

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 6th October 2014 at 7.00pm.

Present: Cllr's G Woodward, R Madden, A Cope, two members of the Public, John Saint and the Clerk were in attendance.

With effect from 28th September 2014 Peter Olko resigned as Chairman and Parish Councillor.

It is sad to report that Parish Councillor Brian Wortley passed away on 3rd September 2014.

The meeting was chaired by Cllr G Woodward.

1 Apologies for Absence: Cllr A McDonald

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 A member of the Public informed the meeting that the Council will be carrying out road sweeping on Thursday, 9th October 2014. The Parish Council recommended that if the road drains were not also cleared then Cllr R Madden should be informed.

4 To accept the minutes of the meeting held on 1st September 2014: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Caravan sited on the Middle Land near to Byron Fields - as no further comments or complaints have been received in the last three months this item will now be discharged from future Agenda's.

5.2 Safety/warning notices to be sourced for the new skate park. The wording of the safety/warning notice was agreed and the notices are now to be sourced and installed.

5.3 Consultation period for the ADC Supplementary Planning Documents closed on the 8th August 2014. Cllr P Olko agreed to circulate the comments that the ACCESS Group had submitted. As the information was not received this item will now be discharged from future Agenda's.

5.4 Performance appraisal against job description with John Saint (Caretaker). Meeting with John Saint, Peter Olko and the Clerk was held on Tuesday 23rd September 2014 to review, update and approve the current job description for the Caretaker. The Caretaker has now been instructed to carry out weekly safety inspections of the Skate Park and also regular litter picks around the Skate Park. These tasks are now included in the current job description.

5.5 Safe to be purchased for the Parish Hall office. It was agreed that the quote of £395 + VAT received from Halls Locksmiths Ltd should be approved and the safe is now to be ordered and installed in the office.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Madden informed the meeting that travellers had moved on to the old Welfare site.

7.2 Cllr A Cope suggested that bonfires should be allowed on the new allotment site to dispose of non-compostable material.

Although contrary to the allotment agreements it was agreed that bonfires would be allowed on the new allotment site, for a period of seven days up to the 5th November 2014, for the disposal of non-compostable allotment material/waste.

7.3 Cllr R Madden agreed to resolve the confusion with ADC over the recent £1,000 funding application for the web site improvements.

7.4 Cllr G Woodward agreed to be the third nominated emergency contact for the alarm company.

7.5 It was agreed that Anthony Clarke should install the two new waste bins close to the Skate Park.

8 Youth Club

8.1 The Youth Club continues to be successful and well attended.

8.2 Currently the Youth Club has a shortage of suitably qualified volunteer Youth Workers. The posts are to be advertised in the Community. The Parish Council agreed that the Youth Club could consider a paid qualified Youth Worker for the hours of 6.30pm to 8.30pm on Wednesdays.

8.3 The recent trip to Drayton Manor was very successful.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The Parish Plan is now published on the Parish Council website.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2014/0223 - Annesley Colliery site, NG15 0AX - Modification to Section 106 Agreement - Applicant has now decided to appeal against the decision to the Planning Inspectorate.

13.2 V/2014/0450 - 19th September 2014 - Open space between Moseley and Byron Road - Pruning works to eleven trees, crown lift group of trees and felling of three trees. The Parish Council fully supported this application.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
05-Oct-14	Two Little Fishes	DD	35.00	Web site maintenance
20-Oct-14	Ashfield DC	DD	15.00	Hall - business rates
20-Oct-14	Ashfield DC	DD	47.00	Cemetery - business rates
12-Sep-14	British Telecom	DD	36.00	Broad band charges
22-Sep-14	EON Ltd	DD	327.64	Electric bill
08-Oct-14	EON Ltd	DD	43.74	Gas bill
11-Sep-14	B&Q Plc	DC	55.00	Floor mats
11-Sep-14	Screwfix Ltd	DC	38.90	CCTV warning signage
13-Sep-14	Buzz Catering	DC	46.56	Catering and cleaning items
29-Sep-14	Tesco Stores Ltd	DC	31.08	Stationery and postage
30-Sep-14	All Purpose Cleaning Supplies	DC	77.39	Floor cleaning fluids
06-Oct-14	J Saint	BACS	486.73	Salary
06-Oct-14	Clarkes Cemetery Services	BACS	725.00	Contract work
06-Oct-14	HMRC	BACS	353.25	National Insurance & PAYE
06-Oct-14	J Barlow	BACS	995.29	Salary and Admin costs
06-Oct-14	Clarkes Cemetery Services	BACS	440.00	Preparation of two graves
06-Oct-14	Fire Safety Services (UK) Ltd	BACS	98.64	Annual inspection fire extinguishers/blankets
06-Oct-14	P Olko	BACS	70.77	Travel and general expenses
Total Payment value			£3,922.99	

16 Statutory Compliance Checks

16.1 Children’s Play Area and Skate Park - Cllr G Woodward and the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.25pm.

It was agreed that the next Parish Council meetings will be held on Monday 1st December 2014, Monday 2nd February 2015 and Monday 6th April 2015, at the Parish Hall, Annesley commencing at 7.00pm. No meetings will take place in November 2014, January 2015 and March 2015.

Signed.....Date.....
Chair of Meeting