

## Minutes of Annesley & Felley Parish Council meeting held at Annesley Parish Hall on 3<sup>rd</sup> February 2020 at 7.00pm.

**Present:** Cllr's D Martin, C Brown, D Williamson, R Blazewicz-Bell, K Stanley, C Butler, R Collier, four members of the Public, the Clerk and John Saint were in attendance.

The meeting was chaired by Cllr D Williamson.

**1 Apologies for Absence:** Cllr's J Zadrozny, R Madden, D Davis, A Blazewicz-Bell.

**2 Declarations of Personal & Prejudicial Interest:** None

**3 Public Questions:**

3.1 Member of the Public asked if there were any further updates on the adoption of the new estate by Nottingham County Council. It was agreed that an update will be given at the Parish Council meeting on 2<sup>nd</sup> March 2020.

3.2 Member of the Public reported that the pavement on Annesley Cutting required repairing. Cllr D Martin reported the issue to Nott's CC on 3<sup>rd</sup> February 2020.

3.3 Member of the Public reported that a pot hole at the entrance to the farm on Moseley Road required repairing. Cllr D Martin reported the issue to Nott's CC on 3<sup>rd</sup> February 2020.

3.4 Member of the public reported fly tipping at the old factory site on Byron Road/Annesley Cutting. It was agreed to report the issue to ADC.

3.5 Member of the Public reported that the pavements throughout the village required sweeping/cleaning. Cllr D Martin submitted a request to ADC on 3<sup>rd</sup> February 2020.

3.6 Member of the Public reported that vehicles were being parked on the grass verge on Moseley Road. Any instances of illegal parking should be reported to the police and an incident number obtained.

**4 To accept the minutes of the meeting held on 6<sup>th</sup> January 2020:** Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

**5 Matters Arising:**

5.1 Install security barriers around the Middle Land to stop illegal access. It was agreed that three quotes will now be obtained for "earth bunding" around the Middle Land.

5.2 Golden Valley Light Railway has offered to sell an old railway coal wagon for £250 + VAT. It was agreed that quotes will now be obtained for transportation and refurbishment.

5.3 Wil Kent (ADC) has visited the proposed site for the Play Facilities Project and will now attend a meeting at the Parish Hall on Monday 2<sup>nd</sup> March 2020 at 6.00pm (before the March PC meeting) to discuss options for the Project.

Wil Kent has since raised the following points:

1) ADC Project management fee proposed £4,740. Further information is to be obtained on what tasks are included and what the deliverables will be. Cllr C Butler agreed to obtain two additional quotes for the Project management.

2) Supplier has recommended that the wet pour floor covering should be totally replaced rather than repaired. To totally replace would cost an additional £8,000 that is NOT included in the Project Budget. It was agreed that total replacement of the wet pour floor covering will now be included in the Project.

5.4 Notice boards require refurbishment. Mark Rickers (ADC) has been asked by Charlie Edwards (ADC) to assist with the notice board refurbishment. Response received from Mark Rickers (ADC) on 7<sup>th</sup> January 2020 - "I contacted a company just before Xmas regarding this. They have asked for dimensions and pictures of the notice boards so they can assess the work before providing a quote". Mark has agreed to visit the notice board sites and then submit the information to enable a quote to be prepared.

5.5 Update on when the Pit wheel interpretation/information board will be completed. Contact Wil Kent (ADC) to establish a completion date.

5.6 Cllr R Blazewicz-Bell agreed to supply locations for the additional grit boxes/bins. Locations for the four new grit boxes/bins were supplied to Cllr J Zadrozny on 8<sup>th</sup> January 2020.

5.7 Number of pot holes require repair at the top of Byron Road. Issue reported to Nott's CC on 7<sup>th</sup> January 2020 - Reference FS-CASE-166146067. The repair has now been completed.

5.8 Proposed "information" signage to be attached to the Pit Wheel on Annesley Cutting. It was agreed to obtain a quote for a metal casting of the sign.

**6 Chair's Urgent Items**

6.1 None

**7 Members Items**

7.1 Cllr R Blazewicz-Bell gave an update on some of the improved security and recycling initiatives that had been implemented on the new estate.

7.2 Cllr R Collier suggested that a representative from Nott's CC Highways should be invited to a future meeting to discuss the future development plans for the A611.

**8 Cemetery**

8.1 None

**9 Parish Hall**

9.1 Hall bookings were reviewed and agreed.

**10 Parish Plan Review**

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

**11 Report of External Meetings**

11.1 Cllr D Martin informed the meeting that he had attended two multi-agency meetings regarding highway changes/improvements around junction 27.

**12 Planning Applications**

12.1 V/2020/0015 - 14th January 2020 - Repeater Station, Annesley Road, NG15 0AR - Dwelling and associated access. No comments.

**13 Correspondence requiring attention and outstanding replies list.**

13.1 Email received from a Resident asking “Is there any more progress in the takeover by the Council of the new Jasmine Garden estate? Is anyone following things up, as there are things that need doing around the estate? See comment 3.1.

**14 Finance Statement and accounts for payment**

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Feb-20	Boiler Room Digital	DD	36.00	Web site maintenance
06-Jan-20	Elektra	BACS	160.00	Annual electrics/PAT testing
20-Jan-20	Tesco Stores Ltd	DC	27.17	Stationery/postage
01-Feb-20	Clarkes Cemetery Services	BACS	905.00	Contract work
01-Feb-20	J Saint	BACS	249.04	Salary
07-Mar-20	HMRC	BACS	263.56	National Insurance & PAYE
01-Feb-20	J Barlow	BACS	962.25	Salary and Admin costs
<b>Payment value</b>			<b>£2,603.02</b>	

14.2 The Financial and General Risk Assessments for 2019/20 were approved and signed by the Chair of the meeting and Clerk.

14.3 The Auditors appointed for the 2019/20 year end are: External Auditor - PKF Littlejohn LLP and Internal Auditor - Mr Philip Clarke.

14.4 Youth Club Asset disposal - an offer had been received for the pool table and games machine. It was agreed that the offer should be accepted.

**15 Statutory Compliance Checks**

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.15pm.

The next Parish Council meeting will be held on Monday 2<sup>nd</sup> March 2020, at the Parish Hall, Annesley, commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....