

Minutes of Annesley & Felley Parish Council meeting held virtually via Zoom on 7th December 2020 at 7.00pm.

Present: Cllr's J Zadrozny, R Madden, D Martin, D Williamson, V Heslop, C Brown, R Collier, A Blazewicz-Bell, R Blazewicz-Bell, K Stanley, C Butler and the Clerk were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr's D Davis & A Cope

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 2nd November 2020: Minutes of the meeting were accepted as a true record of the meeting and will be signed by the Chair of the meeting at the next face to face meeting.

5 Matters Arising:

5.1 Install security barriers around the Middle Land to stop illegal access. Quote to be obtained for wooden posts around the Middle Land.

5.2 Pit wagon site location - Savills (Jonathon Morgan-Smith) have now confirmed that the land on Annesley Cutting is not registered but is owned by the "Annesley Estate. Savills have requested details of the proposed location and also confirmation that the Parish Council will continue to cut the grass and also maintain the pit tub to a reasonable standard. The relevant information/confirmation was supplied on 2nd December 2020 and Savills have since confirmed that they now have all of the information they require to enable them to request approval from the "Annesley Estate".

5.3 Information signage - Pit Wheel on Annesley Cutting - quote approved from Fabrications North East - £695 including legs and delivery + VAT and was ordered on 3rd November 2020. It was agreed that Cllr D Martin will consult with Cllr R Collier and take over the Project management responsibility for this Project and also the Pit Tub Project.

5.4 Obtain information from Nott's CC Highways of the future development plans for the A611. It was agreed that a meeting will now be arranged, as soon as possible, with Nott's CC - Highways.

5.5 Grass requires cutting around an electricity box on Stewart Way. The grass has now been cut.

5.6 Trees on Annesley Cutting require attention and potential maintenance. The tree maintenance work was carried out on 18th November 2020.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Blazewicz-Bell asked who would be decorating the newly installed Xmas tree. It was agreed that Parish Council members would take responsibility this year, however it was agreed that Cllr R Blazewicz-Bell would put further details on social media.

7.2 Cllr R Blazewicz-Bell reported fly tipping off Annesley Cutting. It was agreed that the issue should be reported to ADC.

7.3 Cllr R Collier reported that after submitting evidence forms to Nott's CC for foot paths - Little Oak Plantation - "Notice of Confirmation of Modification Order" had now been received.

7.4 Cllr D Martin reported fly tipping on the Annesley Business Park, off Willow Drive. It was agreed that the issue should be reported to ADC. Also contact details to be supplied to enable the Parish Council to report the issue to the Business park management company.

8 Cemetery

8.1 Following the November Parish Council meeting Mr Channer was informed of the decisions made relating to his questions/issues. The galvanised post has now been removed and relocated.

8.2 It was agreed that Parish Council grave preparation prices for 2021 will increase in line with the increase applied by Clarkes Cemetery Services. The next price review will be 1st January 2022.

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 The Parish Hall is now closed and no future bookings are currently being taken.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 No Planning Applications have been received.

13 Correspondence requiring attention and outstanding replies list.

13.1 None

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Dec-20	Boiler Room Digital	DD	36.00	Web site maintenance
20-Dec-20	Ashfield District Council	DD	55.00	Cemetery Business rates
06-Nov-20	Water Plus Limited	DD	7.92	Cemetery water charges
10-Nov-20	Clarkes Cemetery Services	BACS	190.00	Cemetery post relocation
11-Nov-20	Boiler Room Digital	BACS	99.00	Annual website hosting fee
16-Nov-20	Rich’s Plumbing & Heating	BACS	130.00	Annual boiler check/service
26-Nov-20	Water Plus Limited	DD	71.61	Parish Hall water charges
01-Dec-20	Clarkes Cemetery Services	BACS	925.00	Contract work
01-Dec-20	J Saint	BACS	330.33	Salary
07-Jan-21	HMRC	BACS	286.23	National Insurance & PAYE
01-Dec-20	J Barlow	BACS	987.46	Salary & Admin costs
03-Dec-20	British Telecom plc	DD	150.44	Quarterly telephone/internet charges
	Total		£3,268.99	

14.2 The Standing Orders and Financial Regulations have been reviewed and were approved at the meeting. It was agreed that they should be adopted by the Parish Council with immediate effect. The next review date will be December 2023. Three amendments had been proposed to the Standing Orders, two were withdrawn at the meeting and the third one was not approved. However it was agreed that in future Council Members meeting attendance should be monitored and reported upon when applicable and appropriate.

14.3 It was agreed that no price increases will be applied to Parish Hall hire charges and Allotment rents for 2021. The next review of rental/hire charges will be 1st January 2022.

15 Statutory Compliance Checks

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.25 pm.

The next Parish Council meeting will be held on Monday 4th January 2021 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....