

Present: Cllr's T Smith, R Madden, H Wortley, A Wortley, J Zadrozny, A Cope, V Heslop, W O'Brien, J Bell, D Martin, H Simmons, three members of the Public, John Saint and the Clerk were in attendance.

On 18th August 2016, following an uncontested election, David Martin and Hannah Simmons were elected as Annesley & Felley Parish Councillors representing the Annesley Ward.

The meeting was chaired by Cllr T Smith.

1 Apologies for Absence: Cllr's PD Thomas and C Jeffs

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the public reported that the channel between 57/58 Byron Road and the pavement near the old Co-op required urgent repairs. Cllr T Smith agreed to visit the sites and supply full details to the Clerk to enable the issues to be formally reported to Nott's CC.

3.2 Member of the public requested information on how many of the current Parish Councillors actually lived within the Parish. It was confirmed that seven Parish Councillors lived within the Parish and the other six lived within a three mile radius of the Parish boundary.

4 To accept the minutes of the meeting held on 4th July 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 New dog waste bin to be requested at the top of Byron Road. Cllr R Madden agreed to discuss with ADC.

5.2 John Tattersfield (ADC) has confirmed the date of Community litter pick - Saturday, September 24th 2016 - 9.00am to 12.00 noon. Information leaflet/flyer will be distributed to inform residents. Suggested anti-fly tipping signage was also approved. Cllr's were asked to inform Cllr T Smith of the number of signs required and also the locations for the signage.

5.3 Detailed specification to be produced to level/clear the grassed areas to both sides of the proposed new pathway to the rear of the Mortuary Chapel. Three quotes are to be obtained to carry out the work.

5.4 Three quotes are to be obtained for the proposed Parish Hall car parking extension for under grass plastic covering.

5.5 Circulate the three quotes for replacing the children's play area surface covering.

6 Chair's Urgent Items

6.1 ADC are organising an event - "Celebrating our place Annesley" at the Pit Wheel Green, Newstead Road, on Saturday 10th September 2016, 10.00am - 2.00pm. Information leaflet/flyer will be distributed to inform residents.

6.2 The Community event scheduled for the 13th August 2016 had been cancelled.

6.3 The dog show held at the Hall and playing field on 4th September 2016 had been successful and very well organised. However Cllr T Smith suggested that for similar events a "risk versus reward" review should be performed before bookings are confirmed.

7 Members Items

7.1 Cllr A Cope reported that a member of the Public had commented on how well the Cemetery was being maintained.

8 Youth Club

8.1 The Youth Club continues to be successful.

9 Cemetery

9.1 Quote of £480 from LT Horticulture was approved to prune/shape and remove overhanging branches on two oak trees and one silver birch tree. Order to be placed and the relevant parties informed.

9.2 Three quotes have been obtained to extend the pathway to the rear of the Mortuary Chapel. Quote of £3,250 from Ashfield Tarmacadam was approved. Cllr T Smith agreed to finalise the specification with the contractor and also oversee the project.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 Cllr T Smith requested that at the October meeting all Parish Councillors should present suggestions for activities and events that could be held at the Parish Hall.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

- 13.1 V/2016/0445 - 19th July 2016 - EVO Park, Little Oak Drive, NG15 0EB - extension to create enlarged reception area, modify fire doors to create loading access and create loading bays. No comments or objection.
- 13.2 V/2016/0513 - 23rd August 2016 - Damstead, Salmon Lane, NG17 9LA - single storey side extension. No comments or objection.
- 13.3 V/2016/0542 - 30th August 2016 - 48/49 Stonechurch View, NG15 0AZ - tarmac grass verge to create disabled access. No comments or objection.

14 Correspondence requiring attention and outstanding replies list.

- 14.1 Letter dated 7th July 2016 received from Nott's CC relating to the second consideration of the planning application for improvements to the fishery, park and landscape at Newstead & Annesley Country Park. Planning and Licensing meeting was held on 20th July 2016 and the planning application for the proposed developments was refused.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Aug-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Aug-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Aug-16	Ashfield DC	DD	48.00	Business rates - Cemetery
05-Sep-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Sep-16	Ashfield DC	DD	15.00	Business Rates- Parish Hall
20-Sep-16	Ashfield DC	DD	48.00	Business Rates- Cemetery
07-Jul-16	AIS Securus Limited	BACS	1,460.84	Annual CCTV & alarm maintenance/monitoring
11-Jul-16	Sarah Cain	BACS	18.75	50% refund of Hall booking fee - 9 th July 2016
20-Jul-16	Fire Safety Services (UK) Ltd	BACS	60.24	Annual service of fire extinguishers/blankets
01-Aug-16	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Aug-16	J Saint	BACS	242.67	Salary
01-Aug-16	Tesco Stores Limited	DC	13.20	Postage stamps
07-Sep-16	HMRC	BACS	331.85	National Insurance & PAYE
01-Aug-16	J Barlow	BACS	918.87	Salary and Admin costs
04-Aug-16	Byron Glass Company Ltd	BACS	247.68	Replacement of damaged glass panel
31-Aug-16	British Telecom plc	DD	81.10	Telephone rental/calls
01-Sep-16	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Sep-16	J Saint	BACS	298.67	Salary
07- Oct-16	HMRC	BACS	332.05	National Insurance & PAYE
01-Sep-16	J Barlow	BACS	922.47	Salary
01-Sep-16	Philip Barber Services	BACS	82.00	Repair to electric oven
01-Sep-16	Clarkes Cemetery Services	BACS	200.00	Cut hedges around allotment area
02-Sep-16	Grant Thornton UK LLP	BACS	360.00	External audit fee 2015/16
16-Sep-16	British Telecom plc	DD	36.00	Broadband costs
21-Sep-16	Barclaycard Commercial	DD	32.00	Credit card fees
29-Jul-16	Nott's Club for Young People	BACS	310.00	Youth worker support
26-Aug-16	Nott's Club for Young People	BACS	440.00	Youth worker support
Payment value			£8,056.39	

15.2 Grant Thornton (external auditors) approved the Annual Return for the year ended 31st March 2016 on the 16th August 2016. No problems or issues were reported.

15.3 Following reassessment of the potential cost of holding an election to fill Parish Councillor vacancies, £3,200 has been transferred from general revenue reserves to the elections reserve.

15.4 Cheque for £1,200 has been received from Nott's CC for two funding applications (community web site - £1,000 and Xmas 2015 community event - £200) from the Councillors' Divisional fund. Thanks to Cllr R Madden for arranging this.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.40pm. The next Parish Council meeting will be held on Monday 3rd October 2016, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....

Chair of Meeting