

Present: Cllr's R Madden, A Cope, PD Thomas, H Wortley, A Wortley, one member of the Public, John Saint and the Clerk were in attendance. The meeting was chaired by Cllr PD Thomas

1 Apologies for Absence: Cllr's SC Hare, A McDonald and K Channer.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 18th May 2015: Minutes of the Annual Parish meeting, Annual General meeting and Parish Council meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Junction of Recreation Road/Moseley Road to be made a no parking zone with the use of double yellow line road markings. Cllr R Madden confirmed that no funding was currently available from Nott's CC Highways for this project.

5.2 Additional grit bin to be sited on Moseley Road. It was now agreed that the Parish Council should not be responsible for the provision of grit bins or supplies of grit. Residents should contact Nott's CC directly.

5.3 The wording to be included on the mining wheel monument plaque was agreed. Determine the plaque size, material type, colour, fixing method and location.

5.4 Direction signage for the Parish Hall should be improved. Contact the relevant authorities to get the existing signage cleaned and additional signage erected.

5.5 Parish Council newsletter should be re-introduced. It was now agreed that a Parish Council newsletter will not be produced. The web site will be utilised more and an Annesley Community Facebook page will be set up to improve communication.

5.6 Occupant of 1 Byron Road had reported that a tree had been storm damaged and fallen branches were in close proximity to the property. Quote of £120 was accepted/approved from Anthony Clarke. The work was carried out on 11 June 2015.

5.7 Additional dog waste bins should be installed around the village. Following a review it was agreed that there were sufficient dog waste bins around the village. Residents must be encouraged to use them.

5.8 Non-compliance with the current Cemetery Rules and Regulations. It was agreed that there had been a significant improvement regarding compliance. Therefore it was agreed that no further action would be taken and the Parish Council would continue to review the situation on a regular basis.

5.9 Replacement floor cleaner was ordered 28th May 2015 at a cost of £1,428 including VAT and has now been delivered.

5.10 Meeting was held on 8th June 2015 to agree the process to produce the new Parish Plan.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr A Wortley reported that over hanging trees were restricting the street lights on Annesley Cutting. Cllr R Madden agreed to report the issue to the relevant authority.

7.2 It was reported that damaged trees in the Cemetery and the Middle Land required urgent maintenance. It was agreed that Anthony Clarke should be requested to carry out this work.

7.3 Cllr R Madden informed the meeting that Ashfield District Council was in the process of updating the Local Development Framework and Green Belt Review. More information will be available soon.

8 Youth Club

8.1 The Youth Club continues to be well supported and successful.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 It was agreed that the recent request from Starfish Communities Limited to use the Parish Hall or surrounding area as a "compound" during their work in the area should not be approved.

10.3 It was agreed that the hire of the Parish Hall should be advertised in The Annesley Parish Magazine.

11 Parish Plan Review

11.1 The Parish Plan is now published on the Parish Council website.

11.2 The letter to be distributed to all households in the Parish regarding the new Parish Plan was agreed. Cllr's A Wortley and H Wortley agreed to get the letter printed and distributed to all households.

12 Report of External Meetings

12.1 None

13 Planning Applications

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
05-Jun-15	Two Little Fishes	DD	35.00	Web site maintenance
05-Jul-15	Two Little Fishes	DD	35.00	Web site maintenance
20-Jun-15	Ashfield DC	DD	15.00	Business rates - Hall
20-Jul-15	Ashfield DC	DD	15.00	Business rates - Hall
20-Jun-15	Ashfield DC	DD	48.00	Business rates - Cemetery
20-Jul-15	Ashfield DC	DD	48.00	Business rates - Cemetery
01-Jun-15	British Telecom PLC	DD	67.30	Telephone line rental and calls
01-Jun-15	RCAN	BACS	75.00	Playground Inspection course
01-Jun-15	Hire Station Ltd	BACS	1,428.00	Purchase of new floor cleaner
01-Jun-15	Public Performance Licences	BACS	142.98	Music licence 2015/16
07-Jun-15	Severn Trent Water	DD	116.50	Water rates - Hall
13-Jun-15	Severn Trent Water	DD	16.01	Water rates - Cemetery
01-Jun-15	J Saint	BACS	242.67	Salary
01-Jul-15	J Saint	BACS	274.67	Salary
01-Jun-15	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Jul-15	Clarkes Cemetery Services	BACS	740.00	Contract work
08-Jul-15	HMRC	BACS	319.98	National Insurance & PAYE
08-Aug-15	HMRC	BACS	339.51	National Insurance & PAYE
01-Jun-15	J Barlow	BACS	918.93	Salary and Admin costs
01-Jul-15	J Barlow	BACS	958.50	Salary and Admin costs
17-Jun-15	E.ON Ltd	DD	370.79	Electric bill
17-Jun-15	E.ON Ltd	DD	244.49	Gas bill
05-Jun-15	Playsafety Limited	BACS	156.00	Annual playgrounds safety check
09-Jun-15	Performing Rights Society Ltd	BACS	260.60	Performing Rights licence 2015/16
10-Jun-15	Argos	DC	510.96	Sony PS4 and games for Youth Club
16-Jun-15	British Telecom plc	DD	36.00	Broad band charges
18-Jun-15	AIS Securus Limited	BACS	1,418.28	Security, fire, CCTV maintenance 2015/16
22-Jun-15	Tesco Stores Ltd	DC	14.04	Postage stamps
01-Jul-15	Clarkes Cemetery Services	BACS	640.00	Two burials and removal of storm damaged tree
01-Jul-15	Grant Thornton UK LLP	BACS	360.00	2014/15 External audit fee
01-Jul-15	Horton Automatics Ltd	BACS	201.91	Repair to outer auto door
01-Jul-15	Wilkinson Electrical Services	BACS	273.60	Repairs to emergency lighting
Total Payment value			£11,062.72	

15.2 Grant Thornton (External Auditors) concluded the external audit of the Parish Councils Annual Return and Financial Statements for the year ended 31st March 2015 on 16th June 2015. No issues or errors were reported and the Annual Return and Financial Statements were approved and signed by Grant Thornton.

15.3 Information had been received from The Pension Regulator that the staging date for the enrolment of all eligible employees into the work place pension scheme was 1st March 2016. It was agreed that this would be discussed at the November 2015 Parish Council meeting when more information will be available.

16 Statutory Compliance Checks

16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.3 In May 2015 Playsafety Ltd performed the annual safety inspection of the Skate Park and the Children’s Play Area. Several minor low risk maintenance items were reported and these will be rectified as soon as possible.

The meeting closed at 9.00pm.

It was agreed that the next Parish Council meeting will be held on Monday 7th September 2015, at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....
Chair of Meeting