

Present: Cllr's T Smith, A Cope, D Martin, H Wortley, H Simmons, A Wortley, PD Thomas, R Madden, three members of the Public, John Saint and the Clerk were in attendance.

The meeting was chaired by Cllr R Madden.

1 Apologies for Absence: Cllr's J Zadrozny, J Bell, W Beasley and W O'Brien

2 Declarations of Personal & Prejudicial Interest: Cllr T Smith declared an interest in LHC Construction (Item 10.2) who will be carrying out the repairs to the fire damage at the Parish Hall. LHC Construction was selected by the Parish Councils insurers to carry out the work.

3 Public Questions:

3.1 Member of the Public reported that plot 5 on the allotment site off Recreation Road was not being maintained to the standard required by the tenancy agreement. The tenant was contacted by the Parish Council, on 5th June 2017, and requested to resolve the issue within one month otherwise the tenancy agreement may be terminated.

3.2 Member of the Public reported that residents of Moseley Road still had concerns over the state and safety of the trees on Moseley Road. On 6th June 2017 a copy of the tree inspection report, carried out by Nott's CC (Via East Midlands Limited) in November 2016, was requested. The response received previously, from Via East Midlands Limited, on 28th November 2016 stated "We can confirm that in response to your enquiry, an inspection has been carried out on the trees in question. It has been assessed that the trees are not causing a danger to the general public or affecting safety on the highway, and therefore on this occasion we will not be proceeding with any pruning works". On 27th June 2017 Via East Midlands Limited also confirmed the following "Our Forestry Officer inspected the trees and found no safety concerns. The 'actual' report that is generated from our system is a report on any necessary works required, as this is not the case the officer notes - we are satisfied that the trees are in a safe condition".

3.3 Member of the Public requested that the Parish Council should consider the installation of a water supply to the allotment site off Recreation Road. The Parish Council agreed to obtain a quote from the water authority and will then assess the feasibility and also the impact on the annual allotment rents. A quote was requested from Water Plus Limited on 6th June 2017. Response received 16th June 2017 - simple connection fee is £2,000 however the mains supply is on the opposite side of the road therefore it would require a road closure and pipe work across the road and could cost an additional £3,000 to £5,000. In addition an application processing fee of £138 is also payable. It was agreed that this will not be taken further due to the high cost.

3.4 Member of the Public reported that there had been some vandalism in the Cemetery to the rear of the Chapel. Cllr T Smith confirmed that R Smith (Contractors) had also reported vandalism during the recent ground works being carried out. It was agreed that improvement to the area behind the Chapel would be considered as a future Project.

3.5 Member of the Public reported that the area around the pit wheel monument was being damaged by the contractor carrying out the building work. It was agreed to contact the Contractor to get this issue resolved.

4 To accept the minutes of the meeting held on 1st May 2017: Minutes of the Annual Parish meeting, Annual General meeting and Parish Council meeting were accepted as a true record of the meetings and signed by the Chair of the meeting. The June Parish Council meeting had been cancelled.

5 Matters Arising:

5.1 To protect the Cemetery Mortuary Chapel from further deterioration it was agreed that information should be obtained on grants/funding opportunities available for the restoration of the Chapel. It was also agreed that proposals for the future use of the Chapel should be determined.

5.2 For Xmas 2017 a Xmas tree should be sited at the top of Moseley Road. A Contractor has now carried out a survey of the site and will present the various options and costs to the next Parish Council meeting.

5.3 To stop further damage to the Parish Hall caused by football being played in front of the Hall it was agreed that quotes should be obtained to extend the metal hand rail at the front of the Hall. The quote received from IHC Engineering of £600 + VAT to supply and fit a 3 metre rail was approved on 9th June 2017, the order was placed on 10th June 2017 and the work will be completed during July 2017.

5.4 Quote to be obtained for signage for the car parking areas. The quote received from IHC Engineering of £25 + VAT to supply an 8 foot galvanised post including fixing brackets was approved on 9th June 2017, the order was placed on 10th June 2017 and the work will be completed during July 2017.

5.5 Quotes to be obtained to upgrade all existing CCTV cameras to digital, add four additional internal digital cameras, add a new sixteen channel hub and HD monitor. The quote of £3,979 + VAT received from Hoot Fire & Security Ltd had been accepted and approved and the work was be completed by 12th May 2017. Further quote of £1,000 + VAT from Hoot Fire & Security Ltd to install an additional four internal CCTV cameras was accepted and approved on 9th June 2017. The order was placed on 10th June 2017 and the cameras were installed on 14th June 2017.

5.6 There has been an increase in the number of vehicles speeding on Annesley Cutting since the road had been resurfaced. Dave Walker (District Manager Ashfield & Broxtowe) did install a temporary interactive speed limit sign.

5.7 Representative from the Fire Authority to be asked to visit the Parish Hall to give advice on the location of the fire extinguishers.

- 5.8 Recommended that the Parish Council should purchase several defibrillators to be located throughout the village. Further details are to be obtained and the Parish Council will discuss this again at the July Parish Council meeting. Selston Parish Council purchased several defibrillators from East Midlands Ambulance Service NHS Trust (Rob Birkin - Community Resuscitation Trainer) at a cost of £999 +VAT + circa £150 + VAT for installation. It was agreed that the purchase of one defibrillator, to be sited at the Parish Hall, will be considered for inclusion in the 2018/19 budget.
- 5.9 Quotes to be obtained via Nott's CC for a "no parking - keep clear" message on the tarmac to the entrance to the new car park extension. Also quotes for yellow parking restriction lines on Byron and Moseley Road are to be obtained.
- 5.10 Quote to be obtained from Anthony Clarke to re-seed the new car park extension. It has now been agreed to take no further action as the original grass seed has now germinated.

6 Chair's Urgent Items

6.1 None

7 Members Items

- 7.1 Cllr T Smith suggested that the flower containers/planters, owned by the Parish Council, should be maintained by the Parish Council and re-planted on a regular basis. It was agreed that this would be considered as a future Project.
- 7.2 Cllr PD Thomas reported that the School Hill was becoming obstructed due to overgrown hedges and damaged fencing. It was agreed that the issue should be reported to the Nott's CC - Rights of Way Department. (Cllr R Madden to provide the relevant Nott's CC contact details to the Clerk).

8 Youth Club

8.1 Cllr PD Thomas reported that the Youth Club still required several additional volunteer Youth Workers.

9 Cemetery

9.1 Quote from R Smith (Contractors) of £920 + VAT to create an additional triangular area to improve access and renovate the tarmac pathway was accepted and approved on 9th June 2017 and the order was placed on 10th June 2017.

10 Parish Hall

- 10.1 Hall bookings were reviewed and agreed.
- 10.2 The Insurers have now approved the quote from LHC Construction of £1,250 + VAT to repair the fire damage at the Hall and have also confirmed that the excess is £125.
- 10.3 Play Safety Limited carried out the annual inspection of the Children's Play Area and Skate Park on 17th May 2017. No serious issues were raised; however the floor covering of the Children's Play Area does require some repairs.
- 10.4 It was agreed that the contract for the maintenance and monitoring of the fire, security and CCTV systems would be transferred to Hoot Fire & Security Ltd with effect from 7th July 2017. The order was placed on 10th June 2017.
- 10.5 Cllr PD Thomas informed the meeting that Hoot Fire & Security Ltd had offered to provide additional training for the new CCTV system. It was agreed that a number of Parish Councillors should attend the training; therefore Cllr PD Thomas will obtain available dates and arrange the training.
- 10.6 John Saint (Caretaker) will not be available during w/c 24th July 2017, therefore Cllr PD Thomas agreed to open/close the Hall for the Spinning & Weaving and Yoga classes and Cllr H Wortley agreed to open/close the Hall for the Zumba class.
- 10.7 Cllr T Smith agreed to become a key holder for the Hall. It was agreed that John Saint would issue keys and also provide training in the operation of the security system.

11 Parish Plan Review

- 11.1 The new Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.
- 11.2 Cllr H Wortley confirmed that she would not be organising any future Community events. Unless any other Parish Councillors are willing to take on this role the planned future events would be cancelled.
- 11.3 It was agreed to discuss, at the September meeting, whether a regular Parish Council newsletter should be produced.

12 Report of External Meetings

12.1 Cllr D Martin informed the meeting that Nott's CC, ADC and the Police would be consulting with the local community regarding the illegal "car cruising" activity around M1 junction 27. Recently 24 injunctions have been issued. Cllr D Martin requested that all Parish Councillors encourage local residents to respond to the consultation.

13 Planning Applications

- 13.1 V/2017/0234 - 2nd May 2017 - Annesley Recreation Ground, off Byron Road, Annesley - remove 1 Oak, 1 Sycamore and 2 Willow Trees.
- 13.2 V/2017/0237/8 - 2nd May 2017 - Annesley Hall, Mansfield Road, Annesley, NG15 0AS - listed building consent for installation of mobile home, septic tank, security cameras and lighting for a temporary period of two years for security purposes.
- 13.3 V/2017/0294 - 30th May 2017 - Chaworth Lodge, NG15 0AS - approval of details reserved by condition 3 of planning permission V/2016/0143.
- 13.4 V/2017/0330 - 13th June 2017 - Core 27 EVO Business Park Little Oak Drive, NG15 0EB - application for variation of condition 2 of planning permission V/2016/0445 to allow amendments to elevations.
- 13.5 V/2017/0350 - 27th June 2017 - 28 Stewart Way, Annesley, NG15 0EH - Wood Panel Fencing.

No objections or comments were raised on any of the above Planning Applications.

14 Correspondence requiring attention and outstanding replies list.

14.1 None

15 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

15.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Jun-17	Boiler Room Digital	DD	36.00	Web site maintenance
20-Jun-17	Ashfield District Council	DD	51.00	Cemetery business rates
03-May-17	Clarkes Cemetery Services	BACS	270.00	Grave preparation
05-May-17	LT Horticulture	BACS	1,094.00	Car park perimeter posts
15-May-17	Hoot Fire & Security Ltd	BACS	4,774.80	CCTV system upgrade
22-May-17	Playsafety Limited	BACS	159.60	Annual check of play facilities
26-May-17	T E Smith Builders	BACS	30.48	Stationery & ink cartridges
29-May-17	Water Plus	DD	114.35	Parish Hall water rates
29-May-17	Water Plus	DD	25.58	Cemetery water rates
01-Jun-17	Clarkes Cemetery Services	BACS	765.00	Contract work
01-Jun-17	J Saint	BACS	242.67	Salary
07-Jul-17	HMRC	BACS	319.59	National Insurance & PAYE
01-Jun-17	J Barlow	BACS	908.25	Salary and Admin costs
01-Jun-17	Public Performance Licences	BACS	146.42	Licence fees 2017/18
02-Jun-17	British Telecom	DD	100.94	Telephone rental & calls
16-Jun-17	British Telecom	DD	54.00	Internet costs
04-May-17	Nott's Clubs for Young People	BACS	250.00	Youth worker support
Payment value			£9,342.68	(Approved 5th June 2017)
06-Jul-17	Boiler Room Digital	DD	36.00	Web site maintenance
20-Jul-17	Ashfield District Council	DD	51.00	Cemetery business rates
08-Jun-17	Clarkes Cemetery Services	BACS	90.00	Grave preparation - cremated remains
16-Jun-17	Hoot Fire & Security Ltd	BACS	1,080.00	Internal CCTV cameras x 4
24-Jun-17	R Smith (Contractors)	BACS	8,124.00	Cemetery ground works & path
29-Jun-17	EON Ltd	DD	224.25	Gas bill
29-Jun-17	EON Ltd	DD	363.60	Electric bill
01-Jul-17	Clarkes Cemetery Services	BACS	765.00	Contract work
01-Jul-17	J Saint	BACS	346.67	Salary
07-Aug-17	HMRC	BACS	319.39	National Insurance & PAYE
01-Jul-17	J Barlow	BACS	911.60	Salary & Admin costs
01-Jul-17	Clarkes Cemetery Services	BACS	360.00	Grave preparation x 2
03-Jul-17	Tesco Stores Ltd	DC	13.44	Postage stamps
08-Jun-17	Nott's Clubs for Young People	BACS	470.00	Youth worker support
Payment value			£13,154.95	(Approved 3rd July 2017)

15.2 Wind Turbine funding of £1,500 for 2017/18 was received from RCAN on 19th May 2017.

16 Statutory Compliance Checks

16.1 Children's Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

16.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.50pm.

The next Parish Council meeting will be held on Monday 4th September 2017, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....