

Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 3rd October 2016 at 7.00pm.

Present: Cllr's T Smith, R Madden, H Wortley, A Wortley, J Zadrozny, V Heslop, J Bell, D Martin, H Simmons, six members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr T Smith.

1 Apologies for Absence: Cllr's A Cope, PD Thomas and C Jeffs.

2 Declarations of Personal & Prejudicial Interest: Cllr D Martin declared a pecuniary interest in item 5.3.

3 Public Questions:

3.1 Member of Newstead Parish Council gave a brief update on the Newstead & Annesley Country Park wind turbine project, confirming that potential funding of £7,500 pa for a period of 25 years could be available for community projects within Newstead and Annesley. It was agreed that Annesley & Felley Parish Council would participate in any discussions and proposals with RCAN and Friends of Newstead Country Park regarding the allocation and distribution of the funding. Newstead Parish Council will now organise the respective meetings and keep Annesley & Felley Parish Council informed.

3.2 Member of the Public requested that additional waste bins should be sited on School Hill and around the Allotment area. Ashfield District Council (ADC) is currently looking to relocate existing waste bins throughout the village. Cllr T Smith agreed to obtain details from ADC of the relocation proposals.

4 To accept the minutes of the meeting held on 5th September 2016: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 New dog waste bin to be requested for the top of Byron Road. See comment in 3.2 above.

5.2 It was agreed that the planned work in the Cemetery will now be completed as three separate projects, namely Tree survey/maintenance work, Ground works and Pathway refurbishment/extension. It was agreed that the tree survey should be completed as soon as possible and that a detailed work specification and invitation to tender/contract will be prepared for each of the three projects. The specification will then to be approved by all Councillors and then three nominated Contractors will be asked to supply quotes for each of the projects.

5.3 Three quotes have been obtained for the proposed Parish Hall car park extension utilising under grass paving grids. It was agreed that further information should be obtained from DJA Building Contractors Ltd and Stoney Lane Construction relating to completion dates and VAT registration before the final selection is made.

5.4 It was agreed that the re-surfacing of the Children's Play Area will be deferred until the 2017/18 financial year. New quotes are to be obtained in March 2017 for the complete re-surfacing of the Children's Play Area.

5.5 Drainage channel between 57/58 Byron Road and the pavement near the old Co-op require urgent repairs. Reported to Nott's CC on 6th September 2016 - incident reference numbers are FS6134292 and FS6135059 respectively.

5.6 Quote of £480 from LT Horticulture was approved to prune/shape and remove overhanging branches on two oak trees and one silver birch tree. LT Horticulture confirmed that the work will be undertaken on 31st October 2016 - Dan Bingham has been informed.

5.7 Three quotes had been obtained to extend the pathway to the rear of the Mortuary Chapel. See comment in 5.2 above.

5.8 Parish Councillors to present suggestions for activities/events that could be held at the Parish Hall. A number of suggestions were discussed - afternoon tea dance, coffee mornings, square dance and antique fair/auctions.

6 Chair's Urgent Items

6.1 The Community Litter Pick held on Saturday, 24th September 2016 was very successful. Thanks to all volunteers and also ADC for their support.

6.2 Due to the current website provider ceasing to trade it was agreed that the hosting/support of the Parish Council web site will be transferred to Boiler Room Digital. The new cost will be £99 per annum for hosting and £36 per month for maintenance/support.

6.3 It was agreed that the Parish Council will produce a quarterly newsletter. The next newsletter will be distributed by 22nd October 2016, therefore all information to be included in the newsletter should be sent to Cllr J Zadrozny by 7th October 2016. The draft newsletter is to be approved by all Cllr's prior to printing.

6.4 It was agreed/approved that a new ink jet printer (value to not exceed £100), together with a supply of ink cartridges should be purchased by the parish Council for use by the Clerk.

6.5 Open Plan Consultants will be hosting a follow up event at the Parish Hall on Thursday 6th October - 6.30pm to 9.00pm.

7 Members Items

7.1 Cllr H Wortley reported a faulty street light on School Hill.

7.2 Cllr H Wortley requested that additional street lighting should be installed near 1 Warren Avenue.

8 Youth Club

8.1 It was agreed that a closed meeting will be held at the Parish Hall on Monday 7th November 2016 - 6.00pm to 7.00pm to discuss and review plans for the future development of the Youth Club.

9 Cemetery

9.1 None

10 Parish Hall

10.1 Hall bookings were reviewed and agreed.

10.2 Halloween Party is being held at the Parish Hall on Saturday 29th October 2016 - 6.00pm to 8.00pm.

11 Parish Plan Review

11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

12 Report of External Meetings

12.1 Cllr R Madden had recently attended a meeting - Friends Group for Oakwood Fields. Anyone wishing to either to join the committee, take part in the planned meetings please contact Peter Olko - peter.olko@btclick.com

13 Planning Applications

13.1 V/2016/0595 - 20th September 2016 - Woodland, Little Oak Plantation, Annesley Woodhouse - crown raise 14 oak trees, 16 sycamore trees, 2 maples, 1 elm tree and make safe 1 dead sycamore tree. No comments or objection.

13.2 V/2016/0578 - 20th September 2016 - 31 Byron Fields, NG15 0DE - shed. No comments or objection.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
05-Oct-16	Two Little Fishes	DD	31.00	Web site maintenance
20-Oct-16	Ashfield DC	DD	15.00	Business rates - Parish Hall
20-Oct-16	Ashfield DC	DD	48.00	Business rates - Cemetery
19-Sep-16	Tesco Stores Limited	DC	13.20	Postage stamps
26-Sep-16	A&F PC - Youth Club	Transfer	133.99	VAT reclaim - Youth Club
29-Sep-16	E.ON Limited	DD	52.97	Gas bill
29-Sep-16	E.ON Limited	DD	297.64	Electric bill
01-Oct-16	Clarkes Cemetery Services	BACS	740.00	Contract work
01-Oct-16	J Saint	BACS	298.67	Salary
07-Nov-16	HMRC	BACS	343.69	National Insurance & PAYE
01-Oct-16	J Barlow	BACS	944.40	Salary and Admin costs
27-Sep-16	Nott's Club for Young People	BACS	370.00	Youth worker support
Payment value			£3,288.56	

15.2 Summary detailing actual Income and Expenditure for the 6 months to September 2016 compared to the 2016/17 annual Budget had been distributed to all Councillors prior to this meeting.

15.3 Meeting arranged with ADC (Dave Greenwood) on Tuesday 6th December 2016 at 2.00pm for preliminary discussions on the 2017/18 Precept/Budget and Tax Base numbers. Cllr's T Smith, J Zadrozny and the Clerk will attend this meeting.

15.4 Barclays Bank have advised that with effect from 5th December 2016 the interest rate on the "Rate Reward" bank account that we hold will reduce from 0.5% to 0.25%.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 9.15pm.

The next Parish Council meeting will be held on Monday 7th November 2016, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Date.....

Chair of Meeting