

Minutes of Annesley & Felley Parish Council meeting held on 5th September 2022 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's J Zadrozny (part), R Madden, D Martin, V Heslop, A Meakin, R Blazewicz-Bell, A Blazewicz-Bell, K Stanley, R Collier, three members of the Public, Caretaker - John Saint and Clerk - J Barlow were in attendance.

The meeting was chaired by Cllr R Blazewicz-Bell.

1 Apologies for Absence: Cllr P Woodhouse, D Williamson, A Cope and C Butler.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public had reported that the wooden fence surrounding the Pit wheel on Annesley Cutting had been damaged. This issue was reported to all Parish Councillors on 22nd July 2022.

3.2 Member of the Public raised the issue of speeding vehicles on Moseley Road. It was agreed that John Hewitt (Nottinghamshire District Police Commander) will be invited to a meeting on Thursday 3rd November 2022 at 6.15pm to discuss speeding issues throughout the village.

Also discuss with Carl Whitley - Nott's CC Highways what other measures can be taken to reduce speeding.

3.3 Member of the Public raised the issue of lack of youth activities/facilities available within the village. It was agreed that proposals should be submitted to the Parish Council for consideration. It was also suggested that the local community should be canvassed to ascertain the type of facilities required.

3.4 The Parish Council reiterated that any instances of anti-social behaviour should be reported to the Police immediately and a crime reference number obtained.

3.5 Member of the Public reported that the track to the rear of Moseley Road required repairs and the overgrown shrubbery cut back. Issue to be discussed with Carl Whitley - Nott's CC Highways.

3.6 Member of the Public asked if a Community Allotment could be made available for use by children in the village. The Parish Council agreed to consider this request.

4 To accept the minutes of the meeting held on 4th July 2022: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Vehicles are being driven down the footpath between numbers 16/17 Byron Road to get to the back of Moseley Rd. Issue to be discussed with Nott's CC - Highways.

5.2 Lack of road marking/warning signage where the road from the Parish Hall joins Byron Road. Cllr D Martin confirmed that this work is now on the 2022/23 Nott's CC - Highways project list to be completed.

5.3 Large pot holes on Byron Road require repairing and a Silver Birch tree opposite number 70 Byron Road requires cutting/pruning. Cllr D Martin confirmed that the pot holes had now been reported. It was agreed that a quote should be obtained to cut/prune the Silver Birch tree.

5.4 Speeding in the area is still an on-going issue that needs to be addressed. Cllr D Martin confirmed that speed monitoring had now been arranged on Annesley Cutting during Autumn 2022.

5.5 Mud on the path near the bus stop at the top of Moseley Road - this has now been cleared.

5.6 Dog fouling to the rear of Moseley Road adjacent to the allotment site. Appropriate signage and waste bin to be requested from ADC.

5.7 Signs have been damaged and a sign requires relocating in Little Oak Plantation. Cllr R Collier confirmed that Ian Rotherham (ADC) had now agreed to ensure that all of this work will be completed.

5.8 Traffic queueing to get out of Annesley Cutting onto the A611 - the yellow grid box has faded and vehicles are standing inside in the yellow box. Cllr D Martin confirmed that a request for this work to be completed had been submitted.

5.9 Grass area at the top of Byron Road is overgrown and requires cutting. Arrange land registry search to identify the owner of the land.

5.10 Platinum Jubilee: It was agreed that instead of planting a tree in celebration of the Jubilee a commemorative bench would be purchased. Quote to be obtained for a suitable bench/seat.

5.11 Sign near the pit wheel is still a blank - follow up with ADC.

5.12 Proposed foot path on the land between the new estates - Ian Rotherham (ADC) has confirmed that work on the footpath construction will start mid-September 2022.

5.13 Contact the building contractor to establish if they would supply and fit a notice board on the old Welfare site.

5.14 Parish Plan - obtain quotes for suitable benches/seats.

5.15 Additional foot path warning signage to be installed on Salmon Lane. Issue to be discussed with Nott's CC - Highways.

5.16 Oxalis Planning attended a meeting on 5th September 2022 to discuss questions/concerns relating to the planning proposal at junction 27.

5.17 Overgrown vegetation on School Hill requires cutting back - work now completed.

5.18 Produce a Newsletter to give residents a better understanding of the roles and responsibilities of the Parish Council.

5.19 Users of the Hall to be reminded to park considerately and sensibly - inform users and monitor.

5.20 Following the inspection of the Play/Fitness and Skate Park areas a number of issues were identified. It was agreed that ADC should be invited to attend the next inspection in October 2022.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 It was agreed that a Xmas tree should be purchased and installed in the same location as last year. Also a budget of £150 was agreed for the purchase of new lights for the tree.

7.2 Cllr A Blazewicz-Bell reported that the large trees on Hazelford Way had still not been cut. Cllr R Madden agreed to discuss and follow up with Nott's CC.

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 Cllr R Collier had attended a meeting with ADC to discuss issues related Little Oak Plantation and Oakwood Fields.

12 Planning Applications

12.1 V/2022/0506 - 12th July 2022 - Site 13a Turbine Surface Technologies Ltd, Little Oak Drive, NG15 0DR - Application for approval of details reserved by condition 3 - landscaping, 4 - boundary treatment and 5 - surface water of planning permission V/2017/0392. No comment or objection.

13 Correspondence requiring attention and outstanding replies list.

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Aug-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-Aug-22	Ashfield District Council	DD	55.00	Cemetery business rates
04-Jul-22	Ashfield Industrial Doors Ltd	BACS	588.00	Annual service of doors/shutters
06-Jul-22	Clarkes Cemetery Services	BACS	330.00	Grave preparation
12-Jul-22	Clarkes Cemetery Services	BACS	370.00	Grave preparation
22-Jul-22	Clarkes Cemetery Services	BACS	135.00	Ashes burial
28-Jul-22	PKF Littlejohn LLP	BACS	360.00	External audit fee
30-Jul-22	Water Plus	DD	47.32	Hall water charges
01-Aug-22	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Aug-22	J Saint	BACS	403.93	Salary
07-Sep-22	HMRC	BACS	322.53	National Insurance & PAYE
01-Aug-22	J Barlow	BACS	1,016.75	Salary & Admin costs
06-Aug-22	Water Plus	DD	23.11	Cemetery water charges
	Total		£4,741.64	
06-Sep-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-Sep-22	Ashfield District Council	DD	55.00	Cemetery business rates
23-Aug-22	EON Energy Ltd	DD	348.98	Electric bill
23-Aug-22	EON Energy Ltd	DD	72.25	Gas bill
30-Aug-22	Water Plus	DD	48.05	Hall water charges
01-Sep-22	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Sep-22	J Saint	BACS	421.33	Salary
07-Oct-22	HMRC	BACS	327.33	National Insurance & PAYE
01-Sep-22	J Barlow	BACS	1,018.05	Salary & Admin costs
02-Sep-22	British Telecom plc	DD	166.44	Telephone & internet charges
	Total		£3,547.43	

14.2 PKF Littlejohn LLP (External Auditors) approved the 2021/22 Annual Governance and Accountability Returns on 25th July 2022. No recommendations or issues were reported.

14.3 A summary of actual year to date income & expenditure versus the annual budget was sent to all Parish Councillors on 27th August 2022.

15 Statutory Compliance Checks

15.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.40pm.

The next Parish Council meeting will be held on Monday 3rd October 2022 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....