

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 7th October 2019 at 7.00pm.

Present: Cllr's J Zadrozny, R Madden, D Williamson, V Heslop, A Cope, C Brown (part), C Butler (part), R Blazewicz-Bell, A Blazewicz-Bell, R Collier, D Davis, K Stanley, one member of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr D Martin

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that overhanging branches and other vegetation at the bus stop near the "Old Post Office" required cutting back. It was agreed to get Anthony Clarke to carry out the work.

3.2 Member of the Public reported that the old factory site at the junction of Byron Road/Annesley Cutting was now unlocked and could become a safety issue. It was agreed to report the issue again to the ADC Planning Enforcement.

3.3 Member of the Public reported that road drains on Moseley Road were blocked. It was agreed to report the issue to Nott's CC.

3.4 Member of the Public asked when the "Tommy" silhouette and the lamp post poppies would be installed. It was agreed that John Saint would liaise with Charlie Edwards (ADC) to co-ordinate and arrange installation.

4 To accept the minutes of the meeting held on 2nd September 2019: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Install security posts/barriers around the Middle Land to stop illegal access. It was agreed that quotes would be obtained for barriers/fencing from the "Art Feature" supplier and also for large stones to create a barrier around the area.

5.2 Notices relating to fly tipping. It was agreed that Cllr R Blazewicz-Bell would contact Charlie Edwards (ADC) to obtain fly tipping signage.

5.3 Establish if the "Speed Watch Program" is still in operation. It was agreed that the local PCSO will be invited to attend prior to the November or December Parish Council meeting.

5.4 The "Parish Hall" sign at the junction of Byron Road/driveway to the Parish Hall requires repairing. The sign has now been repaired.

5.5 School Hill is getting very overgrown with nettles and other vegetation. Cllr R Madden confirmed that the issue had been reported to the appropriate local authority.

5.6 Trees/shrubbery at the junction of Byron Road/Annesley Cutting requires cutting back. It was agreed to report the issue to Nott's CC.

5.7 Grass verges near Felley Priory have not been cut. The verges have now been cut.

5.8 30 mph sign on Annesley Cutting is obstructed by overhanging tree branches. The work has now been completed.

5.9 Update on the installation of the power supply for the Christmas tree lights. Cllr J Zadrozny confirmed that installation of the power supply will commence on 14th October 2019.

5.10 Pavement on Annesley Cutting is impeded by overhanging weeds/foilage that requires cutting back. The work has now been completed.

5.11 Tree survey/audit on the trees on the land between Moseley/Byron Road was completed in September 2019. A detailed report on the condition of the trees and any maintenance work required has been produced. It was agreed that 3 quotes will be obtained to carry out the following work as per the tree survey/audit report:

Work recommended on all "category" 1 & 2 trees. Remove all trees categorised as "Fell". Crown raise all trees to 2.5m on all areas that are within the grass mowing area. Reduce height of trees numbered 1 to 11 by 25% and thin out. Carry out the work proposed on the "woodland area" close to Byron Fields. As the area is within the Conservation Area planning consent must be obtained from ADC, by the Contractor, before any work can be undertaken.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Blazewicz-Bell informed the meeting that £275 had been raised at the Macmillan coffee morning held on 28th September 2019.

7.2 Cllr R Blazewicz-Bell informed the meeting that the next Annesley & Newstead walking group will be on Saturday 12th October 2019, meeting at 11.00am, at the Annesley & Felley Parish hall.

7.3 Cllr R Blazewicz-Bell informed the meeting that a joint fly tipping initiative with Newstead Parish Council had recently been formed. A joint litter picking event with Newstead Parish Council will be organised soon.

7.4 Cllr R Blazewicz-Bell informed the meeting that the bus stop at the end of Annesley Cutting, approaching Derby Road, was dangerous and unsafe for bus users. It was suggested that Dave Walker (Nott's CC) should be contacted to carry out a risk assessment and to also establish if the bus stop could be relocated.

7.5 Cllr A Blazewicz-Bell asked if a date for ADC to adopt the two new housing estates had been determined. Cllr J Zadrozny agreed to find out more information from the ADC Planning Department.

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 Cllr K Stanley suggested that the Parish Council should purchase a pa system for use in the Hall. It was agreed that Cllr K Stanley would produce a specification for the new pa system together with potential costs.

9.3 Due to the recent increase in Hall bookings additional key holders (Parish Councillors) are required as back up for opening/closing the Hall.

9.4 It was agreed that a Xmas event will be planned for December 2019.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

10.2 An updated version of the latest Parish Plan was circulated to all Councillors on 11th September 2019.

10.3 It was agreed that Cllr R Madden would formally request that ADC take responsibility for the Project management of the new Play Facilities project.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 V/2019/0438 - 16th July 2019 - Hidden Valley Carp Fishery, off Salmon Lane, Annesley Woodhouse - Application for a lawful development certificate for existing use or operation - two former shipping containers for storage/restroom use.

12.2 V/2019/0450 - 16th July 2019 - 101 Annesley Cutting, NG15 0EE - Single storey rear extension and two storey side extension.

12.3 V/2019/0435 - 23rd July 2019 - 3 Little Oak Avenue, NG17 9BG - Two storey side & single storey rear extensions, dormer windows to front and rear to form new rooms in roof space.

12.4 V/2019/0459 - 23rd July 2019 - Car Park 21a Willow Drive, NG15 0DP - Application to remove condition 1 of planning permission V/2013/0669 to allow permanent use of the car park. Confirmation of the Parish Council's support was submitted to ADC Planning on 9th August 2019.

12.5 V/2019/0463 - 6th August 2019 - 1 Oakwood Court, Ground Floor, Little Oak Drive, NG15 0DR - Air conditioning units.

12.6 V/2019/0500 - 6th August 2019 - Unit 7, 27 Little Oak Drive, NG15 0EB - Advertisement consent for illuminated & non-illuminated signs.

12.7 V/2019/0551 - 27th August 2019 - Autofil Worldwide, Willow Drive, NG15 0DP - Alterations to existing industrial building (Class B2) - excavation of two internal vapour deposition pits, new staff entrance, external storage units, 2 sprinkler tanks, scrubber units with 3m acoustic screen, 7.5m high service gantry, dust extraction units, acid scrubber, gas farm, gatehouse with vehicular barrier, fire escape with external metal stair, extended drainage and 2.4m security fencing.

No comments or objections were made on any of the Planning Applications above.

13 Correspondence requiring attention and outstanding replies list.

13.1 None

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Oct-19	Boiler Room Digital	DD	36.00	Web site maintenance
20-Oct-19	Ashfield District Council	DD	54.00	Cemetery Business rates
01-Oct-19	Clarks Cemetery Services	BACS	905.00	Contract work
02-Sep-19	Judson Signs Ltd	BACS	362.40	Parish Hall signage
01-Oct-19	J Saint	BACS	249.04	Salary
07-Nov-19	HMRC	BACS	263.76	National Insurance & PAYE
01-Oct-19	J Barlow	BACS	950.80	Salary and Admin costs
30-Sep-19	E.ON Ltd	DD	37.03	Gas bill
30-Sep-19	E.ON Ltd	DD	297.81	Electric bill
02-Oct-19	LT Horticulture	BACS	600.00	Tree survey/report
03-Oct-19	Wilkinson Electrical Services	BACS	108.00	Repair to emergency light
	Payment value		£3,863.84	

14.2 The external audit of the 2018/19 Accounting and Governance statements has now been completed by PKF Littlejohn LLP. No issues or recommendations were raised.

14.3 A summary of actual Income & Expenditure to the end of September 2019 compared to the 2019/20 annual budget had been circulated to all Parish Councillors before the September Parish Council meeting.

14.4 A funding request had been received to support the Newstead bonfire event to be held on 9th November 2019. It was agreed that a funding payment of £400 will be made.

15 Statutory Compliance Checks

15.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.30pm.

The next Parish Council meeting will be held on Monday 4th November 2019, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....