

**Present:** Cllr's J Zadrozny, R Madden, D Martin, C Brown, D Williamson, D Davis, R Blazewicz-Bell, A Blazewicz-Bell, K Stanley, C Butler and the Clerk were in attendance.

The meeting was chaired by Cllr J Zadrozny.

**1 Apologies for Absence:** Cllr's R Collier and A Cope.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public had sent a reminder to the Parish Council regarding the erection of the "Tommy" statue and lamp post poppies in October 2020 and also the Xmas tree lights in December 2020.

3.2 Member of the Public had reported that a tree bough on a tree at the bottom of Moseley Road had been damaged. The issue was reported by Cllr D Martin to M Rickers (ADC) on 8<sup>th</sup> June 2020.

**4 To accept the minutes of the meeting held on 2<sup>nd</sup> March 2020:** Minutes of the meeting were accepted as a true record of the meeting and will be signed by the Chair of the meeting at the next face to face meeting.

**5 Matters Arising:**

5.1 Install security barriers around the Middle Land to stop illegal access. It was agreed that three quotes will be obtained for "earth bunding" around the Middle Land.

5.2 a) Golden Valley Light Railway have offered to sell an old railway coal wagon for £250 + VAT. It was agreed that quotes will now be obtained for transportation and refurbishment.

b) Charlie Edwards (ADC) will be asked to establish whether a 9 foot x 4 foot concrete base can be installed to site the wagon on the land on Annesley Cutting near to the Cemetery.

5.3 Proposed "information" signage to be attached to the Pit Wheel on Annesley Cutting. Quote received from Fabrications North East - £695 including legs and delivery + VAT.

5.4 Representative from Nott's CC Highways (Johnny Davis) to be invited to a future meeting to discuss the future development plans for the A611.

5.5 Unlawful parking on the new estate is causing serious problems. The Parish Council has now produced a notice to be distributed to all residents on the new estate reminding them of parking restrictions in accordance with the Highway Code. The notice has been produced, approved and printed. Delivery to be arranged by Cllr J Zadrozny.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr R Blazewicz-Bell had reported that Carol Evans had organised a community litter pick on 14<sup>th</sup> March 2020. The Parish Council would like to thank the organizer and the group for carrying out this very successful litter picking event.

7.2 On Sunday 31<sup>st</sup> May 2020 Cllr's R & A Blazewicz-Bell arranged a socially distanced community litter pick event that was supported by ten local residents (Anne Andrews, Steve Andrews, Erin Tickner, Andjew Dudkin, Derek Sherlock, Denise Hyde, Phil Hyde, Vlad berbece, Craig Bruce, Katie Bruce). The event was hugely successful with around 25 bags of rubbish collected from Annesley Woods, Newstead Road and the border of Hazelford Way. The Parish Council would like to thank everyone involved for carrying out this very successful litter picking event.

7.3 On 5<sup>th</sup> June 2020 Cllr A Cope reported that fly tipping was becoming a serious problem on the old factory site at the top of Byron Road. The issue has been reported to Helen Wright - ADC - Environmental Enforcement Officer.

7.4 Cllr K Stanley informed the meeting that he had received comments regarding the poor state of Annesley Hall. Cllr J Zadrozny agreed to supply any available information to Cllr K Stanley.

7.5 Cllr D Davis reported that the street light at the bus stop on Derby Road was still not working after several repair attempts. Cllr D Davis agreed to supply the lamp post number and then this issue will be reported to Nott's CC.

7.6 Cllr R Blazewicz-Bell informed the meeting that a new litter bin should be sited near the Hazelford Way bus stop and also anti-littering signage should be sited on Hucknall Road and Hazelford Way. It was agreed that these issues should be discussed with Cllr D Martin and Charlie Edwards (ADC).

7.7 Cllr R Blazewicz-Bell informed the Parish Council that Evie Martin had raised over £120 for the NHS by selling books and toys outside her house.

7.8 Cllr R Blazewicz-Bell reported a broken fence on Hucknall Road (near Hazelford Way) leaving the ditch exposed. This issue will be reported to Charlie Edwards (ADC)

**8 Cemetery**

8.1 None

**9 Parish Hall**

9.1 Hall bookings were reviewed and agreed.

9.2 With effect from 1<sup>st</sup> April 2020 the hourly wage rate for the Caretaker had been increased to £8.72 per hour (national minimum wage rate).

## 10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

10.2 The budget for the new Play Facilities Project was approved at £105,000 to deliver the three phases of the Project.

## 11 Report of External Meetings

11.1 None

## 12 Planning Applications

12.1 V/2020/0120 - 24<sup>th</sup> March 2020 - Units 1 to 5 Annesley Farm Workshops, Weavers Lane, NG15 0AT - Change of use from B1 to mixed use A1, B1 and B8. No comment.

12.2 V/2020/0181 - 24<sup>th</sup> March 2020 - Annesley Miners Welfare, Derby Road, NG15 0AP - Application of approval of details reserved by conditions 3 - electric vehicle charging points, 7 - levels, 9 - construction management plans, 11 - drainage and 15 - roads of planning permission V/2018/0393.

12.3 V/2020/0295 - 26<sup>th</sup> May 2020 - Annesley Miners Welfare, Derby Road, NG15 0AP - Application to vary condition 2 of planning permission V/2018/0393 - approved plans to allow for alteration to house types and materials. Comments to be submitted to request that the Parish Council is updated on the types of materials, textures and colours on the building frontages to ensure that they are aesthetically acceptable.

12.4 V/2020/0287 - 4<sup>th</sup> June 2020 - 60 Henfrey Drive, NG15 0EF - Balcony to rear elevation with staircase to garden. Comments to be submitted to ensure that any potential "overlooking issues" are considered.

## 13 Correspondence requiring attention and outstanding replies list.

13.1 E-mail received from a resident regarding overgrown vegetation on the grass verge at the entrance to Jasmine Gardens. The e-mail was circulated to all Parish Councillors on 11<sup>th</sup> March 2020.

13.2 E-mail received from a resident regarding fly tipping to the rear of Moseley Road. The issue was reported to ADC on 23<sup>rd</sup> March 2020.

13.3 On 7<sup>th</sup> June 2020 a request was received from an allotment tenant to allow them to keep chickens on their allotment plot off Recreation Road. This request was unanimously agreed and approved.

## 14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
02-Mar-20	Tesco Stores Ltd	DC	16.80	Postage stamps
17-Mar-20	Hoot Fire & Security ltd	BACS	78.00	Alarm fault call out
18-Mar-20	Elektra	BACS	215.00	Repairs to emergency lights
23-Mar-20	Keith Wallace	BACS	19.00	Refund Hall booking fee
24-Mar-20	Hillside Contracts Ltd	BACS	34.50	Refund Hall booking fee
30-Mar-20	E-ON Ltd	DD	452.96	Electricity bill
30-Mar-20	E-ON Ltd	DD	423.38	Gas bill
	<b>Sub-total - March 2020</b>		<b>1,239.64</b>	
06-Apr-20	Boiler Room Digital	DD	36.00	Web site maintenance
07-Apr-20	Clarkes Cemetery Services	BACS	905.00	Contract work
07-Apr-20	J Saint	BACS	352.39	Salary
07-May-20	HMRC	BACS	281.57	National Insurance & PAYE
07-Apr-20	J Barlow	BACS	951.00	Salary and Admin costs
07-Apr-20	Ashfield District Council	BACS	452.84	Waste disposal - 2020/21
07-Apr-20	Quality Building Services	BACS	180.00	Repairs to kitchen waste pipes
20-Apr-20	Ashfield District Council	DD	53.90	Cemetery Business rates
22-Apr-20	Inform. Commissioners Office	DD	35.00	Annual GDPR fee
	<b>Sub-total - April 2020</b>		<b>£3,247.70</b>	
06-May-20	Boiler Room Digital	DD	36.00	Web site maintenance
20-May-20	Ashfield District Council	DD	55.00	Cemetery Business rates
09-Apr-20	P Clarke	BACS	300.00	2019/20 Internal audit fee
15-Apr-20	Playdale Playgrounds	BACS	3,298.20	50% deposit - Playground equipment
20-Apr-20	SLCC	BACS	161.00	Membership subscription - 2020/21
27-Apr-20	BHIB Ltd	BACS	1,589.97	2020/21 Insurance premium
01-May-20	Clarkes Cemetery Services	BACS	925.00	Contract work
01-May-20	J Saint	BACS	264.51	Salary
07-Jun-20	HMRC	BACS	261.97	National Insurance & PAYE

01-May-20	J Barlow	BACS	961.15	Salary and Admin costs
01-May-20	Clarkes Cemetery Services	BACS	640.00	Grave preparation x 2
	<b>Sub-total - May 2020</b>		<b>£8,492.80</b>	
06-Jun-20	Boiler Room Digital	DD	36.00	Web site maintenance
20-Jun-20	Ashfield District Council	DD	55.00	Cemetery Business rates
12-May-20	Linda Newbold	BACS	105.00	Refund Hall booking fees
14-May-20	Clarkes Cemetery Services	BACS	290.00	Grave preparation
17-May-20	J Barlow	BACS	12.53	Printer ink cartridges
18-May-20	Laura Ancliffe	BACS	43.75	Refund Hall booking fee
21-May-20	Keith Wallace	BACS	28.50	Refund Hall booking fees
21-May-20	Amy Wojnar	BACS	148.50	Refund Hall booking fee
22-May-20	Kirsty Evans	BACS	18.75	Refund Hall booking fee
01-Jun-20	Clarkes Cemetery Services	BACS	925.00	Contract work
01-Jun-20	J Saint	BACS	287.07	Salary
07-Jul-20	HMRC	BACS	265.57	National Insurance & PAYE
01-Jun-20	J Barlow	BACS	958.45	Salary & Admin costs
02-Jun-20	British Telecom plc	DD	123.64	Telephone & Internet charges
	<b>Sub-total - June 2020</b>		<b>£3,297.76</b>	
	<b>Grand total - Payment value</b>		<b>£16,277.90</b>	

- 14.2 The 2019/20 Annual Governance Statement (Section 1) was considered and approved at this meeting and will be signed by the Chair of the meeting and the Clerk.
- 14.3 The 2019/20 Accounting Statement (Section 2) was considered and approved at this meeting, after the 2019/20 Annual Governance Statement (Section 1) had been approved. The 2019/20 Accounting Statement (Section 2) will be signed by the Chair of the meeting and the Clerk.
- 14.4 The 2019/20 internal audit of the accounting records and accounting statements for the Parish Council was carried out by the appointed internal auditor Philip Clarke. No issues or problems were reported. The detailed audit report/scope was circulated to all Councillors on 10<sup>th</sup> April 2020.
- 14.5 The final statement of income and expenditure compared to budget for the full year ended 31<sup>st</sup> March 2020 was distributed to all Councillors on 3<sup>rd</sup> April 2020.
- 14.6 The 2019/20 Annual Governance Statement, Accounting Statement and Internal Audit report was circulated to all Councillors on 24<sup>th</sup> April 2020 for review and consideration.
- 14.7 2020/21 "Wind Turbine Annual Community Funding" - £1,500 - was received from RCAN on 27<sup>th</sup> March 2020.
- 14.8 ADC paid the 2020/21 Precept of £55,197 in full on 20<sup>th</sup> April 2020.
- 14.9 As agreed at the Parish Council meeting held on 2<sup>nd</sup> March 2020 the earmarked reserve for the Youth Shelter of £2,500 has now been transferred to the new Play Facilities Project.
- 14.10 The 2020/21 final budget summary was circulated to all Parish Councillors on 3<sup>rd</sup> April 2020.

**15 Statutory Compliance Checks**

- 15.1 Children's Play Area and Skate Park - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.
- 15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.50 pm.

Confirmation had been received from Nottinghamshire Association of Local Councils (NALC) that due to the Coronavirus (COVID-19) pandemic the 2020 Annual General and Annual Parish meetings do not have to be held in May 2020. The Parish Council have therefore agreed that the meetings will be deferred until May 2021. Therefore Cllr J Zadrozny remains in office as Chair and Cllr D Williamson as Vice-chair until the Annual General meeting in May 2021.

The next Parish Council meeting will be held virtually via Zoom on Monday 6<sup>th</sup> July 2020 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....