

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 6th June 2016 at 7.00pm.

Present: Cllr's PD Thomas, R Madden, H Wortley, T Smith, A Wortley, four members of the Public, John Saint and the Clerk were in attendance.

Cllr K Channer resigned as a Parish Councillor on 16th May 2016. If no election is called by 9th June 2016 the vacancy can then be filled by co-option.

The meeting was chaired by Cllr T Smith.

1 Apologies for Absence: Cllr's S Hare, A Meakin, C Jeffs and J Zadrozny.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that the "Parish Hall" sign on Annesley Cutting was obstructed by over grown shrubbery. Contact the relevant authority to get the shrubbery cut back.

4 To accept the minutes of the meetings held on 9th May 2016: Minutes of the Annual Parish, Annual General and Parish Council meetings were accepted as a true record of the meetings and signed by the Chair.

5 Matters Arising:

5.1 Dog waste bin close to Warren Avenue has been removed. ADC have now confirmed that a new dog waste bin will be located on the corner of Warren Avenue and the bin at the end of Moseley Road will also be removed.

5.2 New dog waste bin requested to be sited at the top of Byron Road. Cllr R Madden agreed to discuss with ADC.

5.3 Large amount of litter on School Hill has been cleared by ADC. It was agreed that the Parish Council will produce and distribute a letter to Residents regarding fly tipping. Also "fly tipping" signage will be situated at problem sites. Further communication will take place with ADC to discuss funding and support of anti-fly tipping and Community litter picks.

5.4 Plaque or interpretation board to be installed on the mining monument at the entrance to the new housing development. Meeting has been arranged with ADC and Cllr's T Smith, H Wortley and R Madden, on 15th June 2016, to discuss the installation of the signage and funding opportunities.

5.5 Date for the Summer Community event has been confirmed - Saturday 13th August 2016.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr PD Thomas reported that the flower container/wooden barrel should be removed from Byron Road (opposite number 50, Byron Road). It was agreed that Anthony Clarke should be requested to remove it.

7.2 Cllr PD Thomas reported that the pavements on Annesley Cutting will not be resurfaced when the carriageway resurfacing takes place in July 2016.

8 Youth Club

8.1 The Youth Club continues to be successful.

8.2 Youth workers will be undertaking first aid training courses.

9 Cemetery

9.1 It was agreed that Anthony Clarke will be requested to remove any overgrown shrubbery in the Cemetery and undertake a general tidy up within the Cemetery.

9.2 It was agreed that a quote should be obtained to carry out a safety check/audit of all headstones in the Cemetery.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 Cllr's T Smith and A Wortley agreed to produce a proposed "flyer" to promote potential Community events at the Parish Hall.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Jun-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Jun-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Jun-16	Ashfield DC	DD	48.00	Business rates - Cemetery
10-May-16	Ashfield Industrial Doors Ltd	BACS	342.00	Service of shutters - doors/windows
12-May-16	Nott's Club for Young People	BACS	360.00	Youth worker support
16-May-16	Tesco Stores Limited	DC	13.20	Postage stamps
28-May-16	Playsafety Limited	BACS	159.60	Play facilities - safety check
01-Jun-16	J Saint	BACS	242.67	Salary
01-Jun-16	Clarkes Cemetery Services	BACS	740.00	Contract work
07-Jul-16	HMRC	BACS	321.81	National Insurance & PAYE
01-Jun-16	J Barlow	BACS	915.71	Salary and Admin costs
01-Jun-16	British Telecom plc	DD	73.26	Telephone - rental/calls
01-Jun-16	Public Performance Licences	BACS	144.41	2016/17 music licence
02-Jun-16	Nott's Club for Young People	BACS	460.00	Youth worker support
16-Jun-16	British Telecom plc	DD	36.00	Broadband rental costs
16-Jun-16	Severn Trent Water	DD	121.00	Parish Hall water rates
17-Jun-16	Severn Trent Water	DD	19.44	Cemetery water rates
	Payment value		£4,043.10	

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed. On the 4th May 2016 Playsafety Limited carried out the annual safety check on the Children's Play Area and Skate Park. Playsafety Limited reported the Children's Play Area as LOW risk and the Skate Park as HIGH risk.

There were no recommendations made on the Skate Park. Due to the nature of this facility it will always be HIGH risk.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.40pm.

The next Parish Council meeting will be held on Monday 4th July 2016, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....
Chair of Meeting