

**Minutes of Annesley & Felley Parish Council meeting held on 4<sup>th</sup> April 2022 at the Annesley Parish Hall commencing at 7.00pm.**

**Present:** Cllr's D Williamson, R Madden, D Martin, V Heslop, A Meakin, K Stanley, P Woodhouse, A Blazewicz-Bell, Two members of the Public, Caretaker - John Saint and the Clerk - J Barlow were in attendance. The meeting was chaired by Cllr D Williamson.

**1 Apologies for Absence:** Cllr's C Butler, R Blazewicz-Bell, R Collier, J Zadrozny and A Cope.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public asked if the costs of the Election held on 15<sup>th</sup> February 2022 had been finalised. An invoice for the full cost of the Election has now been received from ADC - £4,348.95 + VAT.

**4 To accept the minutes of the meeting held on 7<sup>th</sup> March 2022:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 Vehicles are being driven down the footpath between numbers 16/17 Byron Road to get to the back of Moseley Rd - this could create danger for users of the area; therefore needs to be looked into. Meeting to be arranged with Nott's CC - Highways to discuss this issue.

5.2 Lack of road marking/warning signage where the road from the Parish Hall joins Byron Road - on site meeting to be arranged with Nott's CC Highways to discuss this issue.

5.3 Cable box opposite 66 Moseley Road requires repairing. The repair work has now been carried out.

5.4 A number of large trees on Hazelford Way need to be inspected and probably reduced in height. Nott's CC is to be requested to carry out this work.

5.5 Large pot hole outside number 16 Byron Road requires repairing and a Silver Birch tree, opposite number 70 Byron Road, is entangled with the telephone lines/cables and requires cutting/pruning. Nott's CC - Highways are to be requested to carry out this work.

5.6 Update on the new paths that are planned to be installed on the grassed area between the two new housing estates.

5.7 Lorries on Hazelford Way: unacceptable behaviour of drivers and litter they leave. A working group is set up consisting of the owner of 'I Need Broadband', Annesley & Felley Parish Council and Newstead Parish Council to see if ANPR recognition software/cameras and CCTV could be installed. The Parish Council sent letters of complaint to Bunches and De Wit Transport on 23<sup>rd</sup> March 2022 - acknowledgement has been received and both parties have agreed to take the appropriate action to resolve this issue.

5.8 Speeding in the area is still an on-going issue that must be addressed. Same approach to be taken as detailed in 5.7 above.

5.9 Mud on the path near the bus stop at the top of Moseley Road to be reported and cleaned up.

5.10 Resident of Jasmine Gardens - Owston Road - has extended their garden on to land currently owned by Persimmon Homes. The resident that originally reported the issue to ADC has now received a response from the ADC Compliance and Enforcement Officer confirming that the issue will continue to be monitored.

5.11 Number of pot holes on Moseley and Byron Road require repairing. Issue has been reported to Nott's CC - Highways.

5.12 Dog fouling to the rear of Moseley Road adjacent to the allotment site. Request appropriate signage and waste bin from ADC.

5.13 Donation to be made to the Ukraine Humanitarian Appeal - it was agreed that Parish Councillors would make personal donations and Cllr D Williamson has produced a statement on behalf of the Parish Council in support of the Ukraine Humanitarian Appeal.

5.14 Some signs have been damaged and a sign requires relocating in Little Oak Plantation. Cllr R Collier has supplied full details to Cllr D Williamson to enable the signs to be repaired/relocated.

5.15 Development of Land to the North East of junction 27 - Oxalis Planning Ltd attended a meeting with the Parish Councillors to discuss the proposed Planning Application on 4<sup>th</sup> April 2022.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr K Stanley informed the meeting that he had received very positive comments relating to the Pit Wagon located on Annesley Cutting.

7.2 Cllr A Blazewicz-Bell raised the following issues:

a) The art work Project signage, close to the Pit Wheel on Annesley Cutting, has still not been finished.

b) The notice boards at the top of Moseley Road and the Parish Hall need refurbishing. John Saint is arranging for the notice board manufacturer to carry out the work.

7.3 Cllr K Stanley had been contacted by a resident complaining about having to queue to get out of Annesley Cutting onto the A611. The yellow grid box has faded and motorists are standing inside in the yellow box. Meeting to be arranged with Nott's CC - Highways to discuss this issue. *Action Cllr D Williamson*

**8 Cemetery**

8.1 None

**9 Parish Hall**

9.1 Hall bookings were reviewed and agreed.

**10 Parish Plan Review**

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

**11 Report of External Meetings**

11.1 None

**12 Planning Applications**

12.1 None

**13 Correspondence requiring attention and outstanding replies list.**

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

**14 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Pavee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Mar-22	Smart Governance Limited	Cancel	-18.00	Payment cancellation
08-Mar-22	NALC	BACS	310.70	2022/23 annual subscription
16-Mar-22	Clarkes Cemetery Services	BACS	465.00	Grave preparation x 2
21-Mar-22	PS Signs Ltd	BACS	930.00	Pit wagon - sign writing
24-Mar-22	Ashfield District Council	BACS	5,218.74	Election costs
24-Mar-22	PD Thomas	BACS	50.00	Cover for Hall opening/closing
29-Mar-22	P Barber Services	BACS	699.99	Supply/fit new electric oven
30-Mar-22	Water Plus Ltd	DD	32.58	Hall - water charges
	<b>Total</b>		<b>£7,689.01</b>	
06-Apr-22	Boiler Room Digital	DD	40.00	Web site maintenance
20-Apr-22	Ashfield District Council	DD	53.90	Cemetery business rates
24-Apr-22	Information Commissioners	DD	35.00	GDPR annual registration fee
07-Apr-22	Clarkes Cemetery Services	BACS	950.00	Contract work
07-Apr-22	J Saint	BACS	435.72	Salary
07-May-22	HMRC	BACS	458.76	National Insurance & PAYE
07-Apr-22	J Barlow	BACS	1,309.20	Salary & Admin costs
07-Apr-22	Ashfield District Council	BACS	508.80	2022/23 trade waste removal
07-Apr-22	P Clarke	BACS	320.00	2021/22 Internal audit fee
	<b>Total</b>		<b>£4,111.38</b>	

14.2 The final statement of Income and Expenditure compared to Budget for the full financial year ended 31<sup>st</sup> March 2022 was distributed to all Councillors on 1<sup>st</sup> April 2022.

14.3 The 2022/23 final budget summary, showing a surplus of £2,900, was circulated to all Councillors on 1<sup>st</sup> April 2022.

14.4 The 2021/22 Annual Governance Statement and Accounting Statement were circulated to all Councillors on 2<sup>nd</sup> April 2022 for review and consideration.

14.5 The 2021/22 Annual Governance Statement (Section 1) was considered and approved at this meeting and was signed by the Chair of the meeting and the Clerk.

14.6 The 2021/22 Accounting Statement (Section 2) was considered and approved at this meeting, after the 2021/22 Annual Governance Statement (Section 1) had been approved. The 2021/22 Accounting Statement (Section 2) was signed by the Chair of the meeting and the Clerk.

**15 Statutory Compliance Checks**

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that a visual check had been completed.

The quote from Kompan of £864.00 + VAT for the inspection of the four play/fitness/skate park areas had been approved and accepted. The contract with Kompan will start with the Annual inspection in June 2022 followed by Operational inspections in October 2022 and March 2023.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 7.30pm.

The Annual Parish meeting, Annual General meeting and May Parish Council meeting will be held on Monday 9<sup>th</sup> May 2022 commencing at 6.30pm.

Signed.....Chair of Meeting

Date.....