

Present: Cllr's J Zadrozny, D Martin, J Bell, W O'Brien, T Smith, H Wortley, A Wortley, T Walters, one member of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr's PD Thomas, R Madden and V Heslop.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that the tarmac around the street drain outside number 41, Moseley Road required repairing. The Parish Council agreed to report this issue to Nott's CC.

3.2 Member of the Public reported that two pot holes required repairing outside number 38, Moseley Road. The Parish Council agreed to report this issue to Nott's CC.

3.3 Member of the Public reported fly tipping at the old Co-op building at the top of Byron/Moseley Road. Further details are required to enable this issue to be reported to ADC.

3.4 Member of the Public asked if the Parish Council would be sourcing poppy wreathes, to attach to lamp stands in the village, in celebration of the First World War centenary. It was agreed that at the May meeting the Parish Council will decide on the number of poppy wreathes to source and suitable locations.

3.5 Member of the Public asked if any progress had been made on sourcing information boards/signage for the pit wheel monument. A grant application is to be prepared to obtain funds from the Coalfields Regeneration Trust.

4 To accept the minutes of the meeting held on 12th March 2018: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 The edge of the steps to the front of the Hall should be painted yellow to make them more visible.

5.2 Additional fly tipping signage. Cllr J Zadrozny agreed to follow this up with ADC.

5.3 Quote to be obtained for the safety check/service of the bouncy castle.

5.4 DBS/CRB checks to be carried out for all Youth workers and the Caretaker.

5.5 White "wait line" should be put on the road junction of the Parish Hall drive way and Byron Road and also at the junction of Byron Fields and Byron Road.

5.6 The new General Data Protection Regulation (GDPR), effective from 25th May 2018. It was agreed that this will be discussed in detail at the May meeting.

5.7 Additional volunteer Youth Club workers are still required. West Nott's College to be approached and also a vacancy notice to be included on the Parish Council website. Vacancy notice placed on website 13th March 2018 and email sent to West Nott's College on 13th March 2018.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr D Martin had met with the Kirkby Heritage Group to discuss possible uses of the Mortuary Chapel. It was agreed that a public consultation should be undertaken, to obtain views/ideas on the potential use of the Chapel, before any funding applications are prepared/submitted. Cllr J Zadrozny requested that all Councillors should email him with their ideas/suggestions.

8 Youth Club

8.1 None

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 Cllr J Zadrozny, together with other Councillors, had attended a briefing, at the ADC offices, on the new General Data Protection Regulation (GDPR) legislation,

13 Planning Applications

13.1 None

14 Correspondence requiring attention and outstanding replies list.

- 14.1 Letter received from Michelle Thomas asking if the Parish Council would allow the use of the Parish Hall, free of charge, for a charity event (Headway Nottingham), on Saturday 19th May 2018 - 11.00am to 3.00pm. The letter was circulated to all Councillors before the meeting. The request was agreed/approved by the Parish Council at the meeting.
- 14.2 Email received from resident of 57, Moseley Road regarding overhanging trees to the rear of Moseley Road. The email was circulated to all Councillors before the meeting.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
20-Mar-18	Clarkes Cemetery Services	BACS	135.00	Grave preparation
26-Mar-18	Guideline Surface Marking	BACS	474.00	Car park "keep clear" signage
03-Apr-18	EON Ltd	DD	473.07	Electric bill
03-Apr-18	EON Ltd	DD	480.28	Gas bill
03-Apr-18	LT Horticulture	BACS	504.00	Removal damaged tree - Byron Rd.
03-Apr-18	Ashfield DC	DC	412.80	Trade waste collections - 2018/19
06-Apr-18	Boiler Room Digital	DD	36.00	Web site maintenance
06-Apr-18	P Clarke	BACS	350.00	2017/18 Internal audit fee
20-Apr-18	Ashfield DC	DD	51.00	Business rates - Cemetery
09-Apr-18	Clarkes Cemetery Services	BACS	815.00	Contract work (incl. new Cemetery area)
09-Apr-18	J Saint	BACS	242.67	Salary
07-May-18	HMRC	BACS	247.97	National Insurance & PAYE
09-Apr-18	J Barlow	BACS	921.03	Salary and Admin costs
Payment value			£5,142.82	

15.2 The 2017/18 Annual Governance Statement (Section 1) was considered, approved and signed at this meeting by the Chair of the meeting and the Clerk.

15.3 The 2017/18 Accounting Statement (Section 2) was approved and signed by the Chair of the meeting and the Clerk, after the 2017/18 Annual Governance Statement (Section 1) had been approved and signed by the Chair of the meeting and the Clerk..

15.4 Youth Club cash float (£681.35) was checked and reconciled by the Clerk on 1st April 2018.

15.5 The Youth Club accounts for the year ended 31st March 2018 have been completed, approved and circulated to all Councillors.

15.6 The 2017/18 internal audit of the accounting records and accounting statements, for the Parish Council and Youth Club, has been carried out by the appointed internal auditor Philip Clarke. No issues or problems were reported.

15.7 The final statement of income and expenditure compared to budget for the full year ended 31st March 2018 had been distributed to all Councillors before the meeting.

15.8 The 2017/18 Annual Governance Statement and Accounting Statement had been circulated to all Councillors before the meeting.

15.9 The Financial Regulations were reviewed and re-approved. The next review will be April 2021.

16 Statutory Compliance Checks

16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.00pm.

The next Parish Council meeting will be held on Monday 14th May 2018, at the Parish Hall, Annesley, commencing at 6.00pm with the Annual Parish meeting, followed by the Annual General meeting and the May Parish Council meeting.

Signed.....Chair of Meeting

Date.....