

Present: Cllr's J Zadrozny, J Bell, T Smith, D Martin, H Wortley, H Simmons, A Wortley, PD Thomas, R Madden, V Heslop, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr's W Beasley, W O'Brien and A Cope,

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 3rd July 2017: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 To protect the Cemetery Mortuary Chapel from further deterioration it was agreed that information should be obtained on grants/funding opportunities available for the restoration of the Chapel. It was also agreed that ideas for the future use of the Chapel should be e-mailed to Cllr D Martin by 18th October 2017.

5.2 For Xmas 2017 a Xmas tree should be sited at the top of Moseley Road. Cllr J Zadrozny reported that he will be attending a meeting with ADC, on 13th September 2017, to look at the feasibility of planting a "real" Xmas tree at the top of Moseley Road.

5.3 Representative from the Fire Authority to be asked to visit the Parish Hall to give advice on the location of the fire extinguishers.

5.4 Quotes to be obtained, via Nott's CC, for a "no parking - keep clear" message on the tarmac to the entrance to the new car park extension.

5.5 Area around the pit wheel monument is being damaged by the contractor carrying out the building work. Letter was sent to Persimmon Homes North Midlands (Liam Scott - Deputy Managing Director). The issue now appears to have been resolved.

5.6 School Hill is becoming obstructed due to overgrown hedges and damaged fencing. It was agreed that the issue should be reported to the Nott's CC - Rights of Way Department. Response received from Jenny Romero - Area Rights of Way Officer (Broxtowe and Ashfield areas excluding Sutton and Kirkby) on 11th July 2017 - "the path is an adopted highway and therefore looked after by our highways team. I've copied Carl Whitley to enable him to log the issue and have it inspected".

5.7 Hoot Fire & Security Ltd has offered to provide additional training for the new CCTV system. It was agreed that a number of Parish Councillors should attend the training; therefore Cllr PD Thomas will obtain available dates and arrange the training.

5.8 Cllr T Smith agreed to become a key holder for the Hall. John Saint has now issued keys and provided training in the operation of the security system.

5.9 Cllr H Wortley confirmed that she would not be organising any future Community events. It was agreed that the planned Halloween event would now be cancelled and further discussion relating to a potential Xmas event will take place at the October Parish Council meeting. Cllr's A Wortley and H Wortley were thanked for all of their hard work in organising previous community events.

5.10 Discuss whether a regular Parish Council newsletter should be produced. It was agreed that a distribution schedule will be prepared and then newsletter content will be discussed at future meetings.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 None

8 Youth Club

8.1 Cllr PD Thomas reported that a glass door had been damaged by a Youth Club member. The cost of repair is £206.40 + VAT. Cllr PD Thomas confirmed that he had spoken to the family of the Youth Club member and they had agreed to repay the cost of the repair at £50 per month.

8.2 Cllr PD Thomas reported that the water heater and small freezer had broken down. It was agreed that the small freezer should be replaced rather than repaired.

8.3 Cllr PD Thomas reported that an advert for the recruitment of volunteer Youth Workers had been produced. Cllr J Zadrozny agreed to produce 700 copies of the advert.

9 Cemetery

9.1 Quote from Anthony Clarke of £50 per month to maintain the new Cemetery area had been accepted and approved.

9.2 Quote received from Robert Smith (Contractors) of £1,520 + VAT to refurbish the remaining path around the Chapel was unanimously approved.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 The insurance claim for the fire damage to the Parish Hall of £1,250 has now been settled by the insurers. An excess of £125 was deducted.

10.3 John Saint reported that the bulbs in the outside lights required replacing. Cllr T Smith agreed to assist John Saint with the work.

10.4 John Saint reported that some repointing of the step at the front of the Parish Hall was required. Cllr D Martin agreed to get the work carried out.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2017/0392 - 4th July 2017 - Turbine Surface Technologies Ltd, 13A Little Oak Drive, NG15 0DR - application for approval of details reserved by condition 3, 4 and 5 of planning permission V/2013/0134. No comments/objections were made.

13.2 V/2017/0498 - 24th August 2017 - 123 Annesley Cutting, NG15 0EE - convert garage to ancillary living accommodation. No comments/objections were made.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Aug-17	Boiler Room Digital	DD	36.00	Web site maintenance
20-Aug-17	Ashfield District Council	DD	51.00	Cemetery business rates
04-Jul-17	Performing Rights Society Ltd	BACS	389.53	Music licence 2017/18
14-Jul-17	Hoot Fire & Security Ltd	BACS	1,200.00	Annual alarm maintenance/monitoring
20-Jul-17	Clarks Cemetery Services	BACS	270.00	Grave preparation and rubbish removal
01-Aug-17	Clarks Cemetery Services	BACS	765.00	Contract work
01-Aug-17	J Saint	BACS	298.67	Salary
07-Sep-17	HMRC	BACS	319.59	National Insurance & PAYE
01-Aug-17	J Barlow	BACS	916.35	Salary and Admin costs
01-Aug-17	Clarks Cemetery Services	BACS	50.00	Maintenance of new Cemetery area (July)
01-Aug-17	Grant Thornton UK LLP	BACS	360.00	2016/17 external audit fee
10-Aug-17	IHC Engineering (UK) Ltd.	BACS	750.00	Hall - new safety rail & car park sign post
18-Aug-17	Water Plus	DD	10.59	Cemetery water rates
01-Aug-17	Nott's Clubs for Young People	BACS	245.00	Youth worker support (June)
01-Aug-17	Nott's Clubs for Young People	BACS	280.00	Youth worker support (July)
31-Aug-17	Nott's Clubs for Young People	BACS	440.00	Youth worker support (August)
06-Sep-17	Boiler Room Digital	DD	36.00	Web site maintenance
20-Sep-17	Ashfield District Council	DD	51.00	Cemetery business rates
01-Sep-17	Clarks Cemetery Services	BACS	815.00	Contract work (incl. new Cemetery area)
01-Sep-17	J Saint	BACS	308.27	Salary
07-Oct-17	HMRC	BACS	319.59	National Insurance & PAYE
01-Sep-17	J Barlow	BACS	903.30	Salary and Admin costs
01-Sep-17	R Smith (Contractors)	BACS	1,104.00	Cemetery path refurbishment
01-Sep-17	LT Horticulture	BACS	620.00	Tree work - Byron Rd allotments
02-Sep-17	British Telecom	DD	97.52	Telephone rent & calls
17-Sep-17	British Telecom	DD	54.00	Internet/broadband charges
21-Sep-17	Barclaycard Commercial	DD	32.00	Business credit card fee
Payment value			£10,722.41	

15.2 The 2016/17 Financial & Governance Statements were approved by Grant Thornton (External Auditors) on 18th July 2017. No issues or recommendations were raised.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.00pm.

The next Parish Council meeting will be held on Monday 2nd October 2017, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....