

Minutes of Annesley & Felley Parish Council meeting held on 7th November 2022 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's V Heslop, D Martin, A Meakin, C Butler, R Blazewicz-Bell, A Blazewicz-Bell, K Stanley, two members of the Public, Caretaker - John Saint and Clerk - J Barlow were in attendance.

The meeting was chaired by Cllr R Blazewicz-Bell.

1 Apologies for Absence: Cllr's D Williamson, J Zadrozny, R Madden, A Cope, R Collier and P Woodhouse.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public requested that the latest Parish Plan should be available on the Parish Council website.

3.2 Member of the Public reported that overgrown vegetation at the top of School Hill should be cut back. Cllr D Martin reported this issue on 7th November 2022 to Helen Spencer (Nott's CC).

3.3 Member of the Public reported that overgrown vegetation on Annesley Cutting should be cut back from the roadway and pavement. **

3.4 Member of the Public reported that asbestos had been fly tipped to the rear of Moseley Road and on the Middle Land. Cllr D Martin reported this issue on 7th November 2022 to Carl Whitely (Nott's CC - Highways) and Mark Rickers (ADC).

3.5 Member of the Public suggested that the notice board at the top of Moseley Road should be refurbished. Tom Thomas (Member of the Public) agreed to recommend what refurbishment work was required and potential cost.

3.6 Member of the Public suggested that the Parish Council should consider making the Parish Hall available as a Community Hub - "warm space" during the winter months for vulnerable residents. Cllr R Blazewicz-Bell agreed to consider this request and explore possibilities.

4 To accept the minutes of the meeting held on 3rd October 2022: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting. However it should be noted that the meeting held on 3rd October 2022 ended prematurely and all outstanding agenda items from that meeting were carried forward to the meeting held on 7th November 2022.

5 Matters Arising:

5.1 Speeding vehicles on Moseley Road - what other measures can be taken to reduce speeding. **

5.2 Track to the rear of Moseley Road requires repairs and the shrubbery cut back. **

5.3 Community Allotment to be made available for use by children. One of the raised beds on the Recreation Road allotment site to be made available from 1st April 2023. The tenancy agreement to be reviewed/modified to make more appropriate.

5.4 Vehicles are being driven down the footpath between numbers 16/17 Byron Road to get to the back of Moseley Rd. **

5.5 Dog fouling to the rear of Moseley Road adjacent to the allotment site. Appropriate signage and waste bin to be requested from ADC.

5.6 Grass area at the top of Byron Road is overgrown and requires cutting. Land owner unable to be identified.

5.7 Sign near the pit wheel is blank - Cllr's K Stanley and R Collier completed the signage work on 26th October 2022, however it is recommended that the sign should be rotated to face the pavement.

5.8 Contact the building contractor to establish if they would supply/fit a notice board on the old Welfare site. No response received.

5.9 Additional foot path warning signage to be installed on Salmon Lane. **

5.10 Trees on Hazelford Way still not been cut. **

5.11 19, Byron Fields - overgrown tree requires cutting back. **

5.12 Additional "give way" signage on Moseley Road to assist with the traffic flow. **

5.13 Request more information from Oxalis Planning regarding their investigations into the possible underground tunnels/bunkers. Oxalis Planning have now confirmed that Phase I - Ground Investigation Review - conducted on the site has shown no indication of any concern within the ground. Phase II - Ground Investigation Report - will be carried out prior to construction starting and will confirm the presence, or lack of, anything below the surface.

5.14 Due to the number of issues relating to Nott's CC Highways it was agreed that Carl Whitley (Nott's CC Highways) would be invited to the January 2023 Parish Council meeting. Therefore all items within these minutes marked ** will be discussed at that meeting.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr K Stanley asked if the Parish Council would support/fund the refurbishment of the "Miners Monument" in Annesley Cemetery. Cllr D Martin agreed to obtain a quote for the refurbishment work.

7.2 Cllr A Blazewicz-Bell informed the meeting that there will be a Community litter pick on Saturday 12th November at 10am - meeting outside Stewart Way. Areas to be covered include: Newstead Village, Annesley Village, Hazelford Way and the jitty, skate park and land next to it, Newstead and Hucknall Road, the woods and cemetery, cemetery car park etc.

7.3 Cllr R Blazewicz-Bell informed the meeting that she had received a complaint from a resident on the new estate regarding a motor bike causing excessive noise. The Parish Council recommended that the resident should keep a diary detailing times/dates and report the issue to the ADC - Environmental Services.

7.4 Cllr R Blazewicz-Bell expressed her disappointment that the October Parish Council meeting was ended prematurely.

7.5 It was agreed that all future Parish Council communications will include the Parish Council logo and also make it very clear that the communication is an official "Parish Council Communication".

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 V/2022/0681 - 13th September 2022 - 5 Byron Road, NG15 0AH - Application for tree works: notification of proposed works to trees in a conservation area - felling of 1 conifer tree. No comment or objection

12.2 V/2022/0774 - 25th October 2022 - 70 Byron Road, NG15 0AG - Crown lift/prune Silver Birch in a conservation area. No comment or objection

12.3 V/2022/0760 - 1st November 2022 - Chaworth Farm Cottage, Salmon Lane, NG17 9HB - Convert garage to hairdressing salon. Submit comment to ensure that parking, signage and traffic management have been considered.

12.4 V/2022/0789 - 1st November 2022 - 7 Little Oak Avenue, NG17 9BG - Two storey side & single storey rear extensions. No comment or objection

13 Correspondence requiring attention and outstanding replies list.

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
08-Oct-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-Oct-22	Ashfield District Council	DD	55.00	Cemetery business rates
30-Sep-22	Water Plus Ltd	DD	48.05	Hall water charges
21-Sep-22	Instant Print	DC	73.31	Newsletter printing
25-Sep-22	Brunel Engraving Company	DC	163.56	Seat/bench plaques x 3
30-Sep-22	Glasdon UK Ltd	BACS	1,914.52	Seats/benches x 3
01-Oct-22	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Oct-22	J Saint	BACS	291.93	Salary
07-Nov-22	HMRC	BACS	294.53	National Insurance & PAYE
01-Oct-22	J Barlow	BACS	1,014.95	Salary & Admin costs
	Total		£4,945.85	
08-Nov-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-Nov-22	Ashfield District Council	DD	55.00	Cemetery business rates
06-Oct-22	Clarkes Cemetery Services	BACS	330.00	Grave preparation
06-Oct-22	Kompan Ltd	BACS	312.00	Play areas - operational inspection fee
06-Oct-22	PD Thomas	BACS	50.00	Key holder fee - opening/closing Hall
07-Oct-22	Sam Wass Tree Surgeons	BACS	120.00	Planning application fee - tree work
10-Oct-22	Tesco Stores Ltd	DC	27.72	Postage stamps
21-Oct-22	K Stanley	BACS	108.63	Materials - Pit wheel sign
26-Oct-22	Clarkes Cemetery Services	BACS	135.00	Burial of ashes
01-Nov-22	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Nov-22	J Saint	BACS	291.73	Salary
07-Dec-22	HMRC	BACS	294.93	National Insurance & PAYE
01-Nov-22	J Barlow	BACS	1,016.55	Salary & Admin costs
06-Nov-22	Water Plus Ltd	DD	18.40	Cemetery water charges
11-Nov-22	Water Plus Ltd	DD	27.51	Hall water charges
21-Nov-22	Barclaycard Commercial	DD	32.00	Annual business credit card fee
	Total		£3,909.47	

14.2 National Joint Council (NJC) has agreed the 2022/23 wage award - therefore the Clerks hourly rate will increase to £14.21 per hour (as per NJC scale SCP18) backdated to 1st April 2022.

14.3 It was agreed that Allotment rental fees will not increase for 2023. Cemetery fees for 2023 will increase in line with the increases notified by Anthony Clarke from 1st January 2023. It was agreed to review the Hall rental fees at the December PC meeting following the review of the draft budget for 2023/24.

14.4 It was agreed that the draft budget will be reviewed/agreed at the December PC meeting. The Clerk will produce various options including increasing the Precept by 0%, 5% and 10% for discussion and agreement.

14.5 It was agreed that the wage rate for the Caretaker should be reviewed at the December PC meeting.

15 Statutory Compliance Checks

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

15.3 Kompan Ltd carried out an Operational Inspection of all Play/Fitness areas on 1st October 2022 - the detailed reports were circulated to all Parish Councillors on 5th October 2022. The overall risk assessment for all areas was rated at low/medium risk. The quote obtained from Kompan - £537.40 + VAT to rectify the medium risk issue identified was accepted and approved.

The meeting closed at 9.00pm.

The next Parish Council meeting will be held on Monday 5th December 2022 commencing at 7.00pm.

Note - meeting has been arranged with John Hewitt (Nottinghamshire District Police Commander) before the Parish Council meeting commencing at 6.15pm to discuss policing issues within the village. Members of the Public are welcome to attend.

Also Adrian Robinson (Ineedbroadband Ltd) will be attending the December Parish Council meeting at 7.00pm to discuss and recommend what technology is available to reduce anti-social behaviour and fly tipping.

Signed.....Chair of Meeting

Date.....