

Minutes of Annesley & Felley Parish Council meeting held on 5th December 2022 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's J Zadrozny, R Madden, V Heslop, D Martin, A Meakin, C Butler, R Blazewicz-Bell, A Blazewicz-Bell, K Stanley, R Collier, five members of the Public, Caretaker - John Saint and Clerk - J Barlow were in attendance.

The meeting was chaired by Cllr R Blazewicz-Bell

1 Apologies for Absence: Cllr's A Cope, P Woodhouse and D Williamson

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public reported that motor cycles were illegally using School Hill. Cllr J Zadrozny agreed to look at funding opportunities for the installation of new barriers.

3.2 Subject to confirmation the Parish Council is trying to arrange for Daniel Snowdon (Annesley Beat Officer) to attend a meeting on 16th January 2023 at 6.15pm, at the Parish Hall, to discuss policing issues in the village.

4 To accept the minutes of the meeting held on 7th November 2022: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 The latest Parish Plan has now been updated and posted on the website on 8th November 2022.

5.2 Overgrown vegetation on School Hill should be cut back. The quote received from HD Tree Services of £2,290 was accepted and approved.

5.3 Carl Whitley (Nott's CC) to be invited to the January 2023 Parish Council meeting to discuss the issues below.

a) Overgrown vegetation on Annesley Cutting should be cut back from the roadway and pavement.

b) Speeding vehicles on Moseley Road - what measures can be taken to reduce speeding.

c) Track to the rear of Moseley Road requires repairs and the shrubbery cut back.

d) Vehicles are being driven down the footpath between numbers 16/17 Byron Road to get to the back of Moseley Rd.

e) Additional foot path warning signage to be installed on Salmon Lane.

f) Trees on Hazelford Way still not been cut.

g) 19, Byron Fields - overgrown tree requires cutting back.

h) Additional "give way" signage on Moseley Road to assist with the traffic flow.

5.4 Asbestos fly-tipped to the rear of Moseley Road and on the Middle Land. Cllr D Martin reported this issue again on 5th December 2022 to Carl Whitley (Nott's CC - Highways).

5.5 The notice board at the top of Moseley Road should be refurbished. It was agreed that the refurbishment of the notice boards will be carried out by Tom Thomas - the budget agreed was £100.

5.6 Consider making the Parish Hall available as a Community Hub - "warm space". It was agreed that with effect from 6th December 2022 to April 2023 the Parish Hall will be made available to residents, from 10.00am to 1.00pm, free of charge. The volunteers will be responsible for opening/closing the Hall and for the cleaning after the event. The Parish Council agreed a budget of up to £30 per month for refreshments/supplies.

5.7 Community Allotment to be made available for use by children. One of the raised beds, on the Recreation Road allotment site, to be made available from 1st April 2023 - tenancy agreement to be reviewed/modified to make more appropriate.

5.8 Dog fouling to the rear of Moseley Road adjacent to the allotment site. Appropriate signage and waste bin to be requested from ADC.

5.9 Sign near the pit wheel should be rotated to face the pavement.

5.10 Support/fund the refurbishment of the "Miners Monument" in Annesley Cemetery. Obtain a quote for the refurbishment work.

5.11 Wage rate for the Caretaker to be reviewed - an increase of 7% was approved back dated until 1st April 2022.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Collier reported that a gate in Little Oak Plantation had been damaged by motor cyclists. It was agreed that the issue would be reported to Ian Rotherham (ADC).

7.2 Cllr J Zadrozny suggested that the Parish Council should comment on the Ashfield Fire Station consultation. Cllr J Zadrozny to send the web link to Cllr's R Blazewicz-Bell who will then submit comments on behalf of the Parish Council.

7.3 Cllr R Blazewicz-Bell thanked the residents that had helped remove the lamp post poppies and also re-planted the pit tub. It was agreed that new lamp post poppies would be purchased as soon as possible.

7.4 Cllr R Blazewicz-Bell reported that a member of the public had offered to repair the bench near the war memorial. It was agreed that ADC would be contacted to establish responsibility for the ongoing maintenance.

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 It was agreed that the Hall hire rates will not increase for 2022/23.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 None

12 Planning Applications

- 12.1 V/2022/0826 - 22nd November 2022 - 56 Moseley Road, NG15 0AB - Application for permission to fell 3 trees and to replace with smaller standard trees. No comment or objection
- 12.2 V/2022/0836 - 22nd November 2022 - Grass verge Lake View Drive, Annesley - Proposed radio base station installation. No comment or objection
- 12.3 V/2022/0846 - 29th November 2022 - 1 Owston Road, NG15 0DW - Conversion of garage and extension to form a bedroom, wet room and access room. No comment or objection

13 Correspondence requiring attention and outstanding replies list.

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Pavee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
08-Dec-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-Dec-22	Ashfield District Council	DD	55.00	Cemetery business rates
10-Nov-22	Boiler Room Digital	BACS	99.00	Annual website hosting fee
15-Nov-22	Rich’s Heating & Plumbing	BACS	100.00	Annual gas & boiler service
30-Nov-22	B W Fire Engineering	BACS	108.00	Annual fire equipment inspection
07-Dec-22	Water Plus Ltd	DD	33.90	Hall water charges
01-Dec-22	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Dec-22	J Saint	BACS	291.73	Salary
07-Jan-23	HMRC	BACS	569.43	National Insurance & PAYE
01-Dec-22	J Barlow	BACS	1,638.43	Salary & Admin costs
02-Dec-22	Eurooffice (UK) Ltd	DC	131.91	Stationery & Consumables
02-Dec-22	Solopress	DC	170.09	Newsletter printing cost
02-Dec-22	EON Next Ltd	DD	197.17	Electric bill
02-Dec-22	EON Next Ltd	DD	84.13	Gas bill
03-Dec-22	A Blazewicz-Bell	BACS	14.97	Xmas tree lights
03-Dec-22	British Telecom plc	DD	164.29	Telephone & Internet charges
05-Dec-22	EON Next Ltd	DD	227.71	Electric bill
05-Dec-22	EON Next Ltd	DD	42.40	Gas bill
15-Dec-22	Kompan Ltd	BACS	644.88	Repairs to play area
	Total		£5,663.04	

14.2 A summary of actual Income and Expenditure to date compared to the annual Budget had been distributed to all Councillors on 12th November 2022.

14.3 The 2022/23 annual Financial and General Risk Assessments were accepted and approved.

14.4 The Auditors to be appointed for the 2022/23 year end audits are: External Auditor - PKF Littlejohn LLP and Internal Auditor - Mr Philip Clarke.

14.5 It was provisionally agreed that the 2023/24 Precept rate would increase by 10% to £113.39. The draft 2023/24 Budget resulted in a deficit of £1,265 and will be finally approved at the January 2023 PC meeting. The Precept rate and Tax base will be agreed and confirmed to ADC.

15 Statutory Compliance Checks

- 15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that a visual check had been completed.
- 15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 9.15pm.

The next Parish Council meeting will be held on Monday 16th January 2023 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....