

Minutes of Annesley & Felley Parish Council meeting held virtually via Zoom on 4th January 2021 at 7.00pm.

Present: Cllr's J Zadrozny, R Madden, D Martin, D Williamson, C Brown, D Davis, R Collier, R Blazewicz-Bell, K Stanley, C Butler and the Clerk were in attendance.

The meeting was chaired by Cllr J Zadrozny

1 Apologies for Absence: Cllr's A Blazewicz-Bell and A Cope.

2 Declarations of Personal & Prejudicial Interest: Item 14.4 Precept - Cllr's R Blazewicz-Bell, C Brown and D Davis.

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 7th December 2020: Minutes of the meeting were accepted as a true record of the meeting and will be signed by the Chair of the meeting at the next face to face meeting. One amendment was proposed by Cllr R Collier - item 7.3 amended to - remove "Little Oak Plantation" and replace with "Kirkby footpath 89 and Annesley Footpath 20".

5 Matters Arising:

5.1 Install security barriers around the Middle Land to stop illegal access. Quote to be obtained for wooden posts around the Middle Land.

5.2 Information from Nott's CC Highways for the future development plans for the A611. A meeting is to be arranged with Nott's CC - Highways.

5.3 Fly tipping off Annesley Cutting has now been removed.

5.4 Fly tipping on the Annesley Business Park, off Willow Drive has now been reported to the Annesley Business Park Management Company.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr R Collier informed the meeting that in Little Oak Planation - Annesley footpaths 20, 26,27,28,29 and Bridleway 30 are now Public Rights of Way.

7.2 Cllr R Blazewicz-Bell requested that the previously approved grit bins should be installed on Willow Fields and Jasmine Gardens estate. Proposed grit bin locations were supplied to Cllr D Martin on 4th January 2021.

8 Cemetery

8.1 None

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 The Parish Hall is now closed and no future bookings are currently being taken.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

10.2 The latest updated Parish Plan was circulated to all Parish Councillors on the 8th December 2020. It will be reviewed at the Parish Council meeting on 1st February 2021.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 None received.

13 Correspondence requiring attention and outstanding replies list.

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Jan-21	Boiler Room Digital	DD	36.00	Web site maintenance

20-Jan-21	Ashfield District Council	DD	55.00	Cemetery Business rates
14-Dec-20	Tesco Stores Ltd	DC	33.84	Postage stamps
15-Dec-20	Clarks Cemetery Services	BACS	450.00	Grave preparation
31-Dec-20	EON Ltd	DD	76.98	Gas bill
31-Dec-20	EON Ltd	DD	322.17	Electric bill
01-Jan-21	Clarks Cemetery Services	BACS	925.00	Contract work
01-Jan-21	J Saint	BACS	264.51	Salary
07-Feb-21	HMRC	BACS	272.03	National Insurance & PAYE
01-Jan-21	J Barlow	BACS	982.31	Salary & Admin costs
	Total		£3,417.84	

14.2 The 2020/21 annual Financial and General Risk Assessments were accepted and approved.

14.3 The Auditors appointed for the 2020/21 year end audits are: External Auditor - PKF Littlejohn LLP and Internal Auditor - Mr Philip Clarke.

14.4 It was unanimously agreed and jointly seconded by Cllr's C Butler and D Williamson that the 2021/22 Precept would be held at the same rate as 2020/21 - band D property £101.26. The tax base for 2021/22 has been confirmed by ADC at 546.3. The draft 2021/22 budget, showing a surplus of £5,764, was provisionally unanimously approved and will be finalised before the 31st March 2021.

15 Statutory Compliance Checks

15.1 Children's Play Area and Skate Park - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.50pm.

The next Parish Council meeting will be held on Monday 1st February 2021 commencing at 6.30pm.

Signed.....Chair of Meeting

Date.....