

**Present:** Cllr's J Zadrozny, R Madden, D Martin, D Williamson, V Heslop, R Blazewicz-Bell, A Blazewicz-Bell, K Stanley, C Butler, D Davis and the Clerk were in attendance.

The meeting was chaired by Cllr J Zadrozny.

**1 Apologies for Absence:** Cllr's R Collier and C Brown.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 None

**4 To accept the minutes of the meeting held on 7<sup>th</sup> September 2020:** Minutes of the meeting were accepted as a true record of the meeting and will be signed by the Chair of the meeting at the next face to face meeting.

**5 Matters Arising:**

5.1 Install security barriers around the Middle Land to stop illegal access. It was agreed that a quote should now be obtained for wooden posts around the Middle Land.

5.2 a) Quote approved to purchase, from Golden Valley Light Railway, an old railway coal wagon for £250 + VAT. The wagon was collected by Robert Smith on 26<sup>th</sup> September 2020.

b) Quote approved for transportation/refurbishment of £472 + VAT. Robert Smith will now carry out the re-fabrication and painting.

c) Site location - Cllr J Zadrozny to provide contact name/address to enable the Parish Council to write to the "land owner" to obtain permission to site the coal wagon.

d) Sign writing - Cllr D Davis to discuss/agree proposal for the wording with Cllr R Collier.

e) Quote to be obtained for an 8 foot x 6 foot concrete base for the installation of the coal wagon.

5.3 Information signage to be attached to the Pit Wheel on Annesley Cutting. Quote approved from Fabrications North East - £695 including legs and delivery + VAT. Final specification and wording to be agreed/approved

5.4 Obtain information from Nott's CC Highways of the future development plans for the A611. Cllr D Martin circulated the information received to all Parish Councillors on 5<sup>th</sup> October 2020.

5.5 Comments received regarding the poor state of Annesley Hall. Information has now been supplied to Cllr K Stanley.

5.6 New litter bin should be sited near the Hazleford Way bus stop and also anti-littering signage should be sited on Hucknall Road and Hazleford Way.

5.7 Broken fence on Hucknall Road (near Hazelford Way) leaving the ditch exposed. The fence has now been repaired.

5.8 Grass required cutting around an electricity box on Stewart Way.

5.9 Fly tipping on the old factory site at the top of Byron Road. The situation has now improved.

5.10 All Local Authority websites must be WCAG 2.1AA accessibility compliant to ensure that all website information can be accessed by everyone regardless of any disabilities they may have. New version of the "Accessibility Statement" is now on the website. Website changes have been identified from the website review and the changes were made on 30<sup>th</sup> September 2020 at a cost of £100. Replacement PDF (accessible digital version) of the 2019/20 financial statements to ensure that at least last year's financial data complies with the legislation. We now have a comprehensive accessibility statement, detailed review of the website has taken place, compliance checking software has been run and we now have a compliant website.

5.11 The grass/vegetation on the bank at the junction of Byron Road/Annesley Cutting required cutting. Anthony Clarke completed the work on 16<sup>th</sup> September 2020.

5.12 Trees on Annesley Cutting require attention and potential maintenance. Nott's CC Highways have agreed to inspect the trees.

5.13 Inspect the condition of the Xmas tree on Annesley Cutting. Further to inspection the existing Xmas tree does need to be replaced. Quotes have been received for a new 15-20ft tall tree. Picea Abies @ £549.95 + VAT and Abies Normandiana £1099.95 + VAT. It was agreed to accept the quote for the Abies Normandiana £1099.95 + VAT.

5.14 Number of large cans containing liquid had been left on Hazelford Way. ADC have now collected/disposed of the cans.

5.15 Cllr A Blazewicz-Bell to write to all the companies on Hazelford Way asking them to follow in Badgemaster footsteps and help out on the issue of rubbish removal.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr D Martin reported that ADC environmental officers had visited residents on Moseley Road to resolve fly tipping issues.

7.2 Cllr D Martin reported that he and ADC had visited the RAF Memorial site off Mansfield Road. The area has now been tidied and a new waste bin will be installed next to the seating area. It was agreed that the area will continue to be monitored to ensure that the area is kept rubbish free.

7.3 It was agreed that the "Tommy" silhouette would be installed on Annsley Cutting by ADC.

7.4 It was agreed that the lamp post poppies will be installed on Annesley Cutting by volunteer Parish Councillors.

7.5 Cllr J Zadrozny agreed to supply contact name/address to enable the Parish Council to send a letter of condolence following the recent tragic accident near School Hill, Annesley.

**8 Cemetery**

8.1 None

**9 Parish Hall**

9.1 Hall bookings were reviewed and agreed.

**10 Parish Plan Review**

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

10.2 The Play/Fitness facilities Project is now complete and open for use. The “End of Project Return” together with other supporting documentation has been submitted to Nottinghamshire CC - LIS Team and has been accepted. Therefore the outstanding funding of £4,875 has been approved for payment.

**11 Report of External Meetings**

11.1 None

**12 Planning Applications**

12.1 None

**13 Correspondence requiring attention and outstanding replies list.**

13.1 None

**14 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Oct-20	Boiler Room Digital	DD	36.00	Web site maintenance
20-Oct-20	Ashfield District Council	DD	55.00	Cemetery Business rates
05-Sep-20	Land Restoration Services Ltd	BACS	19,716.22	Play Area refurbishment/installation
10-Sep-20	Boiler Room Digital	BACS	160.00	Website accessibility review & report
15-Sep-20	Mr & Mrs B Lee	BACS	27.00	Refund of Hall booking deposit
16-Sep-20	Land Restoration Services Ltd	BACS	22,968.60	Play Area installation & ground works
16-Sep-20	Clarkes Cemetery Services	BACS	350.00	Non contract work
24-Sep-20	Churches Fire Security Ltd	BACS	154.16	Fire equipment check/service
24-Sep-20	I.P.I Limited	BACS	360.00	Play/Fitness areas post installation inspection
28-Sep-20	Wilkinson Electrical Services	BACS	360.00	Electrical fault diagnosis & repair
29-Sep-20	EON Ltd	DD	35.22	Gas bill
29-Sep-20	EON Ltd	DD	307.17	Electric bill
01-Oct-20	Clarkes Cemetery Services	BACS	925.00	Contract work
01-Oct-20	J Saint	BACS	264.51	Salary
07-Nov-20	HMRC	BACS	321.79	National Insurance & PAYE
01-Oct-20	J Barlow	BACS	1,095.50	Salary & Admin costs
02-Oct-20	Boiler Room Digital	BACS	100.00	Website accessibility amendments
02-Oct-20	Eurooffice (UK) Ltd	DC	23.93	Printer paper
09-Oct-20	Water Plus Ltd	DD	18.53	Cemetery water charges
	<b>Total</b>		<b>£47,278.63</b>	

14.2 A statement of actual Income & Expenditure, to October 2020, compared to Budget was circulated to all Parish Councillors before the meeting.

14.3 The 2019/20 Annual Governance & Accounting Statements have been approved by the external auditors PKF Littlejohn LLP with no issues or recommendations reported.

**15 Statutory Compliance Checks**

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.45 pm.

The next Parish Council meeting will be held on Monday 2<sup>nd</sup> November 2020 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....