

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 5th November 2018 at 7.00pm.

Present: Cllr's J Zadrozny, A Cope, W O'Brien, R Madden, T Smith, D Martin, PD Thomas, D Williamson, one member of the Public, the Clerk and John Saint (part) were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr's A Wortley, H Wortley, V Heslop, T Walters and J Bell.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public enquired if lights would be put on the Xmas tree this year. Cllr J Zadrozny confirmed that he was still awaiting a response from Nott's CC, but it was now unlikely for this year. However it was confirmed that the Xmas tree will be decorated.

4 To accept the minutes of the meeting held on 1st October 2018: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Lamp post (number 22) on Moseley Road is faulty. Response from Nott's CC - this problem has been inspected and no immediate action will be taken because the location is part of a larger maintenance/improvement scheme that is due to take place in future. However the lamp has now been repaired.

5.2 Dust bin dumped near the allotment site off Recreation Road was removed on 2nd November 2018 by Anthony Clarke.

5.3 "Tommy" silhouette and the lamp post poppies were installed by Cllr's PD Thomas and T Smith supported by two members of the Public. Thanks were offered by the Parish Council for the excellent work carried out. It was agreed that the "Tommy" silhouette and the lamp post poppies will be removed on Sunday 18th November 2018 by Parish Councillors. Parish Councillors should therefore meet at the Parish Hall on Sunday 18th November 2018 at 10.00 am.

5.4 Charlie Edwards (ADC Environmental Manager) had agreed to address the following issues:

a) Blocked road drains on Moseley Road.

b) Overgrown vegetation at the junction of Byron Road and Annesley Cutting - this work has now been completed.

c) New "fly tipping" signage will be available w/e 7th September 2018 to be erected throughout the village.

5.5 Dog waste bin should be installed on Newstead Road (opposite no.1). ADC has agreed to install a new waste bin.

5.6 Obtain further details for the acquisition of small carriage/wagon type flower planters.

5.7 Nott's CC have inspected the "french drain" to the rear of Moseley Road and agreed that some maintenance work is required. Nott's CC (Nick Clarke - Land Drainage Officer) has now agreed to arrange a site meeting with their drainage contractors to assess the condition of the "french drain" and obtain costings for any work.

5.8 Trees overhanging the access track to the rear of Moseley Road should be cut back. It was agreed that quotes should be obtained for the work. Three contractors were asked to quote for the tree maintenance work - LT Horticulture, Acorn Tree Services and DJC Tree Services. Only LT Horticulture submitted a quote - Tree work £800 and Planning approval £120. The quote from LT Horticulture was accepted and approved. In addition it was agreed that L T Horticulture would be asked to carry out tree maintenance on a storm damaged tree on Annesley Cutting (to the side of number 1 Byron Road).

5.9 Poppy wreath for the Remembrance Day service at the church had been purchased. It was agreed that an additional wreath would be purchased and placed near the "Tommy" silhouette.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr's T Smith and PD Thomas suggested that a "table top games club" should be formed at the Parish Hall. It was agreed that a detailed proposal would be prepared for consideration by the Parish Council.

7.2 Cllr A Cope asked if the allotment tenants could have bonfires during November on the allotment site off Recreation Road. Although the allotment tenancy agreements prohibit bonfires it was agreed that during the first week of November 2018 bonfires could be lit just for this seven day period.

7.3 Cllr R Madden informed the meeting that the Nott's CC LIS Scheme was now open for applications. It was agreed that the application for improving Play Facilities would be resubmitted.

8 Youth Club

8.1 The Youth Club reopens on Wednesday 7th November 2018.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

11.2 It was agreed that security posts/barriers around the Middle Land, to stop illegal access, should be considered for inclusion in the Parish Plan for 2019/20. Cllr’s T Smith and D Martin agreed to obtain provisional quotes for this work..

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 None

14 Correspondence requiring attention and outstanding replies list.

14.1 Email received from a resident of Byron Road, asking if the Parish Council would consider the installation of security lighting to the rear of Byron Road to discourage anti-social behaviour and burglaries. The e-mail had been circulated to all Parish Councillors before the meeting. Due to the area being un-adopted, having a lack of services/electricity supply and the potential cost the Parish Council cannot approve this request.

14.2 A funding request has been received from Newstead Community Events (Helen Scott) applying for a funding contribution towards the Newstead Bonfire Night on Saturday 10th November 2018. The request had been circulated to all Parish Councillors before the meeting. It was agreed and approved that a funding contribution of £400 would be made.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Nov-18	Boiler Room Digital	DD	36.00	Web site maintenance
20-Nov-18	Ashfield DC	DD	53.00	Business rates - Cemetery
05-Oct-18	Annesley & Felley PC	Transfer	381.08	Transfer of YC bank balance
08-Oct-18	Clarkes Cemetery Services	BACS	300.00	Grave preparation & rubbish removal
29-Oct-18	Tesco Stores Ltd	DC	20.88	Postage stamps
30-Oct-18	J Barlow	BACS	25.00	Purchase of poppy wreath (incl. donation)
01-Nov-18	Clarkes Cemetery Services	BACS	870.00	Contract work
01-Nov-18	J Saint	BACS	242.67	Salary
07-Dec-18	HMRC	BACS	254.96	National Insurance & PAYE
01-Nov-18	J Barlow	BACS	930.76	Salary and Admin costs
21-Nov-18	Barclaycard Commercial	DD	32.00	Business credit card fee
Payment value			£3,146.35	

15.2 The Youth Club will now be run by Nott’s Club for Young People therefore the YC petty cash float (£769.40) and the YC bank balance (£381.08) have been transferred to the main Parish Council bank account.

16 Statutory Compliance Checks

16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.50pm.

The next Parish Council meeting will be held on Monday 3rd December 2018, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....