

**Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 4<sup>th</sup> February 2019 at 7.00pm.**

**Present:** Cllr's J Zadrozny, W O'Brien, V Heslop, D Martin, A Wortley, H Wortley, D Williamson, one member of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr J Zadrozny.

**1 Apologies for Absence:** Cllr's T Smith, J Bell, R Madden and T Walters

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public reported that there had been a lack of gritting on School Hill.

3.2 John Saint reported that the grit bin on School Hill (outside of the Parish Hall) required re-filling. It was agreed that the issue will be reported to Nott's CC.

**4 To accept the minutes of the meeting held on 7<sup>th</sup> January 2019:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 Charlie Edwards (ADC Environmental Manager) had agreed to address the following issues:

a) Blocked road drains on Moseley Road.

b) New "fly tipping" signage will be available w/e 7<sup>th</sup> September 2018 to be erected throughout the village.

5.2 Dog waste bin should be installed on Newstead Road (opposite no.1). ADC has now installed the new waste bin.

5.3 Obtain further details for the acquisition of small carriage/wagon type flower planters.

5.4 Nott's CC have inspected the "french drain" to the rear of Moseley Road. It has now been confirmed that the french drain is actually clear, however some rubbish requires removing from the ditch. It was agreed that Anthony Clarke would be asked to quote for the work.

5.5 Nott's CC - LIS Scheme is now open for applications - application for improving Play Facilities to be resubmitted.

5.6 Security posts/barriers around the Middle Land to stop illegal access. Nott's CC - LIS Scheme funding bid to be submitted for additional security posts/barriers.

5.7 The overgrown vegetation obstructing School Hill will be cut back during week ending 8<sup>th</sup> February 2019.

5.8 Lack of road sweeping/cleaning on Byron Road and Moseley Road. Cllr J Zadrozny reported that a small road sweeper will be carrying out the work to enable better access.

5.9 Dustbin dumped opposite number 62, Moseley Road was removed 8<sup>th</sup> January 2019.

5.10 Children's toys dumped near number 26, Moseley Road were removed 8<sup>th</sup> January 2019.

5.11 Update requested on progress on the Christmas lights for the tree at the top of Moseley Road/Annesley Cutting. Cllr J Zadrozny reported that the electric power supply will be installed during the summer 2019.

5.12 Overhanging branches near the bus stop on Annesley Cutting require cutting back. Work carried out on 10<sup>th</sup> January 2019.

5.13 Notice relating to fly tipping to be produced and distributed to residents. A draft notice is to be produced in conjunction with ADC to be reviewed/approved by the Parish Council prior to distribution.

5.14 Additional street lighting should be erected on School Hill. It was agreed that the lighting situation will be reviewed following the work being carried out in 5.7 above.

5.15 It was agreed that Anthony Clarke should be engaged to assist the Clerk in the preparation of the grave plan for the new area of the Cemetery. Draft cemetery plan has now been prepared for the new area resulting in circa 170 potential new grave spaces - each grave space planned at 4 foot 6 inches by 9 foot. Due to the irregular shape of the area detailed plans will be prepared in phases. A detailed plan has now been prepared for phase 1 resulting in 60 grave spaces made available for use.

5.16 Quote received from Ashfield Industrial Doors Ltd for £425 + VAT to replace the battery back-up in the roller shutter door was approved. The new back-up battery was installed on 18<sup>th</sup> January 2019.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 None

**8 Youth Club**

8.1 None

**9 Cemetery**

9.1 None

**10 Parish Hall**

10.1 Hall bookings were reviewed and agreed.

**11 Parish Plan Review**

11.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

**12 Report of External Meetings**

12.1 Cllr A Wortley confirmed that she had attended the recent meeting relating to the Art Feature project.

**13 Planning Applications**

13.1 V/2019/0010 - 15<sup>th</sup> January 2019 - Land to the rear of 3 - 17 Moseley Road, NG15 0AA - Crown raise 1 silver birch, 1 cherry tree, 1 willow & 1 conifer to 3 metres high - Annesley & Felley Parish Council. No comment or objection.

**14 Correspondence requiring attention and outstanding replies list.**

14.1 None

**15 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Feb-19	Boiler Room Digital	DD	36.00	Web site maintenance
08-Jan-19	T Smith	BACS	9.55	Xmas tree decorations
09-Jan-19	NALC	BACS	294.07	2019/20 annual subscription
16-Jan-19	Clarkes Cemetery Services	BACS	550.00	Grave prep. & non-contract work
22-Jan-19	Ashfield Industrial Doors Ltd	BACS	510.00	Supply & fit new battery back-up
22-Jan-19	Ashfield Industrial Doors Ltd	BACS	588.00	Annual service of shutters & doors
22-Jan-19	Clarkes Cemetery Services	BACS	100.00	Assistance with new area Cemetery plan
29-Jan-19	Nott's Clubs for Young People	BACS	440.00	Youth worker support costs
01-Feb-19	Clarkes Cemetery Services	BACS	870.00	Contract work
01-Feb-19	J Saint	BACS	242.67	Salary
07-Mar-19	HMRC	BACS	254.96	National Insurance & PAYE
01-Feb-19	J Barlow	BACS	934.36	Salary and Admin costs
<b>Payment value</b>			<b>£4,829.61</b>	

**16 Statutory Compliance Checks**

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.35pm.

The next Parish Council meeting will be held on Tuesday 5<sup>th</sup> March 2019, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....