

Present: Cllr's G Woodward, R Madden, A Cope, three members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr G Woodward

1 Apologies for Absence: Cllr A McDonald

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that the mining wheel monument had no information relating to the history of the wheel. Cllr G Wilkinson agreed to contact Bob Collier to produce appropriate wording to be included on a plaque to be attached to the wheel.

4 To accept the minutes of the meeting held on 2nd February 2015: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Obtain payment from ADC of the £1,000 funding application for the new web site. Ashfield DC has confirmed that the original funding application of £1,000 for the development of the new web site has been rejected.

5.2 Junction of Recreation Road/Moseley Road to be made a no parking zone with the use of double yellow line road markings. Cllr R Madden agreed to discuss with Nott's CC.

5.3 Additional grit bin to be sited on Moseley Road. Look at the possibility of installing a "blue" grit bin; however the ongoing responsibility for the stocking of grit is still to be agreed. Cllr R Madden recommended that this should be addressed at the July 2015 meeting.

5.4 Silver birch tree, opposite number 8 Byron Road, was damaged by the recent storms and requires maintenance. Work completed by Clarkes Cemetery Services on 17th February 2015.

5.5 Overgrown shrubbery, close to number 1 Byron Road, urgently requires cutting back. Work completed by Clarkes Cemetery Services on 17th February 2015.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Madden informed the meeting that 2015/16 funding could be available for community projects/groups. Applications should be made to Cllr R Madden.

8 Youth Club

8.1 The Youth Club continues to be successful.

8.2 The trip to the Ten Pin bowling and Laser Quest in February had been very successful.

8.3 Two new youth workers have been recruited.

8.4 PD Thomas reported that he would be arranging for all youth workers to undertake DBS checks.

9 Cemetery

9.1 It was agreed that the Rules and Regulations relating to the Cemetery should be enforced. The "owners" of any grave plots that contravene the Rules and Regulations will be requested to comply within one month. Any items remaining on grave plots after the one month period will be removed by the Parish Council and retained for a period of three months before disposal.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 It had been agreed that with effect from 1st April 2015 the Caretakers wage rate will be increased to £8 per hour.

11 Parish Plan Review

11.1 The Parish Plan is now published on the Parish Council website.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2015/0191- 2nd April 2015 - 1-24 Byron Road, NG15 0AH - external wall insulation to all facades.

13.2 V/2015/0192- 2nd April 2015 - 1-24 Moseley Road, NG15 0AA - external wall insulation to all facades.

13.3 V/2015/0193- 2nd April 2015 - 25-48 Byron Road, NG15 0AH - external wall insulation to all facades.

13.4 V/2015/0194- 2nd April 2015 - 25-48 Moseley Road, NG15 0AH - external wall insulation to all facades.

- 13.5 V/2015/0195- 2nd April 2015 - 49-80 Byron Road, NG15 0AG - external wall insulation to all facades.
 13.6 V/2015/0196- 2nd April 2015 - 49-80Moseley Road, NG15 0AB - external wall insulation to all facades.

The Parish Council will respond to all of the above Planning Applications to ensure that as all of the properties are within the Conservation Area that this is taken into account before any approvals are granted.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

| <u>Date</u> | <u>Payee</u> | <u>Cheque No</u> | <u>Value</u> | <u>Description</u> |
|----------------------------|---------------------------|------------------|------------------|------------------------------------|
| 05-Mar-15 | Two Little Fishes | DD | 35.00 | Web site maintenance |
| 05-Apr -15 | Two Little Fishes | DD | 35.00 | Web site maintenance |
| 13-Feb-15 | A&F PC Youth Club | Transfer | 448.70 | VAT reclaimed |
| 04-Mar-15 | British Telecom | BACS | 69.32 | Telephone rental and calls |
| 01-Mar-15 | J Saint | BACS | 254.47 | Salary |
| 01-Mar-15 | Clarkes Cemetery Services | BACS | 725.00 | Contract work |
| 01-Mar-15 | Clarkes Cemetery Services | BACS | 215.00 | Non contract work |
| 01-Mar-15 | HMRC | BACS | 380.84 | National Insurance & PAYE |
| 01-Mar-15 | J Barlow | BACS | 1,001.36 | Salary and Admin costs |
| 01-Mar-15 | Horton Automatics Ltd | BACS | 480.00 | Service of automatic doors |
| 02-Mar-15 | Tesco Stores Ltd | DC | 20.16 | Postage stamps |
| 09-Mar-15 | Tesco Stores Ltd | DC | 25.09 | Stationery |
| 16-Mar-15 | British Telecom | DD | 36.00 | Broad band charges |
| 18-Mar-15 | EON Ltd | DD | 286.95 | Gas bill |
| 18-Mar-15 | EON Ltd | DD | 508.44 | Electricity bill |
| 20-Apr-15 | Ashfield District Council | DD | 16.20 | Business rates - Hall |
| 20-Apr-15 | Ashfield District Council | DD | 48.00 | Business rates - Cemetery |
| 03-Apr-15 | Ashfield District Council | DC | 409.80 | Trade waste 2015/16 |
| 07-Apr-15 | Philip Clarke | BACS | 320.00 | Internal Audit fee 2014/15 |
| 07-Apr-15 | J Saint | BACS | 242.67 | Salary |
| 07-Apr-15 | Clarkes Cemetery Services | BACS | 725.00 | Contract work |
| 07-May-15 | HMRC | BACS | 361.67 | National Insurance & PAYE |
| 07-Apr-15 | J Barlow | BACS | 978.62 | Salary and Admin costs |
| 07-Apr-15 | Computerlab | BACS | 80.00 | Additional hard drive data storage |
| Total Payment value | | | £7,703.29 | |

15.2 The Financial and General Risk Assessments for 2014/15 were approved and signed by the Chair and the Clerk.

15.3 Parish Council Standing Orders have been amended, approved and adopted with effect from 6th April 2015.

15.4 Parish Council Financial Regulations have been amended, approved and adopted with effect from 6th April 2015.

15.5 Mr Philip Clarke of Southwell has been appointed as Internal Auditor for the 2014/15 financial year end.

15.6 The 2014/15 financial results and controls have been audited by the Internal Auditor and no issues or problems were identified.

15.7 The Financial statements and Annual Governance statement for the year ended 31st March 2015 were approved and signed by the Chair and Clerk and will now be submitted to the External Auditor - Grant Thornton.

15.8 The 2014/15 Youth Club accounts have been audited by the Internal Auditor and no issues or problems were identified.

15.9 On 29th March 2015 the Youth Club cash float (£478.26) was checked and reconciled by the Clerk.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - Cllr G Woodward and the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.00pm.

It was agreed that the next Parish Council meeting will be held on Monday 18th May 2015, at the Parish Hall, Annesley commencing at 6.00pm.

Signed.....Date.....
 Chair of Meeting