

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 7th November 2016 at 7.00pm.

Present: Cllr's T Smith, PD Thomas, A Cope, R Madden, H Wortley, V Heslop, D Martin, H Simmons, one member of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr T Smith.

1 Apologies for Absence: Cllr's A Wortley, J Zadrozny and J Bell.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the public requested that a new dog waste bin should be sited to the rear of Moseley Road. ADC has confirmed that no new waste bins will be installed; however they are looking at re-siting existing waste bins.

3.2 Member of the public reported that some of the trees on Mosley Road require cutting back as they are interfering with the overhead telephone cables. The Parish Council agreed to report the issue to Nott's CC.

4 To accept the minutes of the meeting held on 3rd October 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 It was agreed that the work in the Cemetery will be completed as three separate projects - tree survey/maintenance work, ground works and pathway refurbishment and extension. The tree survey should be completed by the end of November 2016 at a cost of £330 + VAT. Detailed work specifications and invitations to tender/contracts are to be prepared for each of the three projects and approved by all Councillors prior to three nominated Contractors being asked to supply quotes. **Ac**

5.2 Three quotes were obtained for the Parish Hall car park extension utilising under grass paving grids. Quote of £9,750 plus VAT from Stoney Lane Construction was accepted and approved. ADC has now advised that Planning Permission is required for this Project due to "change of use". Planning Application was submitted w/e 21st October 2016.

5.3 Ashfield District Council is currently looking to relocate existing waste bins throughout the village. No information is currently available from ADC on their proposals.

5.4 The hosting and support of the Parish Council web site is to be transferred to Boiler Room Digital. Boiler Room Digital and Two Little Fishes will be transferring the hosting and support of the web site as soon as possible.

5.5 Faulty Street light on School Hill has now been reported.

5.6 Additional street lighting should be installed near 1 Warren Avenue.

6 Chair's Urgent Items

6.1 To protect the Mortuary Chapel in the Cemetery from further deterioration options should be considered for the development of the Chapel. It was agreed that Nott's CC should be commissioned to carry out a feasibility study (free of charge) to establish the suitability for development for business or commercial use.

7 Members Items

7.1 Cllr A Cope reported that cars were being parked on the pavements on Byron Fields creating road safety issues. The Parish Council recommended that any illegal parking should be reported to the police.

8 Youth Club

8.1 None

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 Halloween Party was held at the Parish Hall on Saturday 29th October 2016. The event was well attended and very successful. Thanks to everyone who supported this event.

10.3 Following the distribution of the October Parish Council newsletter feedback has been received from just four residents on events/activities that could be hosted at the Parish Hall.

10.4 Xmas community event is being organised at the Parish Hall on 17th December 2016.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 Cllr's R Madden and PD Thomas had attended meetings for the Annesley Public Art project, hosted by Open Plan Consultancy. The next meeting is being held at the Parish Hall on Monday 28th November 2016 starting at 7.00pm.

13 Planning Applications

- 13.1 V/2016/0611, 12,13,14,15 - 30th September 2016 - Land off Newstead Road, NG15 0AX - Persimmon Homes - applications for the approval of various conditions in previous applications V/2010/0433, V/2009/0038, V/2010/0433, V/2007/1018 and V/2005/0886. No comment or objection.
- 13.2 V/2016/0652 - 14th October 2016 - Land Adjacent to 1 School Hill, NG17 9BB - dwelling. No comment or objection.
- 13.3 V/2016/0667 - 21st October 2016 - Annesley Parish Hall - car park extension. No comment or objection.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Nov-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Nov-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Nov-16	Ashfield DC	DD	48.00	Business rates - Cemetery
04-Oct-16	PC World	DC	110.24	Printer and ink cartridges
18-Oct-16	J Zadrozny	BACS	99.00	Newsletter printing
24-Oct-16	Tesco Stores Limited	DC	13.20	Postage stamps
31-Oct-16	Royal British Legion	Cash	30.00	Remembrance Day wreath
01-Nov-16	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Nov-16	J Saint	BACS	302.67	Salary
07-Dec-16	HMRC	BACS	316.41	National Insurance & PAYE
01-Nov-16	J Barlow	BACS	902.35	Salary and Admin costs
07-Nov-16	LT Horticulture	BACS	480.00	Tree maintenance - Cemetery
21-Nov-16	Barclaycard Commercial	DD	32.00	Business credit card fee
27-Oct-16	Nott's Club for Young People	BACS	370.00	Youth worker support
Payment value			£3,489.87	

15.2 It was agreed that no increases will be applied to the Parish Hall rental charges, Cemetery charges and Allotment rents for 2017. The next review of rental charges will be 1st January 2018.

16 Statutory Compliance Checks

- 16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.
- 16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.45pm.

The next Parish Council meeting will be held on Monday 5th December 2016, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....
Chair of Meeting