

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 4th April 2016 at 7.00pm.

Present: Cllr's PD Thomas, K Channer, R Madden, H Wortley, V Heslop, T Smith, C Jeffs, A Cope, one member of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr PD Thomas.

1 Apologies for Absence: Cllr's A Wortley, W O'Brien, J Zadrozny and AV Meakin.

2 Declarations of Personal & Prejudicial Interest: Cllr PD Thomas declared an interest in item 13.2 and therefore did not participate in any discussions on that item.

3 Public Questions:

3.1 None

4 To accept the minutes of the meeting held on 7th March 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair.

5 Matters Arising:

5.1 Signage relating to the location of the gas supply valve to be displayed. Signage has now been purchased and displayed.

5.2 Road speed bump at the junction of Byron Fields/Byron Road requires urgent maintenance. Some maintenance work has now been carried out.

5.3 Dog waste bin close to Warren Avenue has been removed. Cllr H Wortley has reported the issue to ADC and is awaiting a response.

5.4 New dog waste bin requested to be sited at the top of Byron Road. Cllr R Madden agreed to discuss with ADC.

5.5 Large amount of litter on School Hill. Issue reported to ADC and in addition a Community Litter Pick to be arranged. Contact ADC to request their support and obtain suitable dates.

5.6 Comments regarding the Nott's CC - Nottinghamshire Minerals Local Plan. The response submitted by Cllr R Madden is to be circulated to all Parish Cllr's.

5.7 Fly tipping problem on the Middle Land. Awaiting response from ADC and Nott's CC before any action is taken.

5.8 Agreed that "External" attendees should be invited to future Parish Council meetings to help establish better working relationships.

5.9 Parish Plan - quotes to be obtained for the Cemetery Extension, Children's Play Area and Extension to the Parish Hall car parking. This will now be dealt with through item 11 - Parish Plan review.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr PD Thomas gave an update on the recent vandalism that had taken place at the Parish Hall. The police have now reviewed the CCTV footage and will be taking the appropriate action.

7.2 Cllr H Wortley informed the meeting that a summer community event will be taking place on 9th July 2016.

7.3 Cllr R Madden confirmed that Nott's CC - Highways will be carrying out essential road resurfacing work on Annesley Cutting.

8 Youth Club

8.1 The Youth Club continues to be successful.

8.2 Cllr PD Thomas confirmed that the Youth Club accounts for the year ended 31st March 2016 had been completed, approved and circulated to all Cllr's.

9 Cemetery

9.1 Cllr PD Thomas recommended that the gutters on the Mortuary Chapel are cleaned out. The Clerk will get Anthony Clarke to carry out the work.

9.2 Cllr PD Thomas recommended that the area to the right of the Mortuary Chapel is cleared of brambles, saplings and other debris. The Clerk will get Anthony Clarke to carry out the work.

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

11 Parish Plan Review

11.1 Progress on the new Parish Plan was reviewed. Subject to suitability testing, area C of the Cemetery will be developed to provide additional burial plots. Cllr PD Thomas agreed to identify, from the Plan, a number of areas to be tested by Anthony Clarke.

12 Report of External Meetings

12.1 None

13 Planning Applications

13.1 V/2016/0143 - 8th March 2016 - Chaworth Lodge Mansfield Road, NG15 0AS - Barn extension - household storage. No comment.

13.2 V/2016/0183 - 22nd March 2016 - 7 Recreation Road, NG15 0AE - Single storey extension to front, side and rear. No comment.

14 Correspondence requiring attention and outstanding replies list.

14.1 Email received from Mr John Smelt requesting additional information on the role and responsibilities of the Parish Council. The email was circulated to all Parish Councillors and the Vice Chair will reply to Mr Smelt.

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Cheque No</u>	<u>Value</u>	<u>Description</u>
08-Mar-16	H Wortley	BACS	43.45	Decorating materials
04-Apr-16	E.ON limited	DD	366.61	Electric bill
04-Apr-16	E.ON Limited	DD	311.87	Gas bill
05-Apr-16	Two Little Fishes	DD	31.00	Web site maintenance
07-Apr-16	J Saint	BACS	298.67	Salary
07-Apr-16	Clarkes Cemetery Services	BACS	740.00	Contract work
07-May-16	HMRC	BACS	310.66	National Insurance & PAYE
07-Apr-16	J Barlow	BACS	906.46	Salary and Admin costs
07-Apr-16	Ashfield DC	DC	409.80	Trade waste collection – 2016/17
07-Apr-16	Nott's Club for Young People	BACS	350.00	Youth worker support costs
20-Apr-16	Ashfield DC	DD	17.46	Business rates - Parish Hall
20-Apr-16	Ashfield DC	DD	52.00	Business rates - Cemetery
	Payment value		£3,837.98	

15.2 The Annual Governance Statement for the year ended 31st March 2016 was signed and approved by the Chair and Clerk on 1st April 2016. The Accounting Statements for the year ended 31st March 2016 were approved by the Parish Council at the meeting held on 4th April 2016. Copies have been distributed to all Cllr's.

15.3 Youth Club year end cash float (£497.89) was checked and reconciled by the Clerk on 4th April 2016.

15.4 The Clerk reported that all 2016/17 allotment rents had been received with the exception of one tenant. As payment has not been made by the prescribed time it was agreed that the tenancy agreement should be terminated immediately and the allotment plot made available for rent.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.50pm.

The next Parish Council meeting will be held on Monday 9th May 2016, at the Parish Hall, Annesley, commencing at 6.00pm with the Annual Parish meeting, followed by the Annual General meeting and the May Parish Council meeting.

Signed.....Date.....
Chair of Meeting