

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 9th May 2016 at 6.30pm.

Present: Cllr's PD Thomas, R Madden, H Wortley, V Heslop, T Smith, C Jeffs, A Wortley, J Zadrozny (part), three members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr PD Thomas

1 Apologies for Absence: Cllr's K Channer, A Cope, W O'Brien, AV Meakin and SC Hare.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public commented that there was insufficient Policing in the village. The Parish Council recommends that any Policing issues should be reported immediately by calling "101" and obtaining a crime reference number.

3.2 Member of the Public asked whether a plaque or interpretation board was going to be installed on the mining monument at the entrance to the new housing development. The Parish Council will arrange a meeting with ADC, before the next Parish Council meeting, to discuss the proposed "art feature" and any other funding opportunities for the installation of the plaque/ interpretation board. *Action Cllr's R Madden, T Smith and H Wortley.*

4 To accept the minutes of the meeting held on 4th April 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Dog waste bin close to Warren Avenue has been removed. Cllr H Wortley has reported the issue to ADC and is awaiting a response. *Action Cllr H Wortley*

5.2 New dog waste bin requested to be sited at the top of Byron Road. Cllr R Madden agreed to discuss with ADC. *Action Cllr R Madden*

5.3 The large amount of litter on School Hill has been cleared by ADC. Community Litter Pick to be arranged and ADC are to be contacted to request their support and obtain suitable dates. *Action Cllr T Smith*

5.4 Comments regarding the Nott's CC - Nottinghamshire Minerals Local Plan. The response submitted by Cllr R Madden is to be circulated to all Parish Cllr's.

5.5 Agreed that "External" attendees should be invited to future Parish Council meetings to help establish better working relationships.

5.6 Guttering on the Mortuary Chapel to be cleaned out. Anthony Clarke has now completed the work.

5.7 Area to the right of the Mortuary Chapel to be cleared of brambles, saplings and other debris. Anthony Clarke has now completed the work.

5.8 Subject to suitability testing, area C of the Cemetery will be developed to provide additional burial plots. Area C has now been tested by Anthony Clarke and written confirmation has been received that it is suitable for future development.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr H Wortley to confirm the date for the Summer Community event. *Action Cllr H Wortley*

8 Youth Club

8.1 The Youth Club continues to be successful.

8.2 It was agreed that Parish Hall Fire Alarm would be isolated from the monitoring service during the weekly Youth Club from 6.00pm to 9.00pm to stop further false alarms.

8.3 Cllr PD Thomas reported that the Youth Club were looking to recruit additional volunteer Youth Workers to support the operation of the Youth Club. Full training will be made available and will be funded by the Parish Council.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 Following the recent vandalism at the Parish Hall the police have now issued a Community Resolution to the offender and the offender has admitted the offence and has sent a written apology to the Parish Council.

10.3 Due to John Saint (Caretaker) not being available, Cllr PD Thomas agreed to open/close the Parish Hall for the booking on Saturday 21st May 2016 - (10.00am to 1.00pm) and any bookings during 16th - 23rd July 2016.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2016/0236 - 15th April 2106 - Rolls Royce, 5 Little Oak Drive, NG15 0DR - Additional car parking and extension to hardstanding and repositioning of site plant. No comments or objections.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Pavee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-May-16	Two Little Fishes	DD	31.00	Web site maintenance
20-May-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-May-16	Ashfield DC	DD	48.00	Business rates - Cemetery
07-Apr-16	P Clarke	BACS	65.00	2015/16 YC Internal Audit fee
07-Apr-16	P Clarke	BACS	265.00	2015/16 PC Internal Audit fee
08-Apr-16	Clarkes Cemetery Services	BACS	300.00	Cemetery - clear shrubbery/guttering
11-Apr-16	Tesco Stores Limited	DC	13.20	Postage stamps
14-Apr-16	Clarkes Cemetery Services	BACS	350.00	Carry out tests - Cemetery area C
01-May-16	J Saint	BACS	242.67	Salary
01-May-16	Clarkes Cemetery Services	BACS	740.00	Contract work
07-Jun-16	HMRC	BACS	318.42	National Insurance & PAYE
01-May-16	J Barlow	BACS	923.86	Salary and Admin costs
01-May-16	AON UK Limited	BACS	1,834.53	2016/17 Insurance premium
01-May-16	SLCC	BACS	149.00	2016/17 SLCC annual subscription
01-May-16	TE Smith Builders	BACS	68.92	Building materials
01-May-16	Symantec Limited (Nortons)	CC	44.99	Anti-virus software licence 2016/17
11-May-16	Wilkinson Electrical Services	BACS	196.20	Replace outside light
Payment value			£5,605.79	

15.2 The 2016/17 Parish Council financial Budget has now been finalised and approved and has been distributed to all Councillors.

15.3 The Internal Audit of the 2015/16 Financial Statements for the Parish Council and Youth Club was completed on 7th April 2016. No issues or recommendations were reported.

15.4 The 2016/17 Precept of £49,521 was received from ADC on 20th April 2016.

16 Statutory Compliance Checks

16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.50pm.

The next Parish Council meeting will be held on Monday 6th June 2016, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....

Chair of Meeting