

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 5th December 2016 at 7.00pm.

Present: Cllr's T Smith, PD Thomas, H Wortley, A Wortley, J Zadrozny, H Simmons, W O'Brien, one member of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr T Smith.

1 Apologies for Absence: Cllr's D Martin, V Heslop, J Bell and R Madden

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 7th November 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Work in the Cemetery is to be completed as three separate projects - tree maintenance work, ground works and pathway refurbishment/extension. Detailed work specifications and invitations to tender/contracts are to be prepared for each of the three projects and approved by all Councillors prior to three nominated Contractors being asked to supply quotes.

5.2 Request for additional street lighting to be installed near 1 Warren Avenue.

5.3 Trees on Mosley Road require cutting back as they are interfering with the overhead telephone cables. Response received from Nott's CC on 28th November 2016 - "an inspection has been carried out on the trees in question. It has been assessed that the trees are not causing a danger to the general public or affecting safety on the highway, therefore on this occasion we will not be proceeding with any pruning works".

5.4 To protect the Cemetery Mortuary Chapel from further deterioration options are to be considered for the development of the Chapel. It was agreed that Nott's CC should be commissioned to carry out a feasibility study (free of charge) to establish the suitability for development for business or commercial use.

6 Chair's Urgent Items

6.1 Cllr T Smith reported that ex Parish Councillor Margaret Wilkinson had recently passed away. A minutes silence was observed in memory of Margaret.

6.2 The Cemetery tree survey has now been completed by Forest Farm Tree Services and a detailed report has been provided. It was agreed that three quotes will be obtained for the completion of all of the work identified in the survey. Forest Farm Tree Services, LT Horticulture and Zac Flanders will be asked to quote for the work.

6.3 Christmas Craft event will be held at the Parish Hall on Saturday 17th December 2016 - 2.00pm to 4.00pm. Cllr T Smith requested that Parish Councillors should attend to support this event.

6.4 The final Open Plan meeting will take place at the Parish Hall on Monday 12th December 2016 - 7.00pm to 9.00pm.

7 Members Items

7.1 Cllr J Zadrozny informed the meeting that the request for yellow line parking restrictions, at the bottom of Moseley Road, had now been acknowledged by Nott's CC and will be considered during 2017/18.

7.2 Cllr J Zadrozny also informed the meeting that the planning application for the erection of ten additional dwellings on the pit site, near the pit wheel, had been deferred.

8 Youth Club

8.1 Cllr PD Thomas reported that a new volunteer Youth Worker had recently been recruited and also adverts will be produced to try and attract further volunteers.

8.2 Cllr PD Thomas reported that several representatives from the Youth Club had recently visited the head offices of Nott's Club for Young People.

9 Cemetery

9.1 The grave preparation prices for 2017 had been received from Clarkes Cemetery Services and circulated to all Councillors.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 None

14 Correspondence requiring attention and outstanding replies list.

14.1 Application to erect a wooden shed, no larger than 8 feet x 4 feet, on the allotment site off Recreation Road had been received from allotment tenant Steven Smith. The application was approved subject to the applicant obtaining written approval from the ADC Planning Dept. for the erection of the shed in the "Conservation Area". Upon completion the shed must be painted green.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Pavee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Dec-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Dec-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Dec-16	Ashfield DC	DD	48.00	Business rates - Cemetery
08-Nov-16	H Wortley	BACS	31.05	Halloween Party costs
10-Nov-16	Boiler Room Digital	BACS	99.00	Web site hosting fee
14-Nov-16	TE Smith	BACS	176.26	Planning application fee & expenses
21-Nov-16	DCR Electrical Ltd	BACS	768.00	Annual service of boilers, electrics & lighting
01-Dec-16	Clarks Cemetery Services	BACS	740.00	Contract work
01-Dec-16	J Saint	BACS	276.27	Salary
07-Jan-17	HMRC	BACS	331.85	National Insurance & PAYE
01-Dec-16	J Barlow	BACS	926.82	Salary and Admin costs
01-Dec-16	British Telecom plc	DD	85.94	Telephone rental & calls
09-Dec-16	Severn Trent Water	DD	118.40	Water rates - Hall
10-Dec-16	Severn Trent Water	DD	28.17	Water rates - Cemetery
15-Dec-16	British Telecom plc	DD	72.96	Broadband charges
30-Nov-16	Nott's Club for Young People	BACS	500.00	Youth worker support
Payment value			£4,248.72	

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.45pm.

A Finance meeting will be held on Monday 9th January 2017, at the Parish Hall, Annesley, commencing at 7.00pm to discuss and agree the 2017/18 financial budget and precept. All Parish Councillors are requested to attend.

The next Parish Council meeting will be held on Monday 16th January 2017, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....
Chair of Meeting