

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 5th February 2018 at 7.00pm.

Present: Cllr's J Zadrozny, PD Thomas, R Madden, V Heslop, J Bell, W O'Brien, T Smith, H Wortley, A Wortley, T Walters, D Williamson, two members of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr D Martin

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that the area around the old factory building, at the top of Byron Road, was very untidy with rubbish being dumped. It was agreed that the issue would be reported to ADC.

3.2 Member of the Public asked if the Parish Council would support the possibility of a non-profit making convenience store or mobile shop facility within the village. The Parish Council advised that finding premises and the associated costs of a convenience store would not really be a viable option however a mobile shop facility could be a solution.

3.3 Traffic control at the junction of Annesley Cutting and Derby Road is being reviewed/discussed by Nottinghamshire County Council. Further information is expected on 8th March 2018.

4 To accept the minutes of the meeting held on 8th January 2018: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Speed warning signage near number 1 Newstead Road requires changing/updating and also "repeater" speed warning signs should also be installed on Newstead Road and Annesley Cutting. Response received from Dave Walker (highways area manager for Ashfield) "the Traffic Signs Regulations & General Directions state that repeater signs showing the speed limit should be placed at regular intervals along a road except in built up areas where there is street lighting. Motorists are supposed to be aware that they are in a 30mph zone because the street lights are 200yards apart and the area is built up. The use of repeater signs on street lit roads carrying a 30mph limit is prohibited. This rule was laid down 70 years ago and we believe it is well understood by the majority of drivers."

5.2 Speeding traffic is an ongoing problem within the village. Cllr R Madden is to look at the feasibility of having "sleeping policeman" installed on Mosely Road. Response received from Dave Walker (highways area manager for Ashfield) "with regard to one or more "sleeping policemen" on Mosley Road - "the environmental impact &/or noise created by traffic calming measures, as well as limited support, has led to schemes being introduced only where there has been an identified injury accident problem involving vulnerable road users. There have been no personnel injury accidents on Mosley Road in the last reporting period and none since 2005 so traffic calming cannot be justified on accident grounds."

5.3 The potential use of the Cemetery Mortuary Chapel has been discussed with the Kirkby & District Conservation Society. An outline proposal is to be obtained for discussion.

5.4 Quotes are to be obtained for a "no parking - keep clear" message on the tarmac to the entrance of the new car park extension. This work has now been carried out.

The edge of the steps to the front of the Hall should also be painted yellow to make them more visible.

5.5 Hoot Fire & Security Ltd has offered to provide additional training for the new CCTV system. It was agreed that a number of Parish Councillors should attend the training; therefore Cllr J Bell will obtain available dates and arrange the training.

5.6 The closing date for the submission of LIS funding applications was 31st January 2018. The LIS funding application, for the Project to improve Play Facilities, has now been submitted to Nott's CC.

5.7 Contact ADC to obtain additional fly tipping signage.

5.8 A number of pot holes on Byron and Moseley Road require repairing. Email sent to Dave Walker (highways area manager for Ashfield) on 9th January 2018. Response from Dave Walker (highways area manager for Ashfield) received on 9th January 2018 - "I have raised two Hams enquiries to have the locations inspected again and any defects noted during the inspection will be repaired in due course". Work has now started to repair the pot holes.

5.9 There is no plaque or information board on the pit wheel monument. It was agreed that Cllr D Martin would discuss this issue with David Amos.

5.10 Two snow shovels are to be purchased by the Parish Council. One snow shovel has now been ordered.

5.11 The updated Parish Plan should be circulated to all Councillors. The updated Parish Plan was circulated to all Councillors on 9th January 2018.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 It was agreed to establish whether the school still intend to use the two allocated allotment plots off Recreation Road.

8 Youth Club

8.1 None

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2018/0016 - 12th January 2018 - Chaworth Lodge, NG15 0AS - two storey detached buildings - garden room, store & gym. No comment or objection.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Feb-18	Boiler Room Digital	DD	36.00	Web site maintenance
09-Jan-18	DCR Electrical Ltd	BACS	684.00	Annual electrics testing
10-Jan-18	NALC	BACS	277.90	2018/19 annual subscription
22-Feb-18	Tesco Stores Ltd	DC	21.24	Postage stamps
01-Feb-18	Clarkes Cemetery Services	BACS	815.00	Contract work (incl. new Cemetery area)
01-Feb-18	J Saint	BACS	155.47	Salary
07-Mar-18	HMRC	BACS	338.21	National Insurance & PAYE
01-Feb-18	J Barlow	BACS	921.58	Salary and Admin costs
01-Feb-18	Ashfield Industrial Doors Ltd	BACS	588.00	Annual service - doors & shutters
01-Feb-18	Clarkes Cemetery Services	BACS	270.00	Re-open grave for burial
26-Jan- 18	Nott's Club for Young People	BACS	310.00	Youth worker support
	Payment value		£4,417.40	

15.2 The Financial and General Risk Assessments for 2017/18 were approved and signed by the Chair and Clerk. The areas that require attention are:

- Annual safety check of the Youth Club Bouncy Castle has not been carried out since July 2012. Therefore the equipment **MUST NOT** be used until the safety check has been completed as the insurance cover is now invalid. It was agreed that a quote would be obtained to have the safety check/service carried out.
- Barclays Bank mandate (cheque signatories) requires updating due to change of Parish Councillors.
- DBS/CRB checks for the Youth workers and Caretaker need to be updated. It was agreed that DBS/CRB checks would be carried out for all Youth workers and the Caretaker.

15.3 Budget & Precept 2018/19 - the following was agreed:

- It was unanimously agreed that the 2018/19 Precept would be set at £55,530 - zero increase for a Band D property.
- 2018/19 Tax base confirmed at 548.4 (2017/18 533.3).
- 2018/19 Budget approved resulted in a surplus of £13,745 to be transferred to revenue/capital reserves to provide funding for the completion of Projects detailed within the Parish Plan.
- Other reserves carried forward into 2018/19 are - General Reserve £35,000, Election Reserve £5,000 and Cemetery Safety Audit Reserve £5,000.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.45pm.

The next Parish Council meeting will be held on Monday 5th March 2018, at the Parish Hall, Annesley, commencing at 7.00pm.

Please note that representatives from Nottinghamshire police will be in attendance at 7.00pm to discuss policing matters/issues within the Parish. All members of the Public are welcome to attend.

Signed.....Chair of Meeting

Date.....