazewicz-Bell, R Collier, P Woodhouse, A Blazewicz-Bell, two members of the Public, Caretaker - John Saint and the Clerk - J Barlow were in attendance.

The meeting was chaired by Cllr D Williamson.

1 Apologies for Absence: Cllr J Zadrozny

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public asked about the utilisation of the Parish Hall. There are now several regular users of the Hall including - Craft Club, Dog Training and Spinning & Weaving group. Other bookings have now started to improve for parties and meetings; however there is still the capacity for more bookings.

4 To accept the minutes of the meeting held on 4th April 2022: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Vehicles are being driven down the footpath between numbers 16/17 Byron Road to get to the back of Moseley Rd - this could be dangerous for users of the area. Issue to be discussed with Nott's CC - Highways.

5.2 Lack of road marking/warning signage where the road from the Parish Hall joins Byron Road. Issue to be discussed with Nott's CC - Highways.

5.3 A number of large trees on Hazelford Way need to be inspected and probably reduced in height. Nott's CC is to be requested to carry out this work.

5.4 Large pot holes on Byron Road require repairing and a Silver Birch tree opposite number 70 Byron Road is entangled with the telephone lines and requires cutting/pruning. Nott's CC - Highways are to be requested to carry out this work.

5.5 Update on the new paths that are planned to be installed on the grassed area between the two new housing estates. The current licence has expired; therefore the licence needs to be renewed before the Project can start.

5.6 Speeding in the area is still an on-going issue that needs to be addressed. Meeting to be arranged with Carl Whitley - Nott's CC - Highways.

5.7 Mud on the path near the bus stop at the top of Moseley Road to be reported and cleaned up.

5.8 Dog fouling to the rear of Moseley Road adjacent to the allotment site. Appropriate signage and waste bin to be requested from ADC.

5.9 Signs have been damaged and a sign requires relocating in Little Oak Plantation. Cllr R Collier has supplied full details to Cllr D Williamson to enable the signs to be repaired and relocated.

5.10 Notice boards at the top of Moseley Road and the Parish Hall need refurbishing. Quote received from ES Solutions Ltd of £886 + Labour + VAT was accepted and approved.

5.11 Traffic queueing to get out of Annesley Cutting onto the A611 - the yellow grid box has faded and vehicles are standing inside in the yellow box. Issue to be discussed with Nott's CC - Highways.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Blazewicz-Bell suggested that a letter should be sent to a resident, who is currently unable to attend Parish Council meetings, acknowledging and giving thanks for their input to the Parish Council over a number of years.

7.2 Cllr R Blazewicz-Bell asked if the Parish Council would be celebrating the Queens Platinum Jubilee. It was agreed that a "bring your own picnic" event could be held on the "Middle Land" on Saturday 4th June 2022. Details to be confirmed.

7.3 Cllr R Collier reported that tree maintenance work, ground clearance and other ground works had started in Little Oak Plantation within the bird nesting season. Cllr R Collier has submitted a complaint to Christine Sarris (ADC) but has not received a response. Cllr D Williamson agreed to follow this up to ensure that a response is sent.

7.4 Cllr A Blazewicz-Bell reported that a Community litter pick had taken place on Sunday 8th May 2022. Fly tipping to the rear of Moseley Road had been identified. ADC are to be requested to investigate and clear.

7.5 Cllr C Butler recommended that the Parish Council Standing Orders should be reviewed at the June Parish Council meeting with particular reference to meeting cancellations and attendance.

7.6 Cllr C Butler suggested that increased policing in the area may reduce the fly tipping problem.

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 It was agreed that the “conditions of hire” for the Parish Hall would be amended to include - no smoke machines and no bouncy castles to be allowed.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

10.2 It was agreed that projects to purchase/install a defibrillator and also the acquisition of a “red” telephone box should now commence.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 V/2022/0246 - 5th April 2022 - Land Adjacent to Junction 27 of the M1 - Application made in accordance with the Town and Country planning: Hybrid planning application comprising: full application for a B2/B8 unit with associated access, parking, drainage and landscaping; and outline application for up to 4no. B2/B8 units. It was agreed any further questions relating to this proposal should be submitted to Oxalis Planning. All questions should be sent to Cllr R Blazewicz-Bell by 16th May 2022.

12.2 V/2022/0205 - 12th April 2022 - 51 Moseley Road, NG15 0AB - First floor extension and single storey rear extension. No comment/objection.

12.3 V/2022/0301- 14th April 2022 - 61 Byron Road, NG15 0AG - Metal shed. No comment/objection.

Note: Cllr R Madden took no part in any discussions on the Planning Applications above.

13 Correspondence requiring attention and outstanding replies list.

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-May-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-May-22	Ashfield District Council	DD	55.00	Cemetery business rates
29-Apr-22	SLCC	DC	171.00	2022/23 annual subscription
30-Apr-22	Water Plus Ltd	DD	38.23	Parish Hall water charges
01-May-22	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-May-22	J Saint	BACS	307.93	Salary
07-Jun-22	HMRC	BACS	298.53	National Insurance & PAYE
01-May-22	J Barlow	BACS	1,037.00	Salary & Admin costs
02-May-22	BHIB Ltd	BACS	1,933.59	2022/23 Insurance premiums
04-May-22	Clarkes Cemetery Services	BACS	310.00	Grave preparation
09-May-22	Water Plus Ltd	DD	17.74	Cemetery water charges
	Total		£5,259.02	

14.2 The 2021/22 Internal Audit of the accounting records, financial procedures, financial controls and accounting statements for the Parish Council was carried out by the appointed internal auditor Philip Clarke. No issues or problems were reported. The detailed Audit Report/Scope document and the 2021/22 Annual Internal Audit Report were circulated to all Parish Councillors on 6th April 2022.

14.3 ADC have paid the 2022/23 Precept (£55,450) in full on 20th April 2022.

15 Statutory Compliance Checks

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.10pm.

The next Parish Council meeting will be held on Monday 6th June 2022 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....