

Minutes of Annesley & Felley Parish Council meeting held virtually via Zoom on 2nd November 2020 at 7.00pm.

Present: Cllr's J Zadrozny, R Madden, D Martin, D Williamson, V Heslop, C Brown, R Collier, A Blazewicz-Bell, K Stanley, C Butler, D Davis and the Clerk were in attendance.

The Parish Council would like to congratulate Adam and Rachael Blazewicz-Bell on the birth of their daughter Eva June on 22nd October 2020.

The meeting was chaired by Cllr J Zadrozny.

1 Apologies for Absence: Cllr R Blazewicz-Bell

2 Declarations of Personal & Prejudicial Interest: None

3 Public Questions:

3.1 Member of the Public had asked for an update on the purchase of the new Xmas tree. Cllr J Zadrozny confirmed that the Xmas tree had now been ordered and delivery was expected soon.

4 To accept the minutes of the meeting held on 5th October 2020: Minutes of the meeting were accepted as a true record of the meeting and will be signed by the Chair of the meeting at the next face to face meeting.

5 Matters Arising:

5.1 Install security barriers around the Middle Land to stop illegal access. Quote to be obtained for wooden posts around the Middle Land.

5.2 a) Coal wagon site location - Cllr J Zadrozny to provide contact names/address to enable the Parish Council to write to the "land owner" to obtain permission to site the rail track and coal wagon.

Email was sent to Savills Lincoln (Jonathon Morgan-Smith) on 6th October 2020 - no response received. Follow up email was sent on 19th October 2020 - response received - "Savills Lincoln will investigate and reply when they have any further information".

b) Sign writing - Wording now agreed - the proposed wording was circulated to all Parish Councillors on 9th October 2020. - Quote received of £790 for the sign writing was accepted. It was agreed that the wagon will be painted black with silver wheels and the sign writing font should be a traditional style.

c) Quote to be obtained for an 8 foot x 6 foot concrete base for the installation of the coal wagon. Quote from R Smith (Contractors) for £660 + VAT was accepted.

5.3 Information signage to be attached to the Pit Wheel on Annesley Cutting. Quote approved from Fabrications North East - £695 including legs and delivery + VAT. Final specification and wording has now been approved and the sign will now be ordered.

5.4 Obtain information from Nott's CC Highways of the future development plans for the A611. It was agreed that a meeting will now be arranged with Johnny Davis (Nott's CC - Highways) before the next Parish Council meeting.

5.5 New litter bin to be sited near the Hazleford Way bus stop and also anti-littering signage should be sited on Hucknall Road and Hazleford Way. The new litter bin has now been installed.

5.6 Grass requires cutting around an electricity box on Stewart Way.

5.7 Trees on Annesley Cutting require attention and potential maintenance. Nott's CC Highways have agreed to inspect the trees.

5.8 The "Tommy" silhouette has now been installed on Annesley Cutting.

5.9 Lamp post poppies to be installed on Annesley Cutting during w/e 6th November 2020.

6 Chair's Urgent Items

6.1 None

7 Members Items

7.1 Cllr A Blazewicz-Bell reported that a litter pick had taken place on Newstead Road on 20th October 2020. Thanks to volunteers Jade Amalou and family.

8 Cemetery

8.1 E-mail received from Mr P Channer raising a number of issues relating to the Cemetery. The issues were discussed by the Parish Council chairman and Clerk prior to the meeting. It was agreed that the Parish Council can confirm that the location of plots 278 & 330 are in the physical location as stated by Mr Channer. It can also be confirmed that the Cemetery gate opening and path leading from the entrance have not been widened. This is supported by the Cemetery plan that was produced when this part of the Cemetery was developed. With regards to the waste bin the Parish Council removed the bin immediately the issue was reported and have now agreed to remove and re-site the post. The Parish Council can also confirm that any headstones, flower containers and other items placed on a grave plot are the responsibility of the "grave owner" and not the Parish Council. However in good faith and without prejudice the Parish Council agree to contribute up to £100 towards a replacement flower container.

9 Parish Hall

9.1 Hall bookings were reviewed and agreed.

9.2 The Parish Hall is now closed and no future bookings are currently being taken.

10 Parish Plan Review

10.1 The Parish Plan is now on the Parish Council web site. Updates on progress will be discussed and reported at each Parish Council meeting.

11 Report of External Meetings

11.1 None

12 Planning Applications

12.1 None received.

13 Correspondence requiring attention and outstanding replies list.

13.1 None

14 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Nov-20	Boiler Room Digital	DD	36.00	Web site maintenance
20-Nov-20	Ashfield District Council	DD	55.00	Cemetery Business rates
05-Oct-20	PKF Littlejohn LLP	BACS	360.00	2019/20 external audit fee
13-Oct-20	Ashfield District Council	BACS	2,880.00	Project management fee
13-Oct-20	Midland Railway Trust Ltd	BACS	300.00	Purchase pit tub wagon
18-Oct-20	Clarkes Cemetery Services	BACS	50.00	Grave investigation report
31-Oct-20	Water Plus Limited	DD	54.13	Parish Hall water charges
01-Nov-20	Clarkes Cemetery Services	BACS	925.00	Contract work
01-Nov-20	J Saint	BACS	349.95	Salary
07-Dec-20	HMRC	BACS	371.78	National Insurance & PAYE
01-Nov-20	J Barlow	BACS	1,178.12	Salary & Admin costs
02-Nov-20	Clearway (Midlands) Ltd	BACS	648.00	Play area line marking
23-Nov-20	Barclaycard Commercial	DD	32.00	Bank charges
	Total		£7,239.98	

14.2 The outstanding LIS Project funding of £4,875 has now been received from Nottinghamshire County Council.

15 Statutory Compliance Checks

15.1 Children’s Play Area and Skate Park - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

15.2 Parish Hall - the Caretaker (John Saint) had confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.00 pm.

The next Parish Council meeting will be held on Monday 7th December 2020 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....