

**Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 5<sup>th</sup> October 2015 at 7.00pm.**

**Present:** Cllr's PD Thomas, W O'Brien, H Wortley, A Wortley, A Cope, one member of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr PD Thomas

**1 Apologies for Absence:** Cllr's K Channer, A McDonald, SC Hare and R Madden,

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

- 3.1 Member of the Public reported that the barrier, on the footpath on School Hill, had been vandalised. It was agreed that the Clerk would inform Nott's CC.
- 3.2 Member of the Public reported a number of traffic violations had been observed in the village, particularly in respect of parked vehicles. The Parish Council recommended that any such violations should be reported immediately to the relevant authority or the police.
- 3.3 Member of the Public reported that a box trailer had been illegally parked on the grass verge opposite number 57 Moseley Road. It was agreed that this issue should be reported to Nott's CC.

**4 To accept the minutes of the meeting held on 7<sup>th</sup> September 2015:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

**5 Matters Arising:**

- 5.1 Agree the final wording, plaque size, material type, colour, fixing method and location for the mining wheel monument plaque.
- 5.2 Direction signage for the Parish Hall should be improved. Contact the relevant authorities to get the existing signage cleaned and additional signage erected.
- 5.3 Annesley Community Facebook page has now been set up.
- 5.4 Over hanging trees are restricting the street lights on Annesley Cutting. Some work has now been carried out by Nott's CC.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr A Cope proposed that bonfires should be allowed on the new allotment site for the disposal of non-compostable material. Although contrary to the allotment agreements it was agreed that bonfires would be allowed on the new allotment site, for a period of fourteen days between 1<sup>st</sup> and 14<sup>th</sup> November 2015, for the disposal of non-compostable allotment material/waste only.

**8 Youth Club**

- 8.1 The Youth Club continues to be well supported and successful.
- 8.2 Successful trip to Drayton Manor Park had taken place on Saturday 12<sup>th</sup> September 2015.

**9 Cemetery**

9.1 Two "No Parking" signs have been fitted to the Cemetery gates to stop cars parking in front of the gates.

**10 Parish Hall**

- 10.1 Hall bookings were reviewed and agreed.
- 10.2 Cllr's H Wortley and W O'Brien agreed to be key holders for the Hall. John Saint to provide training and issue keys as soon as possible.

**11 Parish Plan Review**

- 11.1 The original Parish Plan is now published on the Parish Council website.
- 11.2 A meeting was held on 28<sup>th</sup> September 2015 to discuss the preparation of the new Parish Plan. It was attended by two residents, five Parish Councillors, John Saint and the Clerk. It was agreed that external resource would be engaged to assist in the preparation of a feasibility study on the Parish Plan, utilisation of Parish Council assets and available external funding opportunities.

**12 Report of External Meetings**

12.1 None

**13 Planning Applications**

13.1 None

**14 Correspondence requiring attention and outstanding replies list.**

14.1 None

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
05-Oct-15	Two Little Fishes	DD	35.00	Web site maintenance
20-Oct-15	Ashfield DC	DD	15.00	Business rates - Hall
20-Oct-15	Ashfield DC	DD	48.00	Business rates - Cemetery
08-Sep-15	I A Wortley	BACS	26.45	Printing costs
15-Sep-15	British Telecom	DD	36.00	Broadband rental costs
21-Sep-15	Tesco Stores Limited	DC	33.04	Stationery and postage stamps
25-Sep-15	TE Smith Builder	BACS	42.00	Repairs to guttering/down pipe
25-Sep-15	Clarks Cemetery Services	BACS	525.00	Grave preparation & hedge cutting
29-Sep-15	E.ON Limited	BACS	330.96	Electricity bill
29-Sep-15	E.ON Limited	BACS	27.84	Gas bill
01-Oct-15	J Saint	BACS	317.39	Salary
01-Oct-15	Clarks Cemetery Services	BACS	740.00	Contract work
08-Nov-15	HMRC	BACS	335.79	National Insurance & PAYE
01-Oct-15	J Barlow	BACS	960.62	Salary and Admin costs
02-Oct-15	Clarks Cemetery Services	BACS	100.00	Supply & fit - Cemetery "no parking" signs
<b>Total Payment value</b>			<b>£3,573.09</b>	

15.2 It was agreed that a poppy wreath should be purchased for the Remembrance Day service at the church.

**16 Statutory Compliance Checks**

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks have been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.30pm.

It was agreed that the next Parish Council meeting will be held on Monday 2<sup>nd</sup> November 2015, at the Parish Hall, Annesley commencing at 7.00pm.

Signed.....Date.....  
Chair of Meeting