

Minutes of Annesley & Felley Parish Council meeting held on 4th December 2023 at the Annesley Parish Hall commencing at 6.30pm.

Present: Cllr's A Wortley, A Blazewicz-Bell, A Meakin, D Martin, S Bishop, K Stanley, one member of the Public, Caretakers T Thomas and J Saint and Clerk J Barlow were in attendance.

On 10th November 2023 Cllr T Smith resigned as Parish Councillor for the Annesley ward.

PC Carly Smith and PCSO M Clarke attended the meeting at 6.30pm to discuss local policing issues.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr's R Blazewicz-Bell, C Huskinson, J Long, L Fagan and J Bell.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meetings held on 6th November 2023: Minutes were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Fence on the middle grassed area on the new estates has now been repaired.

5.2 New Parish Plan - draft Parish Plan was circulated to all Councillors on 4th December 2023 - to be reviewed and finalised at the January 2024 PC meeting.

6 Public Questions:

6.1 None

7 ADC Report:

7.1 The ADC draft Local Plan is now out for consultation - consultation will commence from late November/early December for a period of 8 weeks.

ADC have now confirmed that a "green space" and not a football pitch/playing field was included in the final planning approval for the new estate on the old welfare site.

8 NCC Report:

8.1 NCC are currently carrying out "patch repairs" to roads to extend their longevity.

Blue grit bins have now been refilled.

9 Updates from Working Party Leads:

9.1 a) Events - Children's Xmas party will take place on 17th December 2023 - 1.00pm to 3.00pm at the Parish Hall.

b) Wildlife and Green Spaces - work has started to get foot paths in Little Oak Plantation recognised on the Nott's CC definitive map.

10 Members Items:

10.1 Cllr A Blazewicz-Bell confirmed that the Xmas tree to be sited on Annesley Cutting will be delivered/installed during w/e 8th December 2023.

10.2 50five specialise in the installation of Electric Vehicle chargers and have offered to supply/install free of charge EV charging points. It was agreed that more information should be obtained before any decision is made.

11 Cemetery:

11.1 None

12 Parish Hall:

12.1 Hall bookings were reviewed and agreed.

13 Parish Plan Review:

13.1 New Parish Plan - relevant updates on progress will be discussed and reported at the Parish Council meeting.

14 Report on External Meetings:

14.1 None

15 Planning Applications:

15.1 V/2023/0318 - 7th November 2023 - East View, Newstead Road, NG15 0AX - Pollard one lime tree. No comment or objection.

15.2 V/2023/0642 - 21st November 2023 - 111 Annesley Cutting, NG15 0EE - Removal of conservatory and construction of single storey rear extension. No comment or objection.

16 Correspondence requiring attention:

16.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

17 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

17.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
08-Dec-23	Boiler Room Digital	DD	40.00	Web site maintenance
20-Dec-23	Ashfield District Council	DD	42.00	Cemetery Business rates
20-Dec-23	Ashfield District Council	DD	-58.00	Cemetery Business rates payment cancelled
04-Nov-23	Andenor Limited	BACS	1,080.00	Middle Land barriers
07-Nov-23	Clarkes Cemetery Services	BACS	350.00	Grave preparation
10-Nov-23	Boiler Room Digital	BACS	99.00	Website annual hosting fee
11-Nov-23	HD Tree Services	BACS	1,400.00	Tree work - rear of Hall
18-Nov-23	Vista Print	DC	244.08	December newsletter printing cost
21-Nov-23	EON Next Ltd	DD	538.04	Gas bill
21-Nov-23	EON Next Ltd	DD	704.99	Electric bill
21-Nov-23	Derbyshire Landskills	BACS	920.00	Caretaker training courses x 2
29-Nov-23	I J Hutson	BACS	323.00	Refund - grave plot no longer required
29-Nov-23	Clarkes Cemetery Services	BACS	300.00	Ashes burial x 2
01-Dec-23	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Dec-23	J Saint	BACS	344.17	Salary
01-Dec-23	PD Thomas	BACS	940.85	Salary
01-Dec-23	J Barlow	BACS	1,955.10	Salary & Admin costs
03-Dec-23	British Telecom plc	DD	337.34	Telephone/internet + new digital equipment
07-Jan-23	HMRC	BACS	737.64	National Insurance & PAYE
	Total December		£11,348.21	

17.2 The 2023/24 annual Financial and General Risk Assessments were accepted and approved.

17.3 The Auditors appointed for the 2023/24 year end audits are: External Auditor - PKF Littlejohn LLP and Internal Auditor - Mr Philip Clarke.

17.4 Budget assumptions for 2024/25 were discussed and agreed - the final 2024/25 Budget and Precept will be agreed and approved at the January 2024 PC meeting.

18 Statutory Compliance Checks:

18.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

18.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.00pm.

The next meeting will be held on Monday 8th January 2024 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....