

Minutes of Annesley & Felley Parish Council meeting held on 6th September 2021 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's D Williamson, D Martin, V Heslop, A Cope, A Blazewicz-Bell, R Blazewicz-Bell, C Butler, P Woodhouse, three members of the Public, Caretaker - J Saint and the Clerk - J Barlow were in attendance.

Cllr P Woodhouse had signed the "acceptance of office" declaration and submitted his "register of members' interests" before the meeting.

The meeting was chaired by Cllr D Williamson.

1 Apologies for Absence: Cllr's R Collier, J Zadrozny, R Madden, D Davis and K Stanley.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that the road gulleys/drains on Moseley Road required clearing out.

3.2 Member of the Public reported that there were four large pot holes on Moseley Road and two on Recreation Road. Any pot holes should be reported to Nott's CC Highways.

3.3 Member of the Public reported that overhanging trees on Moseley Road required cutting. Nott's CC had previously confirmed that they would not carry out this work.

4 To accept the minutes of the meeting held on 24th May 2021: Minutes of the Annual Parish meeting, Annual General meeting and May 2021 Parish Council meeting were accepted as a true record of the meeting and were signed by the Chair of the meeting.

5 Matters Arising:

5.1 Install security barriers around the Middle Land to stop illegal access. Quotes have now been obtained for several solutions - £23k to £28k. Due to this high cost it was agreed to not proceed until matched funding could be secured.

5.2 Pit wagon project - the refurbished pit wagon has now been installed on Annesley Cutting. It was agreed that the sign writer should now be commissioned to carry out the work as specified.

It was also agreed that spring bulbs should be planted in the pit wagon - a budget of £100 was agreed.

5.3 Replacement of the Xmas tree on Annesley Cutting - it was agreed that a quote should be obtained from Rueben Shaw's for the purchase and delivery of a large cut Xmas tree.

5.4 Following the annual inspection by Playsafety Ltd of the Play/Fitness facilities and Skate Park - obtain quotes for the recommended repairs and maintenance and arrange for the work to be carried out. (***)IMPORTANT(***) this action needs to be carried out quickly so that the insurance cover is not compromised).

5.5 Review/agree quote received from Steve Woodward - Broxtowe Borough Council for the wild flower planting on the "Middle Land". Due to the high cost quoted for this Project it was agreed to not proceed, however it was agreed to ask Anthony Clarke to quote for the supply and planting of additional spring bulbs on the Middle Land.

6 Chair's Urgent Items

6.1 Cllr D Williamson informed the meeting that he had met with Carl Whitley (Nott's CC Highways) and discussed speed monitoring measures and proposed plans for the A.611.

6.2 To support Community litter picks it was agreed that the Parish Council would fund the purchase of a number of litter pickers and high viz jackets. Cllr D Williamson to provide details of the equipment to be purchased.

7 Members Items

7.1 Cllr A Cope reported that a Silver Birch tree, opposite number 70 Byron Road, was entangled with the telephone lines/cables and required cutting.

7.2 Cllr C Butler informed the meeting that she had received a request for the existing Skate Park to be enhanced. It was agreed that this potential Project would be added to the Parish Plan.

7.3 Cllr A Cope raised concerns over the lack of road marking/warning signage where the road down from the Parish Hall joins Byron Road. It was agreed that this issue would be discussed with Nott's CC Highways.

7.4 Cllr R Blazewicz-Bell reported that shrubbery around the bus stop on Annesley Cutting (top of Moseley Road) required cutting back. It was agreed that Anthony Clarke would be asked to carry out this work.

7.5 Cllr R Blazewicz-Bell reported that overhanging trees on Annesley Cutting required cutting as they were a potential safety hazard. It was agreed to report the issue to Nott's CC Highways.

7.6 John Saint will not be available for the next meeting, therefore Cllr D Williamson agreed to obtain keys and open/close the Hall for the October meeting.

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 None

12 Planning Applications

- 12.1 V/2021/0366 - 25th May 2021 - 27 Byron Fields, NG15 0DE - Single storey rear extension and new roof to existing extension.
- 12.2 V/2021/0399 - 25th May 2021 - 121 Annesley Cutting, NG15 0EE - Single storey rear extension.
- 12.3 V/2021/0385 - 25th May 2021 - 15 Pella Grove, NG15 0EL - Lawful development certificate for proposed use - single storey rear extension.
- 12.4 V/2021/0409 - 1st June 2021 - Former Annesley Miners Welfare, NG15 0AP - Application for approval of conditions 4 - external lighting strategy, 5 - ecological appraisal and protected species report , 13 - landscaping, 14 -boundary treatment, 16 - highway improvement strip, 17- access, 20 - management and maintenance of streets and 27- pedestrian access of planning permission V/2020/0880.
- 12.5 V/2021/0433 - 8th June 2021 - 68 Stonechurch View, NG15 0AZ - Two storey side extension, relocation of detached garage and replace flat roof over study area with pitched roof.
- 12.6 V/2021/0439 - 15th June 2021 - 10 Stonechurch View, NG15 0AY - First floor extension at front of house to relocate staircase, replacement of all external doors/windows and new chimney to wood burning stove.
- 12.7 V/2021/0480 - 22nd June 2021 - 17 Byron Road, NG15 0AH - Single storey rear extension and replace existing roof above kitchen / bathroom with new flat roof.
- 12.8 V/2021/0442 - 29th June 2021 - 20 The Grove, Derby Road, NG15 0AN - Conservatory.
- 12.9 V/2021/0533 - 13th July 2021 - Evolution, 27 Willow Drive, NG15 0DP - Application for approval of details reserved by condition 5 of planning permission V/2019/0797 - delivery & servicing management plan.
- 12.10 V/2021/0557 - 20th July 2021 - Former Annesley Miners Welfare, NG15 0AP - Non material amendment following planning permission V/2020/0880 - to change the colour of cladding to the front elevation of plots 1,2,7,8,12 and 14.
- 12.11 V/2021/0582 - 3rd August 2021 - Trevannor Lodge, Salmon Lane, NG17 9HB - Tree works subject to tree preservation order TPO Ref No.071 - Sycamore (T1) crown reduction 1 - 2M removal of dead, diseased, damaged branches.

No comments or observations were made on any of the above Planning Applications.

13 Correspondence requiring attention and outstanding replies list.

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Jul-21	Boiler Room Digital	DD	40.00	Web site maintenance
20-Jul-21	Ashfield DC	DD	55.00	Cemetery business rates
27-May-21	Amazon	DC	86.91	Covid signage & cleaning materials
28-May-21	Amazon	DC	16.49	Covid signage
31-May-21	Amazon	DC	17.47	Covid signage & cleaning materials
01-Jun-21	Amazon	DC	160.80	First Aid kits x 2 & cleaning materials
01-Jun-21	Amazon	DC	57.90	Kitchen bins x 2 & bin liners
02-Jun-21	Fabrications Northeast Ltd	BACS	834.00	Pit wheel information signage
08-Jun-21	Hoot Fire & Security Ltd	BACS	1,200.00	Annual security, fire, CCTV maintenance
10-Jun-21	Amazon	BACS	24.99	Hand sanitizer refills
16-Jun-21	Ashfield Industrial Doors Ltd	BACS	588.00	Annual service of doors/shutters
26-Jun-21	Water Plus Ltd	DD	78.51	Parish Hall water charges
29-Jun-21	E-ON Ltd	DD	108.01	Gas bill
29-Jun-21	E-ON Ltd	DD	302.57	Electric bill
01-Jul-21	Clarkes Cemetery Services	BACS	950.00	Contract work
01-Jul-21	J Saint	BACS	270.27	Salary
07-Aug-21	HMRC	BACS	271.34	National Insurance & PAYE
01-Jul-21	J Barlow	BACS	994.76	Salary & Admin costs
	Total July 2021		6,057.02	
06-Aug-21	Boiler Room Digital	DD	40.00	Web site maintenance
20-Aug-21	Ashfield DC	DD	55.00	Cemetery business rates
04-Jul-21	Playsafety Limited	BACS	337.20	Annual play areas inspection

06-Jul-21	Clarkes Cemetery Services	BACS	300.00	Cut grass/vegetation top of Byron Road
15-Jul-21	Ashfield DC	BACS	204.00	Installation of Pit Wheel signage
23-Jul-21	Clarkes Cemetery Services	BACS	130.00	Burial of ashes
23-Jul-21	Elektra	BACS	140.00	Repairs to emergency lighting
26-Jul-21	Tesco Stores Ltd	DC	23.76	Postage stamps
01-Aug-21	Clarkes Cemetery Services	BACS	950.00	Contract work
01-Aug-21	J Saint	BACS	371.01	Salary
07-Sep-21	HMRC	BACS	295.14	National Insurance & PAYE
01-Aug-21	J Barlow	BACS	987.46	Salary & Admin costs
06-Aug-21	Water Plus Ltd	DD	14.93	Cemetery water charges
	Total August 2021		3,848.50	
06-Sep-21	Boiler Room Digital	DD	40.00	Web site maintenance
20-Sep-21	Ashfield DC	DD	55.00	Cemetery business rates
10-Aug-21	Clarkes Cemetery Services	BACS	420.00	Hedge cut - School Hill & Allotments
13-Aug-21	PKF Littlejohn LLP	BACS	360.00	2020/21 External Audit fee
31-Aug-21	EON Ltd	DD	134.73	Electric bill
31-Aug-21	EON Ltd	DD	36.19	Gas bill
01-Sep-21	Clarkes Cemetery Services	BACS	950.00	Contract work
01-Sep-21	J Saint	BACS	270.07	Salary
07-Oct-21	HMRC	BACS	271.34	National Insurance & PAYE
01-Sep-21	J Barlow	BACS	987.46	Salary & Admin costs
02-Sep-21	British Telecom plc	DD	160.09	Telephone & internet charges
07-Sep-21	Water Plus Ltd	DD	57.72	Parish Hall water charges
	Total September 2021		3,742.60	

14.2 PKF Littlejohn LLP (External Auditors) approved the 2020/21 Annual Governance and Accountability Returns on 11th August 2021.

14.3 A summary of actual income and expenditure compared to budget for the period April 2021 to September 2021 had been sent to all Councillors before this meeting.

15 Statutory Compliance Checks

15.1 Children's Play Area and Skate Park - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed. Playsafety Limited carried out the annual safety check on the Play/Fitness areas and Skate Park on 24th June 2021. The reports produced by Playsafety Limited have been sent to Ashfield District Council for their advice and assistance in obtaining quotes and getting the maintenance work performed.

15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.30pm.

The next Parish Council meeting will be held on Monday 4th October 2021 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....