

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 4th July 2016 at 7.00pm.

Present: Cllr's R Madden, H Wortley, A Wortley, C Jeffs, J Zadrozny, A Cope, V Heslop, W O'Brien, Jamie Bell, three members of the Public, John Saint and the Clerk were in attendance.

Cllr AV Meakin had resigned on 14th June 2016 and Cllr SC Hare had resigned on 20th June 2016. An election has now been called to fill both of these Parish Councillor vacancies for the Annesley Ward.

As the relevant co-option criteria had been met it was agreed that with immediate effect Jamie Bell would be co-opted as Parish Councillor for the Toll Bar Ward.

The meeting was chaired by Cllr H Wortley.

1 Apologies for Absence: Cllr's T Smith.

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 6th June 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 New dog waste bin to be requested at the top of Byron Road. Cllr R Madden agreed to discuss with ADC.

5.2 Produce and distribute a letter to Residents regarding fly tipping. Letter was distributed to Residents during w/e 17th June 2016. "Fly tipping" signage to be situated at problem sites and further communication is to take place with ADC to discuss funding and support of anti-fly tipping and Community litter picks. John Tattersfield (ADC) will contact Cllr H Wortley with details of the support that ADC can offer relating to litter picking, signage/literature and removal of collected waste.

5.3 Plaque or interpretation board to be installed on the mining monument. Meeting held on 15th June 2016 with ADC and Cllr's T Smith, H Wortley and R Madden to discuss the installation of signage and other funding opportunities/projects. The Parish Council outlined the need to transfer S.106 funding to other projects within the village. A further meeting took place on 29th June 2016 and ADC confirmed that public consultations will take place to obtain public opinion on future art work projects. It was also agreed that the Parish Council will be kept informed and involved in all future developments.

5.4 The "Parish Hall" sign on Annesley Cutting is obstructed by over grown shrubbery. The overgrown shrubbery was cut back by Anthony Clarke on 24th June 2016.

5.5 Remove damaged wooden flower container/ barrel from Byron Road. Barrel removed 8th June 2016.

5.6 Remove overgrown shrubbery in the Cemetery and undertake a general tidy up. The work was completed by Anthony Clarke on 28th June 2016 - cost £220.

5.7 Obtain quote to perform safety check/audit of all headstones in the Cemetery. I.M.I (Independent Memorial Inspection) supplied quote on 8th June 2016 - cost would be £3.20 per head stone to check and report, £3.00 to lay flat a small head stone and £50.00 for a large head stone using lifting gear - all prices + VAT. It was agreed that a safety check/audit would be carried out in 2017/18; five years after the previous audit had been performed.

5.8 Produce "flyer" to promote potential Community events at the Parish Hall. Cllr H Wortley circulated a copy of a draft "flyer" at the meeting. It was agreed that the "flyer" should incorporate details of the Parish Council community event to be held on the 13th August 2016. Cllr J Zadrozny agreed to finalise the "flyer" and also finalise the questionnaire to obtain residents input on the types of events that they would like to see held at the Hall.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr A Cope asked the Parish Council if they would support a charity event to be held at the Parish Hall and playing field in August/September 2016. It was agreed that the Hall rent would be reduced to £40.00 for this event. It was also suggested that this charity event could be held on the same date - 13th August 2016 - as the Parish Council community event.

8 Youth Club

8.1 The Youth Club continues to be successful.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

- 11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.
- 11.2 Three quotes have now been obtained to extend the pathway to the rear of the mortuary chapel.
- 11.3 It was agreed that a specification should be produced to level and clear the grassed areas to both sides of the proposed new pathway. Three quotes should then be obtained to carry out the work.
- 11.4 Obtain three quotes for the proposed new car parking at the Parish Hall. Quotes are to be for both tarmacked and under grass plastic covering.
- 11.5 Circulate the three quotes for replacing the children’s play area surface covering.

12 Report of External Meetings

12.1 None

13 Planning Applications

- 13.1 V/2016/0384 - 10th June 2016 - Vodafone Telecom, Springs Kennel Lane, NG15 6QP - replacement of existing antenna, 15m tower, 3m diameter dish and ancillary works. No comments or objection.
- 13.2 V/2016/0399 - 21st June 2016 - Turbine Surface Technologies Ltd, 13a Little Oak Drive, NG15 0DR - ground floor extension. No comments or objection.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Pavee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Jul-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Jul-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Jul-16	Ashfield DC	DD	48.00	Business rates - Cemetery
09-Jun-16	Clarkes Cemetery Services	BACS	300.00	Grave preparation & removal of wooden barrel
09-Jun-16	Performing Rights Society	BACS	359.44	Music licence - 2016/17
11-Jun-16	All Purpose Cleaning Supplies	DC	219.31	Floor cleaning materials/supplies
13-Jun-16	Tesco Stores Limited	DC	13.20	Postage stamps
29-Jun-16	E.ON Ltd	DD	302.62	Electric bill
29-Jun-16	E.ON Ltd	DD	205.78	Gas bill
01-Jul-16	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Jul-16	J Saint	BACS	282.67	Salary
07-Aug-16	HMRC	BACS	332.06	National Insurance & PAYE
01-Jul-16	J Barlow	BACS	926.79	Salary and Admin costs
26-Jun-16	T Smith	BACS	50.00	Chairmanship course x 2
29-Jun-16	Clarkes Cemetery Services	BACS	220.00	Non contract work - Cemetery
26-Jun-16	Nott’s Club for Young People	BACS	605.00	Youth worker support & First Aid courses
Payment value			£4,650.87	

16 Statutory Compliance Checks

- 16.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.
- 16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.20pm.

The next Parish Council meeting will be held on Monday 5th September 2016, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....
Chair of Meeting